



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: July 2, 2026
BOE APPROVED: August 20, 2026**

The re-organizational and regular meetings of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties were held on Tuesday, July 2, 2026 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 4:00 pm.

Roll Call:

Present: Roger Bennett, Jack Zeh, Michael Miller, Todd Bates, James Lattimer, Cindy McLean, Kevin Wells, Ward Remington, Landon Carrier (Student Ex Officio), Cole Mathews (Student Ex Officio) and Michael Davis (4:03 pm)

Others Present: Darin Saiff, James Nee, Nicole Ashley, Jennie Colburn, Kevin Perretta, Johnathan Hirschey, Lori Sheffield and Marshall Fiese

All members stood for the Pledge of Allegiance.

ORGANIZATIONAL ACTION ITEMS:

PUBLIC HEARING A Public Hearing was held regarding the [District-Wide Safety Plan](#). This plan will be available on the St. Lawrence-Lewis BOCES website for the next 30 days to allow the public the ability to comment. This plan will be brought to the Board of Education for approval at the August 20, 2026 meeting.

Public Comment Guidelines [Public Comment Guidelines](#)

Appointments Jennie Colburn, District Clerk was appointed as temporary chairman and called the meeting to order.

Jennie Colburn, District Clerk administered the Oath of Office to board members Todd Bates, Michael Miller and Kevin Wells for three-year terms (July 1, 2026 – June 30, 2029).

Jennie Colburn, District Clerk was administered the Oath of Office.

Jennie Colburn, District Clerk opened the floor for nominations for President of the St. Lawrence-Lewis Counties Board of Cooperative Educational Services.

**No. 2027 – 001
NOMINATION
BOARD PRESIDENT**

Motion made by Zeh, seconded by Remington to nominate Roger Bennett as President.

(In accordance with [Board Policy #1320](#) – Nomination and Election of Board Officers and Duties of the President and Vice President)

Yeas: All members present

Nays: None

**No. 2027 – 002
ELECTION OF
BOARD PRESIDENT**

Motion made by Zeh, seconded by Remington to cast one ballot for Roger Bennett as President of the Board of Education for the St. Lawrence-Lewis Counties Board of Cooperative Educational Services for the 2026-2027 school year.

(In accordance with [Board Policy #1320](#) – Nomination and Election of Board Officers and Duties of the President and Vice President)

Yeas: All members present

Nays: None

**No. 2027 – 003
NOMINATION
BOARD VICE
PRESIDENT**

Motion made by Bennett, seconded by Wells to nominate Jack Zeh as Vice President.

(In accordance with [Board Policy #1320](#) – Nomination and Election of Board Officers and Duties of the President and Vice President)

Yeas: All members present

Nays: None

**No. 2027 – 004
ELECTION OF
BOARD VICE
PRESIDENT**

Motion made by Bennett, seconded by Wells to cast one ballot for Jack Zeh as Vice President of the Board of Education for the St. Lawrence-Lewis Counties Board of Cooperative Educational Services for the 2025-2026 school year.

(In accordance with [Board Policy #1320](#) – Nomination and Election of Board Officers and Duties of the President and Vice President)

Yeas: All members present

Nays: None

**ADMINISTRATION
OF OATH OF OFFICE
TO PRESIDENT &
VICE PRESIDENT**

Jennie Colburn, District Clerk administered the Oath of Office to President Roger Bennett and Vice President Jack Zeh, each for a one-year term of office.

**No. 2027 – 005
APPOINTMENTS OF
2026-2027 SCHOOL
DISTRICT OFFICERS**

Motion made by Miller, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby appoint the following School District Officers for the 2025-2026 fiscal year:

