

## Attachment A (Personnel)

***Upon the recommendation of the District Superintendent, a motion is needed to approve the following:***

**(A) Retirements****(1) Administrators**

**(a) Name:** BURNS, THOMAS R.  
**Position:** District Superintendent  
**FTE:** 1.0000  
**Effective:** 07/31/2025 Close of Business (COB)  
**Assigned:** Educational Services Center

**(B) Resignations****(1) Teaching Assistants**

**(a) Name:** WALRATH, HOWARD L.  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Effective:** 11/21/2025 Close of Business (COB)  
**Assigned:** Potsdam Central School

**(C) Leaves of Absence****(1) Teachers**

**(a) Name:** RALSTON, CRYSTAL M.  
**Position:** PPS School Mental Health Counselor  
**FTE:** 1.0000  
**Type:** All of which falls under the Family and Medical Leave Act  
**Duration:** 10/06/2025 through 11/05/2025  
**Assigned:** Ogdensburg City School District

**(b) Name:** MOSES, RENEE C.  
**Position:** PPS School Psychologist  
**FTE:** 1.0000  
**Type:** All of which falls under the Family and Medical Leave Act  
**Duration:** 09/15/2025 through 06/26/2026 Intermittent Leave  
**Assigned:** Potsdam Central School

**(c) Name:** REICHHART, CHRISTINE R.  
**Position:** PPS School Psychologist  
**FTE:** 1.0000  
**Type:** All of which falls under the Family and Medical Leave Act  
**Duration:** 10/20/2025 through 10/24/2025  
**Assigned:** Clifton Fine Central School

**(2) Teaching Assistants**

## Attachment A (Personnel)

**(C) Leaves of Absence****(2) Teaching Assistants**

- (a)    **Name:**            **MCLEAR, KARI L.**  
      **Position:**        Teaching Assistant 10 MO - SPED  
      **FTE:**             1.0000  
      **Type:**            None of which falls under the Family and Medical Leave Act  
      **Duration:**       10/10/2025 through 10/17/2025  
      **Assigned:**      Canton Central School
- (b)    **Name:**            **FOSTER, JASON M.**  
      **Position:**        Teaching Assistant 10 MO - SPED  
      **FTE:**             1.0000  
      **Type:**            All of which falls under the Family and Medical Leave Act  
      **Duration:**       10/24/2025 through 11/07/2025  
      **Assigned:**      Potsdam Central School
- (c)    **Name:**            **BENNETT, JAMIE E.**  
      **Position:**        Teaching Assistant 10 MO - SPED  
      **FTE:**             1.0000  
      **Type:**            All of which falls under the Family and Medical Leave Act  
      **Duration:**       11/02/2025 through 12/01/2025  
      **Assigned:**      Potsdam Central School
- (d)    **Name:**            **BENNETT, JAMIE E.**  
      **Position:**        Teaching Assistant 10 MO - SPED  
      **FTE:**             1.0000  
      **Type:**            None of which falls under the Family and Medical Leave Act  
      **Duration:**       12/02/2025 through 12/30/2025  
      **Assigned:**      Potsdam Central School
- (e)    **Name:**            **MCLEAR, KARI L.**  
      **Position:**        Teaching Assistant 10 MO - SPED  
      **FTE:**             1.0000  
      **Type:**            Unauthorized/Unapproved Leave  
      **Duration:**       11/04/2025 (.35)  
      **Assigned:**      Canton Central School
- (f)    **Name:**            **MCLEAR, KARI L.**  
      **Position:**        Teaching Assistant 10 MO - SPED  
      **FTE:**             1.0000  
      **Type:**            Unauthorized/Unapproved Leave  
      **Duration:**       11/05/2025 through 11/07/2025 (3.0)  
      **Assigned:**      Canton Central School

**(3) Support Staff or Non-Unit**

## Attachment A (Personnel)

**(C) Leaves of Absence****(3) Support Staff or Non-Unit**

(a) **Name:** WELDON, KIMBERLY A.  
**Position:** Insurance Clerk  
**FTE:** 1.0000  
**Type:** All of which falls under the Family and Medical Leave Act  
**Duration:** 11/10/2025 through 12/31/2025 Intermittent Leave  
**Assigned:** Educational Services Center

