

Administration

SUBJECT: EVALUATION OF THE DISTRICT SUPERINTENDENT AND OTHER ADMINISTRATIVE STAFF**District Superintendent**

The Board will conduct annually a formal performance evaluation of the District Superintendent. The formal procedures used to complete the evaluation are to be filed in the BOCES Office, and will be made available for review by any individual, no later than September 10 of each year.

The formal performance procedures will include written criteria, a description of the review procedures, provisions for post-conferencing, and methods used to record results of the evaluation. The District Superintendent will be granted the opportunity to respond to the evaluation in writing.

Evaluation of Administrative Staff

The Board will direct the District Superintendent to conduct an evaluation of all administrative personnel.

The purposes of this evaluation are:

- a) To determine the adequacy of administrative staffing;
- b) To improve administrative effectiveness;
- c) To encourage and promote self-evaluation by administrative personnel;
- d) To provide a basis for evaluative judgments by the District Superintendent and the Board;
- e) To make decisions about continued employment with the BOCES.

8 NYCRR Section 100.2(o)(1)(v), (vi)
Education Law Section 3012-d

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