1. Clerk of the BOCES – Jennie Colburn
2. Interim Treasurer of the BOCES – Nicole Ashley
3. Deputy Treasurer of the BOCES – Molly Williams
4. Claims Auditor – Diane Ladison
5. Internal Auditor – Questar III BOCES
6. BOCES Attorney – Ferrara Fiorenza, P.C.
7. BOCES Educational Consortium – Hinman Straub
8. Records Retention and Disposition Officer – Tawni Rickett
9. Records Access Officer – Jennie Colburn
10. Records Management Officer – Nicole Ashley
11. External (Independent) Auditor – Bowers and Company, Certified Public Accountants, P.C.
12. Purchasing Agent – Darlene Bessette
13. Back-Up Purchasing Agent – Casey Halpin
14. LEA Designee – Asbestos Handling/Reporting – Kevin Perretta
15. Liaison for Homeless Children and Youth – Johnathan Hirschey
16. Foster Care Liaison – Brooke Santamont
17. Re-establishment of Audit Committee Members (Roger Bennett, Michael Davis and Michael Miller)
18. Chief Information Officer – James Nee
19. Chief Information Security Officer – Lori Remington
20. Data Protection Officer – James Nee
21. BOCES Integrity Officer for SED Test Security – Darin Saiff
22. Title IX / Civil Rights Compliance Officer
 - a. For Students – James Nee
 - b. For Employees – Marshall Fiese
23. DEI Coordinator – Ginger Tebo
24. Website Manager – Capital Region BOCES Communications Team
25. Chief Emergency Officer – Darin Saiff
26. Copyright Officer – Virginia Tebo
27. Insurance Advisor – Haylor, Freyer & Coon Inc.
28. Chemical Hygiene Officer – Kevin Perretta

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

**No. 2027 – 006
APPOINTMENT OF
2026-2027
DESIGNATIONS**

Motion made by Wells, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following 2026-2027 Designations:

1. Official Bank Depositories: Community Bank NA, NYCLASS and Chase Bank
2. Regular Monthly Meetings as follows:
3. Official Newspapers – Johnson Newspaper Corporation, Plattsburgh Press Republican and North Country This Week

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

Month	Date	Time
August	Thursday, August 20 – ESC Building	4 pm
September	Thursday, September 10 – ESC Building	6 pm
October	Wednesday, October 7 – ESC Building	6 pm
November	Thursday, November 12 – Northwest Tech	6 pm
December	Thursday, December 10 – Seaway Tech	4 pm
January	Thursday, January 14 – ESC Building	6 pm
February	Thursday, February 11 – ESC Building	6 pm
March	Thursday, March 11 – ESC Building	6 pm
April	Thursday, April 8 – ESC Building	4 pm
May	Thursday, May 13 – Southwest Tech	6 pm
June	Thursday, June 3 – ESC Building	5 pm

**No. 2027 – 007
2026-2027
AUTHORIZATIONS**

Motion made by McLean, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the follow 2025-2026 Authorizations:

1. District Superintendent to certify payroll.
2. Designation of Treasurer to sign all checks; in the absence of the Treasurer, the Deputy Treasurer will sign all checks; in the absence of the Treasurer and Deputy Treasurer, the Director of Financial Affairs to sign all checks.
3. District Superintendent to approve part-time, temporary, and substitute personnel at approved board salary/wage rates until final action at the next scheduled Board of Education meeting.
4. District Superintendent to approve attendance at conference/workshops for all employees; in the absence of the District Superintendent, the Assistant Superintendent will approve attendance at conference/workshops for all employees.
5. President of the Board and/or District Superintendent to sign necessary contracts on behalf of the Board of Cooperative Educational Services (BOCES).
6. Vice President to sign contracts in the absence of President.
7. District Superintendent to approve all budget transfers in accordance with Commissioner's Regulations §170.3.
8. Reauthorization and approval for SLL BOCES membership in New York State School Boards Association, National School Boards Association, and the BOCES Educational Consortium.
9. District Superintendent to approve change orders up to \$100,000.
10. District Superintendent is approved to purchase meals for component district superintendents during meetings and conferences with the school credit card. All receipts will be turned into the Business Office for proper payment.

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

**No. 2027 – 008
BONDING OF
PERSONNEL**

Motion made by Wells, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the Bonding of Personnel as follows:

1. Treasurer
2. Deputy Treasurer
3. All employees who handle cash
4. All persons and positions required by law or regulation to be bonded

(In accordance with [Board Policy #4530](#) – Insurance and Employee Bonds)

Yeas: All members present

Nays: None

**No. 2027 – 009
MILEAGE RATE FOR
2026-2027**

Motion made by Bates, seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby establish the mileage rate for 2025-2026 fiscal year at the IRS allowed reimbursement rate.

