



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: August 20, 2026  
BOE APPROVED:**

The re-organizational and regular meetings of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties were held on Thursday, August 20, 2026 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 4:00 pm.

**Roll Call:**

Present: Roger Bennett, Jack Zeh, Todd Bates, James Lattimer, Cindy McLean, Kevin Wells, Landon Carrier (Student Ex Officio), Cole Mathews (Student Ex Officio)

Ward Remington, Michael Davis and Michael Miller (4:02 pm)

Others Present: Darin Saiff, Nicole Ashley, Jennie Colburn, Kevin Perretta, Johnathan Hirschey, Lori Sheffield and Lori Remington

All members stood for the Pledge of Allegiance.

**Public Comments**      None

**No. 2027 – 031  
PERSONNEL**

Motion made by Zeh, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

**No. 2027 – 032  
APPOINTMENT OF  
2026-2027 SCHOOL  
DISTRICT OFFICERS**

Motion made by Wells, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby appoint the following 2026 - 2027 BOCES Officers:

1. Treasurer – Patricia Rowan

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

**No. 2027 – 033  
[DISTRICT-WIDE  
SAFETY PLAN](#)**

Motion made by McLean, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the District-Wide Safety Plan in accordance with Section 155.17 of the Regulations of the Commissioner of Education.

(In accordance with [Board Policy #5630](#) – Facilities: Inspection, Operation and Maintenance)

Yeas: All members present

Nays: None

**No. 2027 – 034  
NYS DISTANCE  
LEARNING  
CONSORTIUM**

Motion made by Bates, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2026 – 2027 fiscal year, Bright Thinker; Brainfuse; Cognition Inc.; Edmentum, Inc.; HeyTutor Inc.; Purple Ruler LLC; TPR education LLC dba The Princeton Review Tutored by Teachers, Inc.; Nerdy LLC dba Varsity Tutors for Schools LLC, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the

participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present

Nays: None

**No. 2027 – 035  
NYSITCC  
CONTRACT**

Motion made by McLean, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2026 – 2027 fiscal year, for Clever Prototypes dba Storyboard; CodeMonkey Studios Inc.; College Board; Fork Farms LLC; Learning Genie; Legends of Learning Inc.; LEGO Education; LinkIt; Nucleus Courses; Snorkl, Inc.; Tequipment, Inc., and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

(In accordance with [Board Policy #5410](#) – Purchasing Competitive Bidding and Offering)

Yeas: All members present

Nays: None

**No. 2027 – 036  
REVIEW AND  
APPROVAL OF  
[CODE OF CONDUCT](#)**

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby

approve the annual review of the Code of Conduct as required by Education Law.

(In accordance with [Board Policy #3410](#) – Code of Conduct)

Yeas: All members present

Nays: None

**No. 2027 – 037**  
**REQUEST FOR**  
**PROPOSAL**

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the request for proposal with the Schmitt Leadership Group, LLC to conduct a reorganization feasibility study for the Parishville-Hopkinton Central School District and the Colton-Pierrepont Central School District.

(In accordance with [Board Policy # 5411](#) – Procurement of Goods and Services)

Yeas: All members present

Nays: None

**No. 2027 – 038**  
**MEMORANDUM OF**  
**UNDERSTANDING –**  
**CTE AND SUNY**  
**CANTON**

Motion made by Wells, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the Memorandum of Understanding between the State University of New York (SUNY) Canton and St. Lawrence-Lewis BOCES for the partnership to house the Computer & Information Systems Career and Technical Education (C&IS CTE) program on campus at a cost of \$450.00 per student or a minimum cost of \$11,700.00 for the period August 1, 2026 through July 31, 2027.

(In accordance with [Board Policy # 5411](#) – Procurement of Goods and Services)

Yeas: All members present

Nays: None

**No. 2027 – 039**  
**LEASE AGREEMENT**  
**BETWEEN SLL**  
**BOCES AND**  
**CORNELL**  
**COOPERATIVE**  
**EXTENSION**

Motion made by Bates, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does approve the one-year lease agreement between Cornell Cooperative Extension of St. Lawrence County (CCE) and St. Lawrence-Lewis BOCES for the purposes of developing the Agricultural Studies Academy. The term of the agreement shall be \$32,000 for the period of July 1, 2026 through June 30, 2027.