**(D) Tenure Recommendations****(1) Teaching Assistants**

(a) **Name:** FOBARE, KRISTEN E.  
**Tenure Area:** Teaching Assistant  
**Tenure Date:** 02/14/2026  
**Assigned:** Potsdam Central School

(b) **Name:** CASEY, DIANNA L.  
**Tenure Area:** Teaching Assistant  
**Tenure Date:** 01/03/2026  
**Assigned:** Southwest Technical Center

(c) **Name:** ASHLEY, JULIE C.  
**Tenure Area:** Teaching Assistant  
**Tenure Date:** 10/06/2025  
**Assigned:** Canton Central School

(d) **Name:** EMPEY, JESSICA R.  
**Tenure Area:** Teaching Assistant  
**Tenure Date:** 12/01/2025  
**Assigned:** Potsdam Central School

**(E) Appointment Status Changes****(1) Administrators**

(a)

(b) **Name:** WHITCOMBE, SARAH R.  
**From:** 1.000 FTE, Assistant School Business Manager- HELP Program  
**To:** 1.0000 FTE, Assistant School Business Manager- Probationary  
**Salary:** \$82,555.00 Annually (Pro-rated)  
**Effective:** 11/07/2025 -01/06/2026 - \*Changed from HELP Program to Competitive status\*  
**Assigned:** Hammond Central School

**(2) Support Staff**

## Attachment A (Personnel)

**(E) Appointment Status Changes****(2) Support Staff**

**(a) Name:** DAVIS, BROOKE K.  
**From:** 1.0 FTE, Computer Technician I  
**To:** 1.0 FTE, Grade 26L; Step 2 Computer Technician III  
**Salary:** \$62,550.00 Annually (Pro-rated)  
**Effective:** 12/01/2025  
**Assigned:** Educational Services Center

**(F) Probationary Appointments****(1) Teaching Assistant - 4 year probation**

**(a) Name:** CHASE, KARI A.  
**Position:** Teaching Assistant 10 MO - SPED, Certified  
**FTE:** 1.0000  
**Salary:** Step 3, \$24,828.00 Annually (Pro-rated)  
**Effective:** 10/06/2025 through 10/05/2029 unless extended in accordance with the law  
**Tenure Area:** Teaching Assistant  
**Initial Location:** Potsdam Central School

**(b) Name:** MILLER, OLIVIA G.  
**Position:** Teaching Assistant 10 MO - SPED, Certified  
**FTE:** 1.0000  
**Salary:** Step 5, \$25,888.00 Annually (Pro-rated)  
**Effective:** 10/20/2025 through 10/19/2029 unless extended in accordance with the law  
**Tenure Area:** Teaching Assistant  
**Initial Location:** Canton Central School

**(c) Name:** LUCAS, CHRISTI J.  
**Position:** Teaching Assistant 10 MO - SPED, Certified  
**FTE:** 1.0000  
**Salary:** Step 8, \$27,829.00 Annually (Pro-rated)  
**Effective:** 10/27/2025 through 10/26/2029 unless extended in accordance with the law  
**Tenure Area:** Teaching Assistant  
**Initial Location:** Potsdam Central School

**(d) Name:** KORMANYOS, EMMA R.  
**Position:** Teaching Assistant 10 MO - SPED, Certified  
**FTE:** 1.0000  
**Salary:** Step 2, \$24,336.00 Annually (Pro-rated)  
**Effective:** 09/30/2025 through 09/29/2029 unless extended in accordance with the law  
**Tenure Area:** Teaching Assistant  
**Initial Location:** Canton Central School

## Attachment A (Personnel)

**(F) Probationary Appointments****(1) Teaching Assistant - 4 year probation**

- (e) Name:** BEARD, ERICA B.  
**Position:** Teaching Assistant 10 MO - SPED, Certified  
**FTE:** 1.0000  
**Salary:** Step 1, \$23,867.00 Annually (Pro-rated)  
**Effective:** 10/29/2025 through 10/28/2029 unless extended in accordance with the law  
**Tenure Area:** Teaching Assistant  
**Initial Location:** Ogdensburg City School District
- (f) Name:** \*MOORE, TORIE R.  
**Position:** Teaching Assistant 10 MO - SPED, Certified  
**FTE:** 1.0000  
**Salary:** Step 6, \$26,638.00 Annually (Pro-rated)  
**Effective:** 10/13/2025 through 10/12/2029 unless extended in accordance with the law  
**Tenure Area:** Teaching Assistant  
**Initial Location:** Potsdam Central School

