

SUBJECT: EXPENDITURES OF BOCES FUNDS

The Board authorizes the Purchasing Agent to expend school funds as appropriated by approved operational and capital budgets, and by the adoption of special resolutions. The Purchasing Agent will make expenditures in accordance with applicable law and in a manner that will achieve the maximum benefit from each dollar expended.

The Board of Education authorizes the payment in advance of audit of claims for public utilities (i.e., electric, gas, water sewer, telephone, cable, postage, freight, and express charges). All such claims shall be audited by the claims auditor after said payment. This allows for payment prior to accrual of finance charges.

All claims will be properly audited before payment by the Claims Auditor who must attest to the existence of evidence of indebtedness to support the claim.

Complete records of all expenditures will be maintained for future analysis and reporting within the time frame required by the Records Disposition Law or regulation.

Arts and Cultural Affairs Law Section 57.19
Education Law Sections 1720 and 2523
8 NYCRR Section 185

NOTE: Refer also to Policies #5321 -- BOCES Credit Card Use
#5322 -- BOCES Cell Phone Use
#5323 -- Reimbursement for Meals/Refreshments
#6161 -- Conference/Travel Expense Reimbursement

Adoption Date: 12/12/24