



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: September 10, 2026
BOE APPROVED:**

The re-organizational and regular meetings of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties were held on Thursday, September 10, 2026 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 6:00 pm.

Roll Call:

Present: Roger Bennett, Jack Zeh, Michael Davis, Michael Miller, Cindy McLean, Kevin Wells and Ward Remington (arrived at 6:07 pm)

Excused: Todd Bates and Landon Carrier (student ex officio)

Absent: James Lattimer and Cole Mathews (student ex officio)

Others Present: Darin Saiff, Jim Nee, Nicole Ashley, Jennie Colburn, Kevin Perretta, Johnathan Hirschey, Lori Sheffield, Lori Remington, Reggie McDonald and Marshall Fiese

All members stood for the Pledge of Allegiance.

Public Comments None

**No. 2027 – 049
PERSONNEL**

Motion made by Wells, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present
Nays: None

**No. 2027 – 050
PROFESSIONAL
DEVELOPMENT
PLAN 2026-2027**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the St. Lawrence-Lewis BOCES Professional Development Plan (PDP) as mandated by Part 100.2 of the Commissioner's Regulations.

(In accordance with Commissioner's Regulations as mandated by Part 100.2)

Yeas: All members present
Nays: None

**No. 2027 – 051
FY 2025/26 DRAFT IT
FIXED ASSET
INVENTORY AUDIT**

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby accept the 2025/26 IT Fixed Asset Inventory Audit as prepared by the internal auditors, Questar III BOCES.

(In accordance with [Board Policy #5570](#) – Financial Accountability)

Yeas: All members present
Nays: None

**No. 2027 – 052
CORRECTIVE
ACTION PLAN**

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby accept the Corrective Action Plan for the FY 2025/26 IT Fixed Asset Inventory Audit as prepared by the internal auditors, Questar III BOCES.

(In accordance with Board Policy #5570 – Financial Accountability)

Yeas: All members present
Nays: None

**No. 2027 – 053
FACILITIES USE
AGREEMENT WITH
THE OGDENSBURG
BOYS AND GIRLS
CLUB**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the one-year facilities use agreement between the Ogdensburg Boys' and Girls' Club and St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium and game room located at 610 Patterson Street, Ogdensburg, NY. The term of the agreement shall be \$7,100 for the period of September 8, 2026 - June 10, 2027.

(In accordance with [Board Policy #5630](#) – Facilities: Inspection, Operation and Maintenance)

Yeas: All members present
Nays: None

**No. 2027 – 054
NOMINATION FOR
NYSSBA AREA 6
DIRECTOR**

Motion made by Davis, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the nomination of Gary Lambert for the Area 6 Director on the NYSSBA Board of Directors for a two-year term from January 1, 2027 to December 31, 2028.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board)

Yeas: All members present

Nays: None

**No. 2027 – 055
LOCAL BIDS**

Motion made by Davis, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby the bid awards for building materials, to the low bidder meeting specifications for Seaway Technical Center building of the house:

Roofing Materials: Bicknell Building Supply - \$4,102.88

Fascia and Soffit Materials: White's Lumber - \$1,143.94

Exterior Door Materials: Bicknell Building Supply - \$5,088.00

Windows: White's Lumber - \$8,118.35

Plumbing Materials: Bicknell Building Supply - \$2,622.00

Electrical Materials: No Bid

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present

Nays: None

**No. 2027 – 056
CONSENT AGENDA**

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following consent agenda items:

- Treasurer's Report for period ending August 31, 2026:
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

A. Account Balances (August 31, 2026)

General Fund	\$1,243,052.38
Federal Fund	\$230,817.41
Trust & Agency Fund	\$2,694.58
Payroll Fund	\$0.00
Capital Renovation Project	\$64,437.23
Capital Equipment Reserve	\$208,322.92

B. Current Budget Allocation – August 31, 2026

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$82,942,709.08

- [Minutes of August 20, 2026 Meeting](#)
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)
- [Donations](#)
(In accordance with [Board Policy #5230](#) – Acceptance of Gifts, Grants, Memorializations and Bequests to BOCES)
 - Donation from Lori Sheffield, Lisbon, NY of a stackable rabbit cage, miscellaneous feeding items and accessories valued at approximately \$350.00 to the Animal Science Program at the Seaway Tech Center.
 - Donation from Kaydence Thornton (Hair by Kay), Heuvelton, NY of mannequins and a mannequin stand to the Cosmetology program at the Northwest Tech Center.

Yeas: All members present

Nays: None

Reports

A. [Darin Saiff, District Superintendent](#)

B. [James Nee, Deputy Superintendent](#)

Discussion Items

None

Informational Items

- A. Update on Facilities – K. Perretta
- B. NYSSBA Statewide Student Ex Officio Training – ESC, September 30, 8:15 am
- C. CTE Fall Open Houses:
 - September 24 – Seaway Tech Center, 5-7 pm
 - October 1 – Southwest Tech Center, 5-7 pm
 - October 6 – Ag Academy Program Parent Night, 5-6:30 pm
 - October 14 – Northwest Tech Center, 5-7 pm
 - October 20 – SUNY Canton CIS Program Parent Night, 5-6:15 pm

- D. Next Board of Education Meeting – Wednesday, October 7, 6:00 pm at ESC
- E. Regent Catania Dinner – Wednesday, November 4, 5:30 pm at Northwest Tech Center

Presentations

- A. Johnathan Hirschey, Director of Instructional Resources – Update

Other

None

PASS AROUND

None

**No. 2027 – 057
ADJOURNMENT**

Motion made by McLean, seconded by Davis to adjourn the meeting at 7:04 pm.

Yeas: All members present

Nays: None

Jennie L. Colburn, District Clerk