**(G) Civil Service Appointments****(1) Civil Service**

- (a) Name:** NICOLAASSEN, LISA A. \*change in start date from last BOE meeting\*  
**Position:** Insurance Clerk \*HELP Program\*  
**FTE:** 1.0000  
**Salary:** Grade 21L; Step 9, \$50,063.00 Annually (Pro-rated)  
**Effective:** 10/15/2025  
**Initial Location:** Educational Services Center
- (b) Name:** LASALA, ALICIA R.  
**Position:** School Auditor  
**FTE:** 1.0000  
**Salary:** \$46,000.00 Annually (Pro-rated)  
**Effective:** 11/03/2025 Provisional Appointment  
**Initial Location:** Educational Services Center

**(H) Appointments - Per Diem, Hourly, and Other****(1) Hourly Positions**

| Name                | Assignment                              | Type of Appt | Duration of Appt      | Rate of Pay |
|---------------------|-----------------------------------------|--------------|-----------------------|-------------|
| WINTERS, LISA A.    | Workshop Participant                    | Hourly       | 07/11/2025-06/30/2026 | \$25.00/hr  |
| HEWLETT, PAIGE O.   | Workshop Participant                    | Hourly       | 08/18/2025-06/30/2026 | \$25.00/hr  |
| WHALEN, KALLIE G.   | Workshop Participant                    | Hourly       | 09/06/2025-06/30/2026 | \$25.00/hr  |
| NORTH, GABRIELLE R. | Hourly Adult Ed Instructor C            | Hourly       | 10/10/2025-06/30/2026 | \$34.00/hr  |
| NORTH, GABRIELLE R. | Pre-Emp. Sexual Harassment Training TRS | Hourly       | 10/10/2025-10/10/2025 | \$15.50/hr  |

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## (H) Appointments - Per Diem, Hourly, and Other

