



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES SOLE SUPERVISORY DISTRICT  
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

**BOARD MEETING** – Thursday, November 13, 2025 – 6 p.m.

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**Board of Education Goals  
2025-2026**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship.
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts to provide training and build school district preparedness for reductions in federal and state aid, decreases in enrollment, and staffing challenges.

St. Lawrence-Lewis BOCES will:

- Support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Portrait of a Graduate.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program, and the District Superintendents' Innovation Committee and BOCES of NYS Teacher Ambassador Program.
- Work with component districts to provide the necessary professional development for a multi-year implementation of The Science of Reading, Numeracy and Science of Learning to address significant learning gaps across the region, as well as comply with new legislation and NYSED through regulations.
- Continue to provide BOCES faculty and staff with the information, resources and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students and to protect our technology platforms. We will collaborate with the component school districts to support them in this area.
- Develop an organizational position statement on artificial intelligence during the 2025-26 school year.
- Fully support and assist our 18 component school districts with the implementation of the NYSED initiatives on both graduation measures and regionalization.
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### **Opening Activities**

(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Public Comment Guidelines
- IV. Roll Call and Quorum Check
- V. Public Comments

### **Action Items**

- VI. [Personnel – See Attachment “A”](#)  
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

- VII. [Student Ex Officio Handbook](#)  
(In accordance with [Board Policy #2110](#) – Orienting and Training Board Members)

**A motion is needed to approve the Student Ex Officio Handbook.**

- VIII. [District Superintendent’s Employment Agreement](#)  
(In accordance with [Board Policy #1310](#) – Power and Duties of the Board)

**A motion is needed to approve the amendment of Paragraph 6 “Leave Allowances” to the District Superintendent’s Employment Agreement between the Board and District Superintendent dated August 21, 2025.**

- IX. [Vendor / Consulting Agreement](#)  
(In accordance with [Board Policy #5410](#) – Purchasing Competitive Bidding and Offering)

**A motion is needed to approve the Vendor / Consulting agreement between Varsity Tutors for Schools LLC and St. Lawrence-Lewis BOCES for virtual tutoring sessions with McKinney-Vento students. The term of the agreement is October 7, 2025 through June 30, 2026.**

- X. [The Interlocal Purchasing System, TIPS National Cooperative](#)  
(In accordance with [Board Policy #5410](#) – Purchasing Competitive Bidding and Offering)

**A motion is needed to approve the participation in The Interlocal Purchasing System (TIPS National Cooperative), which is a national governmental purchasing cooperative that bids and**

**awards contracts to local, regional and national vendors in compliance with local, state and federal procurement laws and regulations.**

- XI. NYSITCC Contract  
(In accordance with [Board Policy #5410](#) – Purchasing Competitive Bidding and Offering)

**A motion is needed to approve the following resolution:**

**WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2025 – 2026 fiscal year, for Airia Holdings LLC, dba Brain Freeze LLC, Bright Village Ventures, LLC, Carahsoft Technology Corp., Concourse Tech. Inc., Curipod, Edia Learning, Flint Inc., Kira Learning, Knowt Inc., MantisEDU Inc., Notable Inc. dba Kami, Panorama Education, Inc. dba Prometric LLC, SAY IT Labs Inc., Thriving Students Collective, TouchMath Acquisition LLC dba TouchMath LLC, TrueMark Systems Corporation, Varsity Tutors for Schools, LLC, and,**

**WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,**

**BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,**

**BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,**

**BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.**

- XII. Installment Purchases  
(In accordance with [Board Policy #5410](#) – Purchasing Competitive Bidding and Offering)

*Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES' best financial interest to acquire the equipment for the benefit of the District because:*

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

**A motion is needed to approve the installment purchases for:**

- **Ogdensburg Central School District in the 2025-2026 school year for seven (7) network printers with Xerox for a total cost of \$245,071.80, contingent on their Board approval at their next meeting. The monthly cost of the equipment is \$4,084.53 for a 60-month term.**
- **Hammond Central School District in the 2025-2026 school year for a network printer with Advanced Business Systems for a total cost of \$19,617.60. The monthly cost of the equipment is \$326.96 per month for a term of 60 months.**
- **Norwood-Norfolk Central School District in the 2025-2026 school year for a network printer with Xerox for a total cost of \$12,584.40. The monthly cost of the equipment is \$209.74 per month for a term of 60 months.**
- **Hammond Central School District in the 2025-2026 school year for a network printer with Advanced Business Systems for a total cost of \$15,657.60. The monthly cost of the equipment is \$260.96 per month for a term of 60 months.**

**The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.**

XIII. Consent Items for Approval:

- Treasurer's Report for period ending October 31, 2025:  
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

A. Account Balances (October 31, 2025)

|                            |                |
|----------------------------|----------------|
| General Fund               | \$6,113,308.46 |
| Federal Fund               | \$441,413.58   |
| Trust & Agency Fund        | \$2,227.81     |
| Payroll Fund               | \$0.00         |
| Capital Equipment Reserve  | \$207,630.16   |
| Capital Renovation Project | \$452,873.75   |

B. Current Budget Allocation – October 31, 2025

[Budget Report](#)      [District Billing](#)

General Fund Budget..... \$78,993,491.54

- [Minutes of October 9, 2025 Meeting](#)  
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)
- Donations  
(In accordance with [Board Policy #5230](#) – Acceptance of Gifts, Grants, Memorializations and Bequests to BOCES)

- Donation of a transformer, inverter and meter channel for scrap value from Hammond Central School to the Electrical Technologies program at Northwest Technical Center.
- Donation of two over-the-bed tables with an approximate value of \$650.00 from the Cleveland Clinic Foundation, Cleveland, OH to the Health Careers program at Northwest Technical Center.
- Donation of a manual ambulance stretcher to be utilized by the HEROs class at Southwest Technical Center from the Star Lake Fire Department, Star Lake, NY. The approximate value of the stretcher is \$1,500.00
- Donation of 16 boxes of Halo (6-pack) lights to the Building Trades Program at Southwest Technical Center from Brian Cox, Gouverneur, NY. The approximate value of the lights is \$800.00.
- Cooperative Bids  
(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)
  - Produce for November / December 2025
  - Copy Paper – 2<sup>nd</sup> Half 2025-2026
  - Institutional Paper – 2<sup>nd</sup> Half 2025-2026
  - Computer Supplies – 2<sup>nd</sup> Half 2025-2026
- [Administrator Handbook](#)

**A motion is needed to approve the above consent agenda items.**

XIV. Reports

- A. [Darin Saiff, District Superintendent](#)
- B. [James Nee, Deputy Superintendent](#)

XV. Discussion Items

- A. Superintendent Evaluation

XVI. Informational Items

- A. Update on Facilities – K. Perretta
- B. Next Board of Education Meeting – Thursday, December 11, 4:00 pm at Seaway Tech Center

XVII. Presentations

- A. Steven Morrow, Principal, Northwest Tech Center

XVIII. Other

XIX. Adjournment