**Board of Cooperative Educational Services**
**Sole Supervisory District**
**St. Lawrence-Lewis Counties**
**P.O. Box 231, 40 W. Main Street**
**Canton, New York 13617**

## Board of Education Meeting Date: October 7, 2026
## BOE APPROVED:

The re-organizational and regular meetings of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties were held on Wednesday, October 7, 2026 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 6:00 pm.

**Roll Call**:

| | |
|---|---|
| Present: | Roger Bennett, Todd Bates, Michael Davis, Cindy McLean, Kevin Wells, Ward Remington and James Lattimer |
| Excused: | Jack Zeh, Michael Miller, Landon Carrier and Cole Mathews |
| Others Present: | Darin Saiff, Jim Nee, Nicole Ashley, Jennie Colburn, Kevin Perretta, Johnathan Hirschey, Lori Remington, Marshall Fiese and Jean Johnson |

All members stood for the Pledge of Allegiance.

**Public Comments** None

**No. 2027 – 058**
**PERSONNEL**

Motion made by Bates, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with Board Policy #5150 – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present
Nays: None

**No. 2027 – 059**
**CHANGE FEBRUARY 2027 BOE MEETING DATE**

Motion made by Remington, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve changing the Board of Education meeting from February 11, 2027 to Thursday, February 4, 2027.

(In accordance with Board Policy #1510 – Regular Board Meetings and Rules)

Yeas: All members present
Nays: None

**No. 2027 – 060**
**RATIFICATION OF FISP AGREEMENT**

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby ratify the Collective Bargaining Agreement between St. Lawrence-Lewis BOCES and the Federation of Instructional Support Personnel (FISP) for the period of July 1, 2026 – June 30, 2029.

(In accordance with Board Policy #5230 – Negotiations)

Yeas: All members present
Nays: None

**No. 2027 – 061**
**RESOLUTION AUTHORIZING THE USE OF BEST VALUE PROCUREMENT**

Motion made by McLean, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following resolution:

WHEREAS, Section 103 of the New York State General Municipal Law permits a Board of Cooperative Educational Services ("BOCES") to award certain purchase contracts, including contracts for service work, on the basis of "best value," as defined in Section 163 of the New York State Finance Law, rather than solely on the basis of the lowest responsible bidder; and

WHEREAS, the use of the best value procurement method must be authorized by resolution adopted by the BOCES Board at a public meeting; and

WHEREAS, the Board of Cooperative Educational Services recognizes that, for certain procurements, consideration of factors in addition to price may result in the best overall value to BOCES, including quality, efficiency, reliability, durability, compatibility, service, life-cycle costs, and other factors relevant to the particular procurement; and

WHEREAS, BOCES desires to establish the authority to utilize the best value procurement method when determined to be appropriate and in accordance with applicable law, regulations, and BOCES procurement policies and procedures;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Cooperative Educational Services hereby authorizes the use of the Best Value Procurement Method, as permitted by New York State General Municipal Law §103 and New York State Finance Law § 163, for qualifying purchase contracts and service work; and

BE IT FURTHER RESOLVED, that when the Best Value Procurement Method is utilized, the solicitation documents shall identify the applicable evaluation criteria and methodology upon which proposals or bids will be evaluated, and awards shall be made only to a responsive and responsible bidder or offeror in accordance with the requirements of law and BOCES procurement policies and procedures; and

BE IT FURTHER RESOLVED, that the use of the Best Value Procurement Method shall not be construed to eliminate or modify any applicable requirements for public advertisement, competitive solicitation, documentation, or Board approval otherwise required by law or BOCES policy; and

BE IT FURTHER RESOLVED, that this resolution shall remain in effect until amended or rescinded by the Board.