## (1) Hourly Positions

| Name                    | Assignment                              | Type of Appt | Duration of Appt      | Rate of Pay |
|-------------------------|-----------------------------------------|--------------|-----------------------|-------------|
| KINCAID, KATARA R.      | Pre-Emp. Sexual Harassment Training TRS | Hourly       | 10/10/2025-10/10/2025 | \$15.50/hr  |
| NICOLAASSEN, LISA A.    | Pre-Emp. Sexual Harassment Training ERS | Hourly       | 10/09/2025-10/09/2025 | \$15.50/hr  |
| BESAW, MOLLY C.         | Pre-Emp. Sexual Harassment Training TRS | Hourly       | 10/09/2025-10/09/2025 | \$15.50/hr  |
| MOORE, CRYSTAL M.       | Classroom Relocation Set-up TRS         | Hourly       | 08/26/2025-08/27/2025 | \$16.67/hr  |
| CHARLEBOIS, LINDSAY M.  | Workshop Participant                    | Hourly       | 08/18/2025-06/30/2026 | \$25.00/hr  |
| KARGOE, KIMBERLY L.     | Workshop Participant                    | Hourly       | 08/11/2025-06/30/2026 | \$25.00/hr  |
| ELLIS, MICHELE A.       | Workshop Participant                    | Hourly       | 08/11/2025-06/30/2026 | \$25.00/hr  |
| SNYDER, CRYSTAL L.      | Workshop Participant                    | Hourly       | 08/11/2025-06/30/2026 | \$25.00/hr  |
| WRIGHT, CARRIE A.       | Workshop Participant                    | Hourly       | 08/05/2025-06/30/2026 | \$25.00/hr  |
| SULLIVAN, HEATHER J.    | Workshop Participant                    | Hourly       | 08/12/2025-06/30/2026 | \$25.00/hr  |
| FRISBEE, ANGELA M.      | Workshop Participant                    | Hourly       | 08/19/2025-06/30/2026 | \$25.00/hr  |
| MARTIN, JAMIE L.        | Workshop Participant                    | Hourly       | 09/25/2025-06/30/2026 | \$25.00/hr  |
| WARD, LEAH D.           | Workshop Participant                    | Hourly       | 08/01/2025-06/30/2026 | \$25.00/hr  |
| COLLINS, CHRISTINE C.   | Workshop Participant                    | Hourly       | 08/04/2025-06/30/2026 | \$25.00/hr  |
| RICHARDSON, JACLYN A.   | Workshop Participant                    | Hourly       | 08/11/2025-06/30/2026 | \$25.00/hr  |
| LUCASE, ANISA A.        | Workshop Participant                    | Hourly       | 08/05/2025-06/30/2026 | \$25.00/hr  |
| BERGERON, BRANDI L.     | Pre-Emp. Sexual Harassment Training ERS | Hourly       | 10/01/2025-10/01/2025 | \$15.50/hr  |
| WAITE, PAIGE A.         | Pre-Emp. Sexual Harassment Training TRS | Hourly       | 09/24/2025-09/24/2025 | \$15.50/hr  |
| THOMAS, JUSTIN T.       | Pre-Emp. Sexual Harassment Training ERS | Hourly       | 09/25/2025-09/25/2025 | \$15.50/hr  |
| BAXTER, MELISSA S.      | Workshop Participant                    | Hourly       | 07/22/2025-06/30/2026 | \$25.00/hr  |
| HALL, SHELBY L.         | Pre-Emp. Sexual Harassment Training TRS | Hourly       | 10/10/2025-10/10/2025 | \$15.50/hr  |
| MCLEAN, PETER J.        | Workshop Participant                    | Hourly       | 08/17/2025-06/30/2026 | \$25.00/hr  |
| KELLEY, LEEANN L.       | Workshop Presenter                      | Hourly       | 10/06/2025-06/30/2026 | \$50.00/hr  |
| HOLZ, RACHEL E.         | Workshop Presenter                      | Hourly       | 10/04/2025-06/30/2026 | \$50.00/hr  |
| DRUMMATTER, KAITLIN L.  | Workshop Presenter                      | Hourly       | 10/08/2025-06/30/2026 | \$50.00/hr  |
| CHICHESTER, COURTNEY B. | Workshop Presenter                      | Hourly       | 10/04/2025-06/30/2026 | \$50.00/hr  |
| CARKNER, JOANNE M.      | Curriculum Developer                    | Hourly       | 07/29/2025-06/30/2026 | \$25.00/hr  |
| BUTLER, LORI A.         | Tch Speech And Hearing Handicapped      | Hourly       | 09/02/2025-06/30/2026 | \$125.00/hr |
| MACDONALD, JESSICA M.   | Pre-Emp. Sexual Harassment Training TRS | Hourly       | 09/26/2025-09/26/2025 | \$15.50/hr  |
| LUCAS, CHRISTI J.       | Pre-Emp. Sexual Harassment Training TRS | Hourly       | 10/22/2025-10/22/2025 | \$15.50/hr  |
| LAPLANT, JENNIFER J.    | Pre-Emp. Sexual Harassment Training TRS | Hourly       | 10/22/2025-10/22/2025 | \$15.50/hr  |
| POUPORE, LUKE B.        | Pre-Emp. Sexual Harassment Training TRS | Hourly       | 10/22/2025-10/22/2025 | \$15.50/hr  |
| BUCKNER, SHANNON M.     | Pre-Emp. Sexual Harassment Training TRS | Hourly       | 10/22/2025-10/22/2025 | \$15.50/hr  |
| FOOTE, JONANN M.        | Pre-Emp. Sexual Harassment Training ERS | Hourly       | 10/24/2025-10/24/2025 | \$15.50/hr  |
| CARR, MELINDA E.        | Workshop Participant                    | Hourly       | 08/02/2025-06/30/2026 | \$25.00/hr  |

## Attachment A (Personnel)

## (H) Appointments - Per Diem, Hourly, and Other

## (1) Hourly Positions

| Name             | Assignment                              | Type of Appt | Duration of Appt      | Rate of Pay |
|------------------|-----------------------------------------|--------------|-----------------------|-------------|
| MATZELL, ERIN E. | Pre-Emp. Sexual Harassment Training TRS | Hourly       | 11/03/2025-11/03/2025 | \$15.50/hr  |
| HOLZ, RACHEL E.  | Workshop Participant                    | Hourly       | 10/11/2025-06/30/2026 | \$25.00/hr  |