(In accordance with [Board Policy #6161](#) – Conference/Travel Expense Reimbursement)

Yeas: All members present

Nays: None

**No. 2027 – 010
RE-ADOPTION OF
BOARD POLICIES**

Motion made by McLean, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby re-adopt all policies in effect during the previous year.

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

**No. 2027 – 011
APPOINTMENT
LEGISLATIVE
LIAISON FOR
NYSSBA**

Motion made by McLean, seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the appointment of Cindy McLean to serve as the Legislative Liaison and Michael Miller as the alternate for NYSSBA for the 2026-2027 school year.

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present
Nays: None

**No. 2027 – 012
PARTICIPATE IN ST.
LAWRENCE-LEWIS
BOCES
COOPERATIVE
PURCHASING
PROGRAMS FOR
2026-2027**

Motion made by Miller, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the participation in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2026-2027 school year.

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present
Nays: None

**No. 2027 – 013
DIGNITY ACT
COORDINATORS
2026 – 2027**

Motion made by McLean, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following Dignity Act Coordinators for the 2026 – 2027 school year, in accordance with the Dignity for All Students Act:

Special Education: Lori Murray, Kady Sharp, Jacqueline Bill, Dillon Chichester and Michael Webb

CTE: Julie Putney, Julianne White, Amy Bowman, Gregory Mintz and Tim Morse

(In accordance with the Dignity for All Students Act)

Yeas: All members present
Nays: None

REGULAR MONTHLY MEETING

Public Comments

None

**No. 2027 – 014
CONSENT AGENDA**

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following consent agenda items:

Treasurer's Report for period ending May 31, 2026

(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

Account Balances – May 31, 2026

General Fund	\$8,189,346.31
Federal Fund	\$517,547.56
Trust & Agency Fund	\$7,234.93
Payroll Fund	\$0.00

Capital Renovation Project	\$248,539.96
Capital Equipment Reserve	\$208,113.03

Current Budget Allocation – May 31, 2026

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$82,763,454.48

[Minutes of June 4, 2026 Meeting](#)

(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

Cooperative Bids

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

- Cafeteria Foods – August – December 2026

Approval of [Cell Phone Listing](#)

(In accordance with [Board Policy #5322](#) – BOCES Cell Phone Use)

Approval of [Bank of America Cardholders](#)

(In accordance with [Board Policy #5321](#) – BOCES Credit Card Use)

Approval of [Wright Express Card](#) (gas card)

(In accordance with [Board Policy #5321](#) – BOCES Credit Card Use)

Donations

(In accordance with [Board Policy #5230](#) – Acceptance of Gifts, Grants, Memorializations and Bequests to BOCES)

- Donation of 65 pairs of various size work boots to the Southwest Technical Center from the Gouverneur Department of Corrections, Gouverneur, NY. The boots are new and have an estimated value of approximately \$150.00 per pair.
- Donation of \$200.00 scholarship and/or student in need in the 2026-2027 school year at Seaway Technical Center from Patricia Brabaw, Potsdam, NY.
- Scholarship donation in the amount of \$1,000.00 to a Northwest Technical Center student from the American Red Cross, Charlotte, NC.
- Donation of HDPE pipes with an estimated value of \$3,000.00 from the Development Authority of the North Country, Jefferson, NY to the Southwest Technical Center's Heavy Equipment Operations program.

Staff Conferences

(In accordance with [Board Policy #6161](#) – Conference/Travel Expense Reimbursement)

- James Nee and Johnathan Hirschey to attend SCDN meetings in Albany, NY for the 2026-2027 school year.
- Carmel Rastley to attend the 2026 Amatrol Technical Training Institute in Waterloo, IA from July 19 – 25, 2026.