(In accordance with Board Policy #5411 - Procurement of Goods and Services)

Yeas: All members present
Nays: None

**No. 2027 – 062**
**LOCAL BIDS**

Motion made by Wells, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the rebid award for building materials, to the low bidder meeting specifications for Seaway Technical Center building of the house:

Electrical Materials: No Bid

(In accordance with Board Policy #5410 – Purchasing: Competitive Bidding and Offering)

Yeas: All members present
Nays: None

**No. 2027 – 063**
**LOCAL BIDS**

Motion made by Wells, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby the bid awards for building materials, to the low bidder meeting specifications for Northwest Technical Center and Southwest Technical Center for the buildings of the houses:

Roofing Materials:

Northwest Technical Center – JP Building Supply - $4,048.50
Southwest Technical Center – JP Building Supply - $4,403.50

Fascia and Soffit Materials:

Northwest Technical Center – White's Lumber - $1,041.98
Southwest Technical Center – White's Lumber - $923.74

Exterior Door Materials:

Northwest Technical Center – White's Lumber - $5,652.00
Southwest Technical Center – White's Lumber - $5,652.00

Windows:

Northwest Technical Center – JP Building Supply - $6,159.27
Southwest Technical Center – White's Lumber - $8,287.84

Plumbing Materials:

Northwest Technical Center – No Bid
Southwest Technical Center – No Bid

Electrical Materials:

Northwest Technical Center – No Bid
Southwest Technical Center – No Bid

(In accordance with Board Policy #5410 – Purchasing: Competitive Bidding and Offering)

Yeas: All members present
Nays: None

**No. 2027 – 064**
**LEASE PURCHASE AGREEMENT FOR FINANCING CAPITAL IMPROVEMENTS IN CONNECTION WITH AN EPC**

Motion made by Remington, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following resolution:

WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, the Board of Cooperative Educational Services for the Sole Supervisory District of St. Lawrence and Lewis Counties, New York (the "BOCES") has heretofore entered into an energy performance contract (the "EPC") with Day Automation Systems, Inc. ("Day"), which EPC was not executory until approval by the State Commissioner of Education, which has since been granted, for the installation and upgrade of certain equipment, including lighting retrofit/replacement, lighting controls, building energy management system upgrades, optimum start sequencing improvements, and other energy efficiency improvements as further described in the Scope of Work attached to said EPC, including original equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in

connection therewith for a total maximum estimated cost, of not to exceed $1,125,895 (the "Project"); and

WHEREAS, to finance the cost of the Project, the BOCES determined to seek proposals from parties interested in acting as lessor in a fifteen-year energy performance contract lease purchase agreement as authorized and defined under Article 9 of the Energy Law, and Section 109-b of the General Municipal Law with lease payments to be made on a semi-annual basis; and

WHEREAS, the BOCES has solicited proposals by written request for the financing of the Project and, as a result thereof, has determined to select ROC Leasing LLC, doing business as Real Lease, (the "Lessor") to undertake the financing of the Project; and

WHEREAS, the BOCES has received the requisite approvals of the State Department of Education for the Project; and

WHEREAS, it is now desired to approve the financing of this Project, at a maximum estimated cost of $1,125,895 and to authorize execution of an equipment lease purchase agreement ("LPA") with the Lessor;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Board of Education hereby accepts the proposal of ROC Leasing LLC, doing business as Real Lease, to serve as Lessor, and approves of said Lessor to serve as the provider of financing in the amount of $1,125,895 (the "Principal Amount") at an interest rate of 5.174 per centum per annum for the aforedescribed Project as Lessor of the LPA therefor, subject to counsel approval of all documentation in connection therewith.

Section 2. The BOCES hereby determines that it has critically evaluated the financing alternatives available to it pursuant to the requirements of Title 2 Part 39 of the New York Codes, Rules and Regulations ("NYCRR") Section 39.2 and that entering into the LPA and financing the Project thereby is in the best interests of the BOCES as the LPA results in a lower overall cost thereof to the BOCES.

Section 3. The aggregate original principal amount of the LPA shall not exceed the Principal Amount and shall bear interest as set forth in the LPA and the LPA shall contain such options to purchase the Project by the BOCES as set forth therein.

Section 4. In accordance with paragraph (f) of subdivision 2 of Section 109-b of the General Municipal Law, the BOCES's obligation under the LPA shall be subject to annual appropriation by the Board of Education of the BOCES as set forth in the LPA and the BOCES's obligation under the LPA shall not constitute a general obligation of the BOCES nor constitute indebtedness under the Constitution or laws of the State of New York.