## (2) Per Diem Positions

| Name                  | Assignment                        | Type of Appt | Duration of Appt      | Rate of Pay  |
|-----------------------|-----------------------------------|--------------|-----------------------|--------------|
| KINCAID, KATARA R.    | Sub Not Cert T Asst. max 90 days  | Per Diem     | 10/14/2025-01/13/2026 | \$116.25/day |
| HALL, SHELBY L.       | Sub Not Cert T Asst. max 90 days  | Per Diem     | 10/14/2025-01/13/2026 | \$116.25/day |
| BESAW, MOLLY C.       | Sub Not Cert T Asst. max 90 days  | Per Diem     | 10/10/2025-01/09/2026 | \$116.25/day |
| WAITE, PAIGE A.       | Sub Not Cert T Asst. max 90 days  | Per Diem     | 10/14/2025-01/13/2026 | \$116.25/day |
| SNYDER, JENNA L.      | Sub Not Cert T Asst. max 90 days  | Per Diem     | 09/24/2025-06/30/2026 | \$116.25/day |
| BURKE, MEGAN H.       | Mentoring TRS reportable          | Per Diem     | 09/01/2025-06/30/2026 | \$100.00/day |
| MCEATHRON, KAITLIN M. | Mentoring TRS reportable          | Per Diem     | 09/01/2025-06/30/2026 | \$100.00/day |
| SCHOFF, EMMA L.       | Support Leader                    | Per Diem     | 09/01/2025-06/30/2026 | \$100.00/day |
| LAFAYER, JULIE A.     | Sub Not Cert T Asst. max 90 days  | Per Diem     | 10/02/2025-06/30/2026 | \$116.25/day |
| BIGWARFE, LAURYN E.   | Sub Not Cert T Asst. max 90 days  | Per Diem     | 10/06/2025-06/30/2026 | \$116.25/day |
| MACDONALD, JESSICA M. | Sub Not Cert T Asst. max 90 days  | Per Diem     | 10/16/2025-01/15/2026 | \$116.25/day |
| POUPORE, LUKE B.      | Sub Not Cert T Asst. max 90 days  | Per Diem     | 10/27/2025-01/26/2026 | \$116.25/day |
| BUCKNER, SHANNON M.   | Sub Not Cert T Asst. max 90 days  | Per Diem     | 10/27/2025-01/26/2026 | \$116.25/day |
| LAFAYER, JULIE A.     | Sub Not Cert Teacher max 90 days  | Per Diem     | 10/06/2025-06/30/2026 | \$125.00/day |
| FOOTE, JONANN M.      | Sub RN                            | Per Diem     | 10/24/2025-06/30/2026 | \$200.00/day |
| ZELEDON, OSCAR A.     | Sub Not Cert T Asst. max 90 days  | Per Diem     | 10/06/2025-06/30/2026 | \$116.25/day |
| SMITH, DAVID B.       | Sub Cert Teaching Assistant       | Per Diem     | 09/19/2025-06/30/2026 | \$116.25/day |
| MATZELL, ERIN E.      | Sub Not Cert T Asst. max 90 days  | Per Diem     | 11/04/2025-02/03/2026 | \$116.25/day |
| ATKINSON, SHELENE A.  | Sub Not Cert T Asst. max 90 days  | Per Diem     | 10/14/2025-12/31/2025 | \$116.25/day |
| BEDORE, KELLY M.      | Sub Not Cert Teacher max 90 days  | Per Diem     | 10/22/2025-12/31/2025 | \$125.00/day |
| MASSENGALE, TAMMY L.  | Sub Not Cert Teacher max 90 days  | Per Diem     | 10/17/2025-12/31/2025 | \$125.00/day |
| GOTHAM, GAIL E.       | Admin Programs, Plans & Grant Dev | Per Diem     | 07/10/2025-06/30/2026 | \$325.00/day |
| PHIPPEN, CHERYLL J.   | Sub Certified Teacher             | Per Diem     | 10/22/2025-06/30/2026 | \$125.00/day |