

Instruction

SUBJECT: WORKFORCE DEVELOPMENT

Any person 16 years of age or older may enroll in BOCES workforce development courses. Students currently enrolled in an elementary or secondary school must present a written statement from a home school official indicating that the adult class will not interfere with their home school program. All courses are open to persons regardless of sex, sexual orientation, race, age, color, creed, religion, political affiliation, marital status, veteran status, national origin, disability, or use of a recognized guide dog, hearing dog or service dog. Where it is necessary to limit class enrollment, preference will be given to residents of school districts who are members of the BOCES.

Refunds

Administrative regulations will be developed regarding workforce development tuition refunds.

Tuition Waiver for BOCES Employees

Tuition for part-time workforce development courses may be waived for BOCES employees except for students receiving wages under youth employment programs. This waiver will apply to tuition costs only. Additional costs for textbooks, supplies, personal safety equipment, or other items related to the program will be borne by the employee. Admission to a course will be based on the availability of space in the class and no employee will exercise a tuition waiver to displace a tuition student.

The a District Superintendent or designee reserves the right to exempt certain classes from this policy due to the high costs involved in the operation of such classes.