



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: April 1, 2026  
BOE APPROVED: May 14, 2026**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Wednesday, April 1, 2026 at the Educational Services Center, 40 West Main Street, Canton, New York beginning at 4:00 pm.

**Roll Call:**

Present: Roger Bennett, Jack Zeh (arrived 4:16 pm), Kevin Wells, Todd Bates, and Michael Davis  
Via Zoom: James Lattimer  
Excused: Ward Remington, Michael Miller, Cindy McLean and Ryanna Todd  
Others Present: Darin Saiff, James Nee, Nicole Ashley, Jennie Colburn, Lori Sheffield (arrived 4:30 pm), Kevin Perretta, Reginald McDonald, Marshall Fiese, Johnathan Hirschey and Landon Carrier

All members stood for the Pledge of Allegiance.

**Public Comments** None

**No. 2026 – 113** Motion made by Davis, seconded by Bates.

**ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present  
Nays: None

**No. 2026 – 114**  
**FY 2024/25 DRAFT**  
**PAYROLL INTERNAL**  
**AUDIT REPORT**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby accept the 2024/25 Draft Payroll Internal Audit Report as prepared by the internal auditors, Questar III BOCES.

(In accordance with [Board Policy #5570](#) – Financial Accountability)

Yeas: All members present

Nays: None

**No. 2026 – 115**  
**CORRECTIVE**  
**ACTION PLAN**

Motion made by Bates, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby Corrective Action Plan for the FY 2024/25 Payroll Internal Audit Report as prepared by the internal auditors, Questar III BOCES.

(In accordance with [Board Policy #5570](#) – Financial Accountability)

Yeas: All members present

Nays: None

**No. 2026 – 116**  
**REVENUE**  
**ANTICIPATION**  
**NOTE RESOLUTION**  
**(RAN)**

Motion made by Wells, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby delegate the president of the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, the power to authorize the issuance of and to sell not exceeding \$6,000,000 revenue anticipation notes of said B.O.C.E.S. in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2026:

BE IT RESOLVED, by the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, as follows:

Section 1. The power to authorize the issuance of and to sell revenue anticipation notes, including renewals thereof, of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York (the "B.O.C.E.S."), in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2026, including receipt of moneys from the State of New York and from component school districts, is hereby delegated to the President of said B.O.C.E.S., the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be determined by said President pursuant to the Local Finance Law.

Section 2. The deputy chief fiscal officer of said B.O.C.E.S. is hereby authorized to execute such revenue anticipation notes in the place of the chief fiscal officer, if the chief fiscal officer shall so designate.

Section 3. This resolution shall take effect immediately.

(In accordance with [Board Policy #5630](#) – Facilities: Inspection, Operation and Maintenance)

Yeas: All members present

Nays: None

**No. 2026 – 117  
CONSENT AGENDA**

Motion made by Davis, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby approve the consent agenda:

- Minutes of Regular Board Meeting – [March 12, 2026](#)  
(In accordance with [Board Policy #1510](#) – Regular Board Meetings and Rules)

- Donations  
(In accordance with [Board Policy #5230](#) – Acceptance of Gifts, Grants, Memorializations and Bequests to BOCES)

In memory of Kristie Dow, donation of an electric keyboard, hammock chair, light tiles, sensory wall lights and a Nintendo switch to the ABA program from Justin Dowdle and Stacie Cole (the Dowdle Family), Canton, New York. The total combined value of the donated items is \$2,000.00.

- Cooperative Bids  
(In accordance with [Board Policy #5410](#) – Purchasing: Competitive Bidding and Offering)
  - Natural Gas Contract Extension November 1, 2026 through October 31, 2027
  - Custodial Supplies July 1 – June 30, 2027

Re-bid fuel for:

- Gasoline for 2025-2026 (Indian River Central School District)
- ULSD/ULSK for 2025-2026 (Indian River Central School District)

Yeas: All members present

Nays: None

**Reports**

[Darin Saiff, District Superintendent](#)

[James Nee, Deputy Superintendent](#)

**Discussion Items**

- A. Annual Meeting Review  
(In accordance with [Board Policy #1610](#) – Annual BOCES Meeting)

[Summary of Tentative Administrative, Capital, and Program Budgets for 2026-2027](#)

(In accordance with [Board Policy #1310](#) – Powers and Duties of the Board, in accordance with [Board Policy #5110](#) – Budget Planning and Preparation, and in accordance with [Board Policy #5130](#) – Budget Development and Adoption)

Action will be requested to adopt the BOCES Administrative, Capital and Program Budgets for 2026-2027 at the May 14, 2026 meeting of the Board of Cooperative Educational Services. This action can be initiated after the component boards of education have voted on the BOCES Administrative Budget, as presented at the BOCES Annual Meeting. The voting date, April 20, 2026, was designated by the BOCES Board President, pursuant to §1950 subdivision 2-a (b) of the Education Law of the State of NY.

B. [Claims Auditor's Quarterly Report \(January – March 2026\)](#)

**Informational Items**

- A. Update on Facilities – K. Perretta
- B. Southwest Technical Center Open House - April 16, 2026, 5-7 pm
- C. Seaway Technical Center Open House – April 21, 2026, 5-7 pm
- D. Next BOE meeting, May 14, 2025, 6 pm at Southwest Tech Center

**Presentations**

None

**No. 2026 – 118  
EXECUTIVE  
SESSION**

Motion made by Zeh, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Saiff, does hereby enter into executive session to discuss the employment history of a particular person at 4:59 pm.

Yeas: All members present

Nays: None

The Board of Education returned to regular session at 5:05 pm.

**No. 2026 – 119  
ADJOURNMENT**

Motion made by Bates, seconded by Davis to adjourn the meeting at 5:06 pm.

Yeas: All members present

Nays: None

**Jennie L. Colburn, District Clerk**