[Establish Hourly/Per-Diem/Stipend Rates for 2026-2027 Year](#)
(In accordance with [Board Policy #6220](#) – Temporary Personnel)

[Fire Inspection Report](#)

(As mandated by §807 (a) f Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCCR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, revised January 2004)

[Administrator Handbook](#)

Yeas: All members present

Nays: None

No. 2027 – 015
[PERSONNEL](#)

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

No. 2027 – 016
[DISTRICT](#)
[SUPERINTENDENT'S](#)
[EMPLOYMENT](#)
[AGREEMENT](#)

Motion made by Wells, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the District Superintendent's Employment Agreement between the Board and District Superintendent dated July 2, 2026.

(In accordance with [Board Policy #1310](#) – Power & Duties of the Board)

Yeas: All members present

Nays: None

No. 2027 – 017
[CONTRACT](#)
[AGREEMENTS](#)

Motion made by Bates, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the Contract Agreements between the SLL BOCES Board of Education with the Deputy Superintendent, the Director of Financial Affairs and General Counsel, commencing July 1, 2026 through June 30, 2031.

(In accordance with [Board Policy #1310](#) – Power & Duties of the Board)

Yeas: All members present
Nays: None

No. 2027 – 018
MEMORANDUM OF
AGREEMENT – NON-
INSTRUCTIONAL
SUPPORT STAFF
(NISSA)

Motion made by Miller, seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the Memorandum of Agreement between St. Lawrence Lewis BOCES and the Non-Instructional Support Staff (NISSA) for the period of July 1, 2026 – June 30, 2029.

(In accordance with [Board Policy #5230](#) – Negotiations)

Yeas: All members present
Nays: None

No. 2027 – 019
MEMORANDUM OF
UNDERSTANDING –
USE OF SPACE

Motion made by Wells, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the Memorandum of Understanding – Use of Space between St. Lawrence-Lewis BOCES and the New York State Department of Labor for use of space at 35 Glenn Street, Massena, New York for the period April 4, 2025 through March 31, 2027.

(In accordance with [Board Policy #5630](#) – Facilities: Inspection, Operation and Maintenance)

Yeas: All members present
Nays: None

No. 2027 – 020
DESIGNATION FOR
THE ST.
LAWRENCE-LEWIS
COUNTIES SCHOOL
DISTRICT
EMPLOYEES
MEDICAL PLAN

Motion made by Zeh, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the following:

WHEREAS, the St. Lawrence-Lewis BOCES is a participant in the St. Lawrence-Lewis Counties School District Employees Medical Plan; and

WHEREAS, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it

RESOLVED, that the Board of Education hereby designates Nicole Ashley to serve as the School District's representative on the Plan's Board of Directors; and

RESOLVED FURTHER, that the Board of Education hereby designates Darin Saiff to serve as an alternate district representative on the Plan's Board of

Directors should the district's representative not be able to attend a Board of Director's meeting.

Yeas: All members present

Nays: None

**No. 2027 – 021
DESIGNATION FOR
THE ST.
LAWRENCE-LEWIS
COUNTIES SCHOOL
DISTRICT
EMPLOYEES
WORKERS'
COMPENSATION
PLAN**

Motion made by Davis, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following:

WHEREAS, the St. Lawrence-Lewis BOCES is a participant in the St. Lawrence-Lewis Counties School District Employees Workers' Compensation Plan; and

WHEREAS, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it

RESOLVED, that the Board of Education hereby designates Nicole Ashley to serve as the School District's representative on the Plan's Board of Directors; and

RESOLVED FURTHER, that the Board of Education hereby designates Darin Saiff to serve as an alternate district representative on the Plan's Board of Directors should the district's representative not be able to attend a Board of Director's meeting.

Yeas: All members present

Nays: None

**No. 2027 – 022
DELEGATE &
ALTERNATE FOR
NYSSBA**

Motion made by Zeh, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby Elect Cindy McLean as the Voting Delegate and Michael Miller as the Voting Alternate to serve at NYSSBA's Annual Business Meeting and Convention in Buffalo, New York, October 22-24, 2026.

