



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: July 2, 2025
BOE APPROVED:**

The re-organizational and regular meetings of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties were held on Tuesday, July 2, 2025 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 4:00 pm.

Roll Call:

Present: Roger Bennett, Jack Zeh, Michael Miller, Todd Bates, James Lattimer, Michael Davis and Jonathan Robinson (Ex Officio)

Excused: Cindy McLean, Ward Remington, Kevin Wells and Ryanna Todd (Ex Officio)

Others Present: Darin Saiff, Nicole Ashley, Jennie Colburn, Kevin Perretta, Johnathan Hirschey and Lori Remington

All members stood for the Pledge of Allegiance.

Public Comments: None

ORGANIZATIONAL ACTION ITEMS:

PUBLIC HEARING A Public Hearing was held regarding the [District-Wide Safety Plan](#). This plan will be available on the St. Lawrence-Lewis BOCES website for the next 30 days to allow the public the ability to comment. This plan will be brought to the Board of Education for approval at the August 21, 2025 meeting.

Appointments Jennie Colburn, District Clerk was appointed as temporary chairman and called the meeting to order.

Jennie Colburn, District Clerk administered the Oath of Office to board members Roger Bennett and Michael Davis for three-year terms (July 1, 2025 – June 30, 2028).

Jennie Colburn, District Clerk was administered the Oath of Office.

Jennie Colburn, District Clerk opened the floor for nominations for President of the St. Lawrence-Lewis Counties Board of Cooperative Educational Services.

**No. 2026 – 001
NOMINATION
BOARD PRESIDENT**

Motion made by Zeh, seconded by Bates to nominate Roger Bennett as President.

(In accordance with [Board Policy #1320](#) – Nomination and Election of Board Officers and Duties of the President and Vice President)

Yeas: All members present

Nays: None

**No. 2026 – 002
ELECTION OF
BOARD PRESIDENT**

Motion made by Zeh, seconded by Bates to cast one ballot for Roger Bennett as President of the Board of Education for the St. Lawrence-Lewis Counties Board of Cooperative Educational Services for the 2025-2026 school year.

(In accordance with [Board Policy #1320](#) – Nomination and Election of Board Officers and Duties of the President and Vice President)

Yeas: All members present

Nays: None

**No. 2026 – 003
NOMINATION
BOARD VICE-
PRESIDENT**

Motion made by Davis, seconded by Bates to nominate Jack Zeh as Vice-President.

(In accordance with [Board Policy #1320](#) – Nomination and Election of Board Officers and Duties of the President and Vice President)

Yeas: All members present

Nays: None

**No. 2026 – 004
ELECTION OF
BOARD VICE-
PRESIDENT**

Motion made by Davis, seconded by Bates to cast one ballot for Jack Zeh as Vice-President of the Board of Education for the St. Lawrence-Lewis Counties Board of Cooperative Educational Services for the 2025-2026 school year.

(In accordance with [Board Policy #1320](#) – Nomination and Election of Board Officers and Duties of the President and Vice President)

Yeas: All members present

Nays: None

**ADMINISTRATION
OF OATH OF OFFICE
TO PRESIDENT &
VICE-PRESIDENT**

Jennie Colburn, District Clerk administered the Oath of Office to President Roger Bennett and Vice-President Jack Zeh, each for a one-year term of office.

**No. 2026 – 005
APPOINTMENTS OF
2025-2026 SCHOOL
DISTRICT OFFICERS**

Motion made by Miller, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby appoint the following School District Officers for the 2025-2026 fiscal year:

1. Clerk of the BOCES – Jennie Colburn
2. Treasurer of the BOCES – Patti Rowan
3. Deputy Treasurer of the BOCES – Molly Williams
4. Claims Auditor – Diane Ladison
5. Internal Auditor – Questar III BOCES
6. BOCES Attorney – Ferrara Fiorenza, P.C.
7. BOCES Educational Consortium – Hinman Straub
8. Records Retention and Disposition Officer – Patti Rowan
9. Records Access Officer – Patti Rowan
10. Records Management Officer – Nicole Ashley
11. External (Independent) Auditor – Bowers and Company, Certified Public Accountants, P.C.
12. Purchasing Agent – Darlene Bessette
13. Back-Up Purchasing Agent – Casey Halpin
14. LEA Designee – Asbestos Handling/Reporting – Kevin Perretta
15. Liaison for Homeless Children and Youth – Johnathan Hirschey
16. Foster Care Liaison – Brooke Santamont
17. Re-establishment of Audit Committee Members (Roger Bennett, Michael Davis and Michael Miller)
18. Chief Information Officer – Darin Saiff
19. Chief Information Security Officer – Lori Remington
20. Data Protection Officer – Darin Saiff
21. BOCES Integrity Officer for SED Test Security – Thomas Burns
22. COVID-19 Safety Coordinator – Darin Saiff
23. Title IX / Civil Rights Compliance Officer
 - a. For Students – Deputy Superintendent
 - b. For Employees – Marshall Fiese
24. DEI Coordinator – Ginger Tebo
25. Website Manager – Capital Region BOCES Communications Team
26. Chief Emergency Officer – Thomas Burns
27. Copyright Officer – Virginia Tebo
28. Insurance Advisor – Haylor, Freyer & Coon Inc.
29. Chemical Hygiene Officer – Kevin Perretta

