



Darin Saiff  
District Superintendent  
*Educational Services Center*  
Phone: (315) 386-4504 Ext. 10150  
Email: [darin.saiff@sllboces.org](mailto:darin.saiff@sllboces.org)

## **PUBLIC PROTOCOL WHEN ADDRESSING THE BOARD OF EDUCATION AT MEETINGS**

Please sign in with the District Clerk prior to the start of the meeting. When the public Comment portion of the meeting is announced, raise your hand to speak. When recognized to speak by the Board President, please:

1. State your name clearly and speak from the location you are directed to by the District Clerk; any materials on handouts need to be given to the District Clerk for the distribution to the Board of Education.
2. Do not wander around the room or approach individual Board members.
3. Address the Board President directly.
4. Limit your comments to three (3) minutes and preferably provide a written summary of your comments to the District Clerk or President.
5. Please be aware that the Board of Education meetings are public, but they are not public meetings. There is a distinction.
6. The Board exercises its privilege to limit or end public comment when necessary.

Thank you for your cooperation.

40 W. MAIN STREET  
PO BOX 231  
CANTON, NY 13617  
[HTTPS://WWW.SLLBOCES.ORG/](https://www.sllboces.org/)