

ST. LAWRENCE-LEWIS BOCES								
CLAIMS AUDITOR REPORT								
Claims audited for the quarter ending September 30, 2025:								
	July 31, 2025	871						
	August 31, 2025	580						
	September 30, 2025	574						
Findings for the quarter were as follows:								
Date Audited	PO#	Vendor	PO Date	Invoice Date	Amount	Requisitioner	Reason for Write Up	
6/30/25	A25-05816	G & R Auto Parts	5/14/2025	5/6/2025	\$48.28	Southwest Tech/Monty Phinney.	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
	A25-06170	Haun Welding Supply-Watertown	6/6/2025	6/2/2025	\$211.20	Southwest Tech/Jack Bango	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
7/2/2025	A25-06426	Jock Pest Control	6/30/2025	4/11/2025	\$50.00	Special Ed / Northwest Tech Greenhouse Ann Jones	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
	A25-06429	School Health Corp	6/30/2025	11/14/2024	\$2,008.32	Special Ed/Austin Kormany	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
				12/23/2024	\$5.58		Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
				12/18/2024	\$4.92		Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
				12/16/2024	\$72.30		Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
	A25-06368	US Foods Inc	6/30/2025	3/24/2025	\$232.80	Career Alt Adult Ed /Seaway Tech	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
				4/3/2025	\$116.35		Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
				4/7/2025	\$71.71		Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
				5/9/2025	\$23.39		Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
7/16/2025	A25-06496	Blevins Motors Inc.	6/30/2025	4/4/2025	\$21.00	LRC	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
	A25-06498	Thomson-Reuters-West	6/30/2025	6/1/2025	\$468.75	EER	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
				6/1/2025	\$464.08	EER	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.

7/23/2025		Bank of America	7/10/2025		\$921.32	Instructional	Hotel Reservation Made via a 3rd party - room receipt \$802.08 extra fees no documentation & will not refund.	No documentation for additional fees
	A26-00535	Carisk Partners, Inc.	7/10/2025	07/01/2025	\$51.00	Fianacial Affairs	Invoice stamped received 7/3/25 - Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
	A26-00574	Haylor Freyor & Coon Inc	7/15/2025	6/30/2025 - Renewal for 7/1/25	\$206,369.00	Fianacial Affairs	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
					\$51,063.00	Fianacial Affairs	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
					\$21,977.00	Fianacial Affairs	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
	A25-06516	US Foods, Inc	6/30/2025	3/19/2025	\$68.16	Seaway Tech	Missed Invoice- Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
	A26-00537	WLT Software Enterprises	7/17/25	7/9/2025	\$2,117.11	Financial Affairs	Invoice dated before Purchase Order -Stamped Received 7/10/25	Prior Approval and Purchase Order required for all purchases.
7/30/2025	F26-00050	Potsdam Central School District	7/17/2025	7/14/2025	\$206.80	Special Education ESY	Invoice dated before Purchase Order - Swim 7/11,7/14,7/18, 7/21,7/28, 8/1/25	Prior Approval and Purchase Order required for all purchases.
	F26-00056	St. Lawrence County Industrial Development Agency	7/9/2025	6/16/2025 for 7/1/2025	\$5,803.25	Career & Adult Education	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
	A25-06537	Potsdam Central School District	6/30/2025	6/10/2025	\$601.00	Special Education	Invoice dated before Purchase Order - field trip 6/9/25 & field trip request signed 5/9/25	Prior Approval and Purchase Order required for all purchases.
	A26-00819	The Omni Financial Group	7/23/2025 - approved 7/28/2025	7/1/2025	\$1,752.00	Financial Affairs	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
8/6/2025	A26-00777	Eduready360, LLC	7/30/2025	6/16/2025	\$3,250.00	Career & Adult Ed	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
8/13/2025	A26-00932	Gouverneur Tribune Press	7/25/2025 - approved 8/7/2025	6/25/2025	\$65.00	Southwest Tech	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
8/20/2025	A26-00598	Famous Artists Series LTD	7/16/2025- approved 7/21/2025	6/3/2025	\$4,100.00	Instructional/ Staff Dev	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.

	A26-01008	Lexisnexis	8/13/2025	7/16/2025	\$142.43	Fianancial Affairs/Workers' Comp	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
8/27/2025	A26-00982	Apptegy, Inc.	8/11/2025	7/1/2025	\$6,200.00	Instructional/ Staff Dev	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
	A26-01062	The Positivity Project	8/18/2025	8/12/2025	\$7,790.00	Instructional/ Staff Dev	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
9/24/2025	A26-01525	Ten80 Education, LLC	9/11/2025	7/17/2025	\$12,000.00	Seaway Tech - Energy Challenge Workshop	Invoice dated before Purchase Order	Prior Approval and Purchase Order required for all purchases.
				Brookfield donation to cover program not received until mid-August and not added				
				to budget code for purchase order to be completed in a timely fashion.				
All corrections were made, any questions were answered and problems promptly resolved. The business office staff continues to be very cooperative,								
				Diane Ladison, Internal Claims Auditor				