(In accordance with [Board Policy #5630](#) – Facilities: Inspection, Operation and Maintenance)

Yeas: All members present

Nays: None

**No. 2027 – 040  
LOCAL BID –  
WELDING GASES  
AND SUPPLIES  
2026-2029**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the bid award to Airgas USA LLC of Brushton, New York for welding gases and supplies for a three year bid (2026-2027; 2027-2028; and 2028-2029) as the lowest bidder meeting specifications for all three technical centers.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present

Nays: None

**No. 2027 – 041  
LOCAL BID – ESC  
SITWORK  
CONSTRUCTION**

Motion made by Miller, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the bid award to the lowest bidder meeting the specifications for sitework construction at the Educational Services Center to T. J. Fiocco Construction, LLC, Norwood, New York with the base bid of \$95,700.00, and the additional base bid for Alternate No. 1 (seven) parking spaces at Site A for \$15,700.00.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present

Nays: None

**No. 2027 – 042  
LOCAL BID – SATC  
GENERAL  
CONSTRUCTION  
(ANIMAL SCIENCE  
RECONFIGURATION)**

Motion made by Davis, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the bid award to the lowest bidder meeting the specifications for general construction for the animal science reconfiguration at the Seaway Technical Center to Whitton Construction, Gouverneur, New York with the base bid of \$70,900.00.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present

Nays: None

**No. 2027 – 043  
LOCAL BID – SATC  
PLUMBING  
CONSTRUCTION  
(ANIMAL SCIENCE  
RECONFIGURATION)**

Motion made by McLean, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the bid award to the lowest bidder meeting the specifications for plumbing construction for the animal science reconfiguration at the Seaway Technical Center to Norwood Plumbing, Norwood, New York with the base bid of \$44,055.00.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present  
Nays: None

**No. 2027 – 044  
LOCAL BID – SATC  
MECHANICAL  
CONSTRUCTION  
(ANIMAL SCIENCE  
RECONFIGURATION)**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the bid award to the lowest bidder meeting the specifications for mechanical construction for the animal science reconfiguration at the Seaway Technical Center to Hyde-Stone Mechanical Contractors, Watertown, New York with the base bid of \$28,545.00.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present  
Nays: None

**No. 2027 – 045  
LOCAL BID – SATC  
ELECTRICAL  
CONSTRUCTION  
(ANIMAL SCIENCE  
RECONFIGURATION)**

Motion made by McLean, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the bid award to the lowest bidder meeting the specifications for electrical construction for the animal science reconfiguration at the Seaway Technical Center to ENI Mechanical, Gouverneur, New York with the base bid of \$23,960.00.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present  
Nays: None

**No. 2027 – 046  
CONSENT AGENDA**

Motion made by Remington, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following consent agenda items:

- Treasurer's Report for period ending June 30, 2026:  
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)
  - A. Account Balances (June 30, 2026)

|                     |                |
|---------------------|----------------|
| General Fund        | \$5,589,689.85 |
| Federal Fund        | \$360,199.33   |
| Trust & Agency Fund | \$34,349.42    |
| Payroll Fund        | \$83.17        |

|                            |              |
|----------------------------|--------------|
| Capital Renovation Project | \$163,316.71 |
| Capital Equipment Reserve  | \$208,181.45 |

B. Current Budget Allocation – June 30, 2026

[Budget Report](#)                      [District Billing](#)

General Fund Budget..... \$83,318,703.54

- Treasurer's Report for period ending July 31, 2026:  
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

C. Account Balances (July 31, 2026)

|                            |                |
|----------------------------|----------------|
| General Fund               | \$3,619,430.22 |
| Federal Fund               | \$277,347.37   |
| Trust & Agency Fund        | \$2,686.20     |
| Payroll Fund               | \$83.17        |
| Capital Renovation Project | \$64,426.05    |
| Capital Equipment Reserve  | \$208,252.17   |

D. Current Budget Allocation – July 31, 2026

[Budget Report](#)                      [District Billing](#)

General Fund Budget..... \$82,769,213.70

- [Minutes of July 2, 2026 Meeting](#)  
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)
- Staff Conference  
(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)
  - Jerald Yette to attend the New York State School Facilities Management Institute Annual Conference in Saratoga Springs, NY from October 3 – 7, 2026.
- Cooperative Bids  
(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)
  - Produce – September – October 2026
  - ULSD/ULSK for South Lewis CSD – 2026-2027

Yeas: All members present

Nays: None

**Reports**

[Darin Saiff, District Superintendent](#)

[James Nee, Deputy Superintendent](#)

**Discussion Items**

A. NYSSBA Area 6 Director Election – Ballot Deadline is October 9

**Informational Items**

- A. Update on Facilities – K. Perretta
- B. BOCES Opening Day at OFA – September 2, 2026
- C. Area 6 Dinner – October 8, 2026 at the Malone Golf Club
- D. Regent Catania Dinner – Wednesday, November 4, 2026 at 5:30 pm at Northwest Tech
- E. Board of Education Self Evaluations

**Presentations**

None

**Other**

None

**PASS AROUND**

- A. Thank you letter from Ferrara Fiorenza PC for reappointment of firm for legal services 2026-2027.
- B. 37<sup>th</sup> Annual Administrator's Leadership Conference brochure

**No. 2027 – 047  
EXECUTIVE  
SESSION**

Motion made by McLean, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby enter into executive session for collective negotiations pursuant to article 14 of the Civil Service Law at 5:01 pm.

Yeas: All members present

Nays: None

The Board of Education returned to regular session at 5:10 pm.

**No. 2027 – 048  
ADJOURNMENT**

Motion made by McLean, seconded by Bates to adjourn the meeting at 5:11 pm.

Yeas: All members present

Nays: None

**Jennie L. Colburn, District Clerk**