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

**No. 2026 – 006
APPOINTMENT OF
2025-2026
DESIGNATIONS**

Motion made by Zeh, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following 2025-2026 Designations:

1. Official Bank Depositories: Community Bank NA, NYCLASS and Chase Bank
2. Regular Monthly Meetings as follows:

3. Official Newspapers – Johnson Newspaper Corporation, Plattsburgh Press Republican and North Country This Week

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

Month	Date	Time
August	Thursday, August 21 – ESC Building	4 pm
September	Thursday, September 11 – ESC Building	6 pm
October	Thursday, October 9 – ESC Building	6 pm
November	Thursday, November 13 – Northwest Tech	6 pm
December	Thursday, December 11 – Seaway Tech	4 pm
January	Thursday, January 8 – ESC Building	6 pm
February	Thursday, February 12 – ESC Building	6 pm
March	Thursday, March 12 – ESC Building	6 pm
April	Wednesday, April 1 – ESC Building	4 pm
May	Thursday, May 14 – Southwest Tech	6 pm
June	Thursday, June 4 – ESC Building	5 pm

**No. 2026 – 007
2025-2026
AUTHORIZATIONS**

Motion made by Zeh, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the follow 2025-2026 Authorizations:

1. District Superintendent to certify payroll.
2. Designation of Treasurer to sign all checks; in the absence of the Treasurer, the Deputy Treasurer will sign all checks.
3. District Superintendent to approve part-time, temporary, and substitute personnel at approved board salary/wage rates until final action at the next scheduled Board of Education meeting.
4. District Superintendent to approve attendance at conference/workshops for all employees; in the absence of the District Superintendent, the Assistant Superintendent will approve attendance at conference/workshops for all employees.
5. President of the Board and/or District Superintendent to sign necessary contracts on behalf of the Board of Cooperative Educational Services (BOCES).
6. Vice President to sign contracts in the absence of President.
7. District Superintendent to approve all budget transfers in accordance with Commissioner's Regulations §170.3.
8. Reauthorization and approval for SLL BOCES membership in New York State School Boards Association, National School Boards Association, and the BOCES Educational Consortium.
9. District Superintendent to approve change orders up to \$50,000.
10. District Superintendent is approved to purchase meals for component district superintendents during meetings and conferences with the school credit card. All receipts will be turned into the Business Office for proper payment.

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

**No. 2026 – 008
BONDING OF
PERSONNEL**

Motion made by Miller, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the Bonding of Personnel as follows:

1. Treasurer
2. Deputy Treasurer
3. All employees who handle cash
4. All persons and positions required by law or regulation to be bonded

(In accordance with [Board Policy #4530](#) – Insurance and Employee Bonds)

Yeas: All members present

Nays: None

**No. 2026 – 009
MILEAGE RATE FOR
2025-2026**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby establish the mileage rate for 2025-2026 fiscal year at the IRS allowed reimbursement rate.

(In accordance with [Board Policy #6161](#) – Conference/Travel Expense Reimbursement)

Yeas: All members present

Nays: None

**No. 2026 – 010
RE-ADOPTION OF
BOARD POLICIES**

Motion made by Bates, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby re-adopt all policies in effect during the previous year.

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

**No. 2026 – 011
APPOINTMENT
LEGISLATIVE
LIAISON FOR
NYSSBA**

Motion made by Zeh, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the appointment of Michael Davis to serve as the Legislative Liaison and James Lattimer as the alternate for NYSSBA for the 2025-2026 school year.

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

**No. 2026 – 012
PARTICIPATE IN ST.
LAWRENCE-LEWIS
BOCES
COOPERATIVE
PURCHASING
PROGRAMS FOR
2025-2026**

Motion made by Davis, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the participation in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2025-2026 school year.

