



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: October 9, 2025
BOE APPROVED: November 13, 2025**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, October 9, 2025 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 6:00 pm.

Roll Call:

Present: Roger Bennett, Jack Zeh, Cindy McLean, Michael Miller, Todd Bates, Michael Davis, Kevin Wells and Ryanna Todd (student ex officio)

Others Present: Darin Saiff, James Nee, Jennie Colburn, Marshall Fiese, Lori Sheffield, Johnathan Hirschey, Kevin Perretta, Lori Remington and Reginald McDonald

Absent: James Lattimer and Jonathan Robinson (student ex officio)

Excused: Ward Remington

All members stood for the Pledge of Allegiance.

Public Comments None

**No. 2026 – 060
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:**

Motion made by Wells, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present
Nays: None

No. 2026 – 061
LEASE AGREEMENT
MOUNT MORRIS

Motion made by Davis, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does approve the lease agreement between Erl Svendsen d.b.a. North Country Repeaters and the St. Lawrence-Lewis BOCES, for the Mount Morris Tower site which provides radio communications to service the Clifton-Fine Central School District. The term of the lease shall be 36 months to commence on November 1, 2025 through October 31, 2028. The rent is in the sum of \$50.00 per month.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present

Nays: None

No. 2026 – 062
LOCAL BIDS

Motion made by McLean, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the bid awards for building materials, to low bidder meeting specifications for Northwest Technical Center, Southwest Technical Center and Seaway Technical Center for the buildings of the houses:

Roofing Materials:

Northwest Technical Center – JP Building Supply - \$3,824.31
Southwest Technical Center – JP Building Supply - \$4,256.31
Seaway Technical Center – JP Building Supply - \$4,256.31

Fascia and Soffit Materials:

Northwest Technical Center – White's Lumber - \$1,051.34
Southwest Technical Center – White's Lumber - \$1,051.34
Seaway Technical Center – White's Lumber - \$1,051.34

Exterior Door Materials:

Northwest Technical Center – White's Lumber - \$3,690.10
Southwest Technical Center – White's Lumber - \$3,509.20
Seaway Technical Center – White's Lumber - \$3,641.26

Windows:

Northwest Technical Center – JP Building Supply - \$5,708.86
Southwest Technical Center – White's Lumber - \$5,897.14
Seaway Technical Center – Bicknell Building Supply - \$8,453.76

Plumbing Materials:

Northwest Technical Center – White's Lumber - \$5,361.33
Southwest Technical Center – White's Lumber - \$4,751.90
Seaway Technical Center – White's Lumber - \$4,762.11

Electrical Materials:

Northwest Technical Center – White's Lumber - \$7,460.48

Southwest Technical Center – White's Lumber - \$7,610.35
Seaway Technical Center – White's Lumber - \$7,610.35

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present
Nays: None

No. 2026 – 063
RIC ONE CONTRACT

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the following resolution:

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

WHEREAS, the Board of Education of the St. Lawrence-Lewis BOCES, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2025-2026 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, Board of Education of the St. Lawrence-Lewis BOCES authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the St. Lawrence-Lewis BOCES Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)

Yeas: All members present
Nays: None

No. 2026 – 064
AMENDMENT TO
THE DISTRICT
SUPERINTENDENT'S
EMPLOYMENT
AGREEMENT

Motion made by Wells, seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the Amendment to the District Superintendent's Employment Agreement between the Board of BOCES and the District Superintendent dated August 21, 2025.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board)

Yeas: All members present

Nays: None

No. 2026 – 065
CONSENT AGENDA

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the consent agenda:

- Treasurer's Report for period ending September 30, 2025:
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

A. Account Balances (September 30, 2025)

General Fund	\$13,870,772.27
Federal Fund	\$373,956.51
Trust & Agency Fund	\$921.92
Payroll Fund	\$0.00
Capital Equipment Reserve	\$207,559.65
Capital Renovation Project	\$488,677.25

B. Current Budget Allocation – September 30, 2025

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$81,002,580.59

- Minutes of September 10, 2025 Meeting
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)
- Donations
(In accordance with [Board Policy #5230](#) – Acceptance of Gifts, Grants, Memorializations and Bequests to BOCES)
 - Donation of a 1985 Cadillac Deville to the Northwest Technical Center's Automotive Technologies program from Harold McAllister, Myakka City, Florida. The approximate value of the vehicle is \$5,000.00.
 - Donation of a new 1-ton foldable engine crane with a two-year replacement plan warranty to the Automotive Technology program at Seaway Technical Center from Cody Hewey, Norfolk, NY. The purchase

price of the engine crane was \$229.99, and the two-year warranty was \$54.99, plus 8% sales tax on both for a total of \$307.78.

- Cooperative Bids
(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)
 - Natural Gas for 2025-2026

Yeas: All members present

Nays: None

Reports

[Darin Saiff, District Superintendent](#)

[James Nee, Deputy Superintendent](#)

Discussion Items

None

Informational Items

Update of Facilities – K. Perretta

Fall Open Houses:

- October 15 – Northwest Tech
- October 20 – Ag Academy

Regent Catania Dinner – Wednesday, October 29, 5:30 pm at Northwest Tech Center

Next Board of Education Meeting – Thursday, November 13, 6:00 pm at Northwest Tech Center

Presentations

None

Other

[Internal Claims Auditor Report: July 1, 2025 – September 30, 2025](#)

**No. 2026 – 066
ADJOURNMENT**

Motion made by Zeh, seconded by Bates to adjourn the meeting at 6:30 pm.

Yeas: All members present

Nays: None

Jennie L. Colburn, District Clerk