(In accordance with [Board Policy #1310](#) – Power & Duties of the Board)

Yeas: All members present

Nays: None

**No. 2027 – 023
[STANDARD WORK
DAY](#)**

Motion made by Remington, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does approve the Standard Work Day for the titles under New York State and Local Employees' Retirement System and the New York State Teachers' Retirement System. The standard workday for full-time employment based on the specific position will range from a six-hour workday to an eight-hour workday for full-time standard employment (five days a week).

(In accordance with [Board Policy #5150](#) – Recruitment, Selection and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2027 – 024
SPECIAL COUNSEL**

Motion made by McLean, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the appointment of Costello, Cooney & Fearon, PLLC as Special Counsel to the BOCES for matters as assigned by the District Superintendent.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2027 – 025
EMERGENCY
RESPONSE PLANS
(ERP)**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the Technical Center Emergency Response Plans (ERP) for Northwest Technical Center, Southwest Technical Center, and Seaway Technical Center.

(In accordance with [Board Policy #5630](#) – Facilities: Inspection, Operation and Maintenance)

Yeas: All members present

Nays: None

**No. 2027 – 026
NOMINATION FOR
AREA 6 DIRECTOR**

Motion made by Davis, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the nomination of Gary Lambert, Member of the Plattsburgh City School District Board of Education and Tori Thurston, Member of the Saranac Lake Central School District Board of Education, for the Area 6 Director on the NYSSBA Board of Directors.

(In accordance with [Board Policy #1310](#) – Power & Duties of the Board)

Yeas: All members present

Nays: None

**No. 2027 – 027
JOINT MUNICIPAL
COOPERATIVE
BIDDING PROGRAM**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the St. Lawrence-Lewis BOCES, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

This Resolution solely applies to the Cross Contact for Bid: Network Copiers.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present

Nays: None

**No. 2027 – 028
ADVANCE
APPROVAL AND
PAYMENT OF
ALLOWABLE
CLAIMS**

Motion made by Remington, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the payments of allowable claims for public utilities as stated in Education Law Subsection 2524. The Board of Education by resolution shall authorize the payment in advance of audit of claims for public utilities (i.e. electric, gas, water, sewer, telephone, cable, postage, freight, and express

charges). All such claims shall be audited by the claims auditor after said payments.

(In accordance with [Board Policy #1332](#) – Duties of the BOCES Treasurer)

Yeas: All members present

Nays: None

No. 2027 – 029 LOCAL BIDS

Motion made by McLean, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the bid awards for building materials, to low bidder meeting specifications for the Northwest Technical Center, Southwest Technical Center and Seaway Technical Center for the building of the houses:

Insulated LVL Headers – Section 1:

Northwest Technical Center – JP Building Supply - \$1,542.00
Southwest Technical Center – JP Building Supply - \$1,542.00
Seaway Technical Center – JP Building Supply - \$1,542.00

Trusses – Section 2:

Northwest Technical Center – JP Building Supply - \$5,035.97
Southwest Technical Center – JP Building Supply - \$5,035.97
Seaway Technical Center – JP Building Supply - \$5,035.97

Dimensional Framing Lumber – Section 3:

Northwest Technical Center – Bicknell Building Supply - \$21,513.39
Southwest Technical Center – Bicknell Building Supply - \$21,513.39
Seaway Technical Center – Bicknell Building Supply - \$21,532.49

Fasteners – Section 4:

Northwest Technical Center – JP Building Supply - \$2,379.82
Southwest Technical Center – JP Building Supply - \$2,379.82
Seaway Technical Center – JP Building Supply - \$3,071.07

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present

Nays: None

Reports

[Darin Saiff, District Superintendent](#)

[James Nee, Deputy Superintendent](#)

Discussion Items

A. [Claims Auditor's Quarterly Report \(April – June 2026\)](#)

Informational Items

A. Update on Facilities – K. Perretta

B. The next Board of Education meeting is Thursday, August 20, 2026
4pm at the ESC.

Presentations None

Other None

No. 2027 – 030 Motion made by Bates, seconded by Miller to adjourn the meeting at 4:54 pm.
ADJOURNMENT
Yeas: All members present
Nays: None

Jennie L. Colburn, District Clerk