(In accordance with [Board Policy #1620](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

**No. 2026 – 013
DIGNITY ACT
COORDINATORS
2025 – 2026**

Motion made by Zeh, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following Dignity Act Coordinators for the 2025 – 2026 school year, in accordance with the Dignity for All Students Act:

Special Education: Lori Murray, Kady Sharp, Jacqueline Bill, Melissa Fennessy, Rachel O'Donnell and Dillon Chichester

CTE: Tara Pena, Julie Stoner, Matt Hosmer, Amy Bowman, and Tim Morse

(In accordance with the Dignity for All Students Act)

Yeas: All members present

Nays: None

REGULAR MONTHLY MEETING

**No. 2026 – 014
EXECUTIVE
SESSION**

Motion made by Zeh, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby enter into executive session to discuss matters leading to the employment of a particular person at 4:09 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 4:17 pm.

Introduction

Jonathan Robinson, Ex Officio, student board member was introduced.

**No. 2026 – 015
CONSENT AGENDA**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following consent agenda items:

Treasurer's Report for period ending May 31, 2025
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

Account Balances – May 31, 2025

General Fund	\$9,314,292.14
Federal Fund	\$191,729.44
Trust & Agency Fund	\$1,392.39
Payroll Fund	\$0.00
Capital Renovation Project	\$528,072.32
Capital Equipment Reserve	\$207,282.38

Current Budget Allocation – May 31, 2025

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$76,534,376.19

[Minutes of June 5, 2025 Meeting](#)

(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

Cooperative Bids

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

- Athletic Equipment & Supplies – 2025-2026
- Audio Visual Equipment & Supplies – 2025-2026
- Science Classroom Supplies – 2025 – 2026
- Bread Products – 2025-2026
- Ice Cream Group 1 & Group 2
- Milk Products – 2025-2026

Approval of [Cell Phone Listing](#)

(In accordance with [Board Policy #5322](#) – BOCES Cell Phone Use)

Approval of [Bank of America Cardholders](#)

(In accordance with [Board Policy #5321](#) – BOCES Credit Card Use)

Approval of [Wright Express Card](#) (gas card)

(In accordance with [Board Policy #5321](#) – BOCES Credit Card Use)

Donations

(In accordance with [Board Policy #5230](#) – Acceptance of Gifts, Grants, Memorializations and Bequests to BOCES)

- Donation of 32 new in packaging 36" steel exterior doors from the Village of Potsdam Housing Authority, Potsdam, NY to the Northwest Technical Center with the approximate total value of \$6,400.00.
- Donation of two electric hospital beds for the Health Careers Program at Northwest Technical Center from the Cleveland Clinic, Cleveland, Ohio. The approximate value of the two beds is \$5,000.00.

Staff Conference

(In accordance with [Board Policy #6161](#) – Conference/Travel Expense Reimbursement)

- Deputy Superintendent and Johnathan Hirschey to attend SCDN meetings in Albany, NY for the 2025-2026 school year.
- Ginger Tebo to attend the New York Library Association Annual Conference in Saratoga Springs, NY from November 4-8, 2025.
- Levi Durham and Russell Stewart to attend the Battery Tech Lab Training in Binghamton, NY from July 20-July 25.

Establish Hourly/Per-Diem/Stipend Rates for 2025-2026 Year

(In accordance with [Board Policy #6220](#) – Temporary Personnel)

Fire Inspection Report

(As mandated by §807 (a) f Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCCR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, revised January 2004)

Yeas: All members present

Nays: None

No. 2026 – 016 APPOINTMENT OF SLL BOCES DISTRICT SUPERINTENDENT

Motion made by Zeh, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Board President Bennett, does hereby approve the following resolution:

WHEREAS, the Commissioner of Education has authorized the recruitment of a new District Superintendent of Schools for the St. Lawrence-Lewis Counties Board of Cooperative Educational Services (BOCES), New York; and

WHEREAS, the Board of Cooperative Educational Services has completed its deliberations following interviews with candidates for the vacant position of District Superintendent of Schools of the St. Lawrence-Lewis Counties BOCES, New York; and

WHEREAS, at a regular meeting ordered by the Commissioner of Education held on July 2, 2025 at 4:00 p.m., unanimous agreement was reached by this Board of Cooperative Education Services by vote concerning choice of a candidate for this position;

THEREFORE, BE IT RESOLVED that Darin Saiff of Potsdam, New York, be declared elected District Superintendent of Schools and Chief Executive Officer of the St. Lawrence-Lewis Counties Board of Cooperative Educational Services, New York;

BE IT FURTHER RESOLVED that the Board President is hereby authorized to sign a contract with Darin Saiff regarding the term of office, salary and benefits according to the provisions of Education Law and the Commissioner's Regulations. Such contract shall be subject to review by the Commissioner of Education.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present
Nays: None

No. 2026 – 017
PERSONNEL

Motion made by Bates, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present
Nays: None

No. 2026 – 018
LOCAL BIDS

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the bid award to the lowest bidder meeting the specifications for the following:

- Mechanical improvements at the Educational Services Center to Hyde-Stone Mechanical, Potsdam, NY with the base bid of \$223,000.00.
- Electrical improvements at the Educational Services Center to Collins-Hammond Electrical, Ogdensburg, NY with the base bid of \$102,000.00.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present
Nays: None

No. 2026 – 019
INSTALLMENT
PURCHASES

Motion made by Miller, seconded by Davis.