Section 5. It is hereby determined that the Project is a class of objects or purposes described in subdivision 97 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said class of objects or purposes is thirty years, calculated from the date of issuance of the LPA. This determination shall be conclusive upon the effective date of the LPA. Pursuant to paragraph 1 of Section 9-103 of the Energy Law of the State of New York, the BOCES is authorized to enter into energy performance contracts of up to thirty-five years duration, limited by the reasonably expected useful life of the object or purpose subject to such energy performance

contract, and pursuant to Title 8, Part 155 of NYCRR, Section 155.20, the BOCES is authorized to enter energy performance contracts of not to exceed the lesser of eighteen years or the useful life of the equipment being installed.

Section 6. It is therefore hereby further determined the term of the LPA authorized by this resolution will be less than eighteen years, which is less than the reasonably expected aggregate average useful life of the objects or purposes subject to the EPC and does not exceed the term of the EPC in accordance with the requirements of Education Law Section 3602(6)(i)(5)(i).

Section 7. The President of the Board of Education, as chief fiscal officer of the BOCES, is hereby authorized, on behalf of the BOCES, to execute an LPA with the Lessor in a form reviewed and approved by counsel to the BOCES in order to finance the Project described in the preambles hereof substantially in the form attached hereto as Exhibit A and hereby made a part hereof. The President of the Board of Education is hereby further authorized to execute and deliver such additional documents, certificates, undertakings, agreements or other instruments as the President of the Board of Education, with advice of counsel, may deem necessary or appropriate in connection therewith and do and cause to be done any and all acts and things necessary or appropriate for carrying out the transaction contemplated hereby.

Section 8. The President of the Board of Education is hereby further authorized, with the advice of counsel, if so required, to execute and deliver such agreements with a bank or trust company located and authorized to do business in New York State and in a form reviewed and approved by counsel for the BOCES to serve as escrow agent for the proceeds of the LPA, including amendments thereto, as may be necessary, in order to effectuate the financing of the Project.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the Project described herein.

Section 10. This resolution shall take effect immediately.

(In accordance with Board Policy #5630 – Facilities: Inspection, Operation and Maintenance)

Yeas: Bennett, Bates, Davis, Lattimer, McLean, Remington, Wells
Nays: None

**No. 2027 – 065**
**CONSENT AGENDA**

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following consent agenda items:

- Minutes of September 10, 2026 Meeting
  (In accordance with Board Policy #1510 – Regular Board Meetings and Rules)

- Donation

(In accordance with Board Policy #5230 – Acceptance of Gifts, Grants, Memorializations and Bequests to BOCES)

- Donation of steel drops with an estimated value of $600.00 from Viking Cives, Harrisville, NY to the Metalworking program at the Southwest Technical Center.

- Staff Conference
  (In accordance with Board Policy #6161– Conference/Travel Expense Reimbursement)

  - Virginia Tebo to attend the New York Library Association Annual Conference in Saratoga Springs, New York from November 3 – November 7, 2026.

Yeas: All members present
Nays: None

**Reports**

A. Darin Saiff, District Superintendent
B. James Nee, Deputy Superintendent

**Discussion Items**

A. 2026-2027 Board of Education Goals
B. NYSSBA Annual Business meeting (virtual), October 15, 4:00 pm

**No. 2027 – 066**
**2026-2027 BOARD OF EDUCATION GOALS**

Motion made by Bates, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the 2026-2027 Board of Education Goals.

Yeas: All members present
Nays: None

**Informational Items**

A. Update on Facilities – K. Perretta
B. CTE Fall Open Houses:
   - October 14 – Northwest Tech Center, 5-7 pm
   - October 20 – SUNY Canton CIS Program Parent Night, 5-6:15 pm
C. Regent Catania Dinner – Wednesday, November 4, 5:30 pm at Northwest Tech Center
D. Next Board of Education Meeting – Thursday, November 12, 6:00 pm at NWT

**Presentations**

None

**Other**

None

**PASS AROUND** None

**No. 2027 – 067**
**ADJOURNMENT** Motion made by Bates, seconded by McLean to adjourn the meeting at 6:55 pm.

Yeas: All members present
Nays: None

**Jennie L. Colburn, District Clerk**