Resolved that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the installment purchase for:

- Brasher Falls Central School District for twelve (12) network printers with Symquest in the amount of \$107,626.80 for the 2025-2026 school year. The Brasher Falls Central School District approved the installment purchase at their June 16, 2025 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases

require approval by board resolution and approval by the State Education Department.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present
Nays: None

**No. 2026 – 020
DESIGNATION FOR
THE ST.
LAWRENCE-LEWIS
COUNTIES SCHOOL
DISTRICT
EMPLOYEES
MEDICAL PLAN**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby table the item to the August 21, 2025 Board of Education meeting.

Yeas: All members present
Nays: None

**No. 2026 – 021
DESIGNATION FOR
THE ST.
LAWRENCE-LEWIS
COUNTIES SCHOOL
DISTRICT
EMPLOYEES
WORKERS'
COMPENSATION
PLAN**

Motion made by Bates, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby table the item to the August 21, 2025 Board of Education meeting.

Yeas: All members present
Nays: None

**No. 2026 – 022
DELEGATE &
ALTERNATE FOR
NYSSBA**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby table the item to the August 21, 2025 Board of Education meeting.

Yeas: All members present
Nays: None

**No. 2026 – 023
[STANDARD WORK
DAY](#)**

Motion made by Bates, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does approve the Standard Work Day for the titles under New York State and Local Employees' Retirement System and the New York State Teachers' Retirement System. The standard workday for full-time employment based on the specific position will range from a six-hour workday to an eight-hour workday for full-time standard employment (five days a week).

(In accordance with [Board Policy #5150](#) – Recruitment, Selection and Appointment of Personnel)

Yeas: All members present
Nays: None

**No. 2026 – 024
SPECIAL COUNSEL**

Motion made by Miller, seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the appointment of Costello, Cooney & Fearon, PLLC as Special Counsel to the BOCES for matters as assigned by the District Superintendent.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2026 – 025
EMERGENCY
RESPONSE PLANS
(ERP)**

Motion made by Bates, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the Technical Center Emergency Response Plans (ERP) for Northwest Technical Center, Southwest Technical Center, and Seaway Technical Center.

(In accordance with [Board Policy #5630](#) – Facilities: Inspection, Operation and Maintenance)

Yeas: All members present

Nays: None

**No. 2026 – 026
JOINT MUNICIPAL
COOPERATIVE
BIDDING PROGRAM**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the following:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the St. Lawrence-Lewis BOCES, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

This Resolution solely applies to the Cross Contact for Bid: Network Copiers.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present

Nays: None

**No. 2025 – 027
ADVANCE
APPROVAL AND
PAYMENT OF
ALLOWABLE
CLAIMS**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve the payments of allowable claims for public utilities as stated in Education Law Subsection 2524. The Board of Education by resolution shall authorize the payment in advance of audit of claims for public utilities (i.e. electric, gas, water, sewer, telephone, cable, postage, freight, and express charges). All such claims shall be audited by the claims auditor after said payments.

(In accordance with [Board Policy #1332](#) – Duties of the BOCES Treasurer)

Yeas: All members present

Nays: None

**No. 2026 – 028
COMPRESSOR
REPLACEMENT**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby authorize use up to \$50,000.00 of Capital funds for the compressor replacement project at Northwest Technical Center.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present

Nays: None

No. 2026 – 029
LEASE AGREEMENT

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of Deputy Superintendent Saiff, does hereby approve lease between the Norwood-Norfolk Central School District and St. Lawrence-Lewis BOCES for an additional classroom space. The term of the lease shall be from July 1, 2025 through June 30, 2026.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present

Nays: None

Reports

[Thomas R. Burns, District Superintendent](#)

Discussion Items

None

Informational Items

- A. Update on Facilities – K. Perretta
- B. The next Board of Education meeting is Thursday, August 21, 2025 4pm at the ESC.

Presentations

None

Other

None

**Pass-Around
Information**

Order of the Commissioner, Betty A. Rosa, New York State Education Department.

No. 2026 – 030
ADJOURNMENT

Motion made by Bates, seconded by Davis to adjourn the meeting at 4:40 p.m.

Yeas: All members present

Nays: None

Jennie L. Colburn, District Clerk