

ST. LAWRENCE-LEWIS BOCES

CLAIMS AUDITOR REPORT

Claims audited for the quarter ending September 30, 2024

|                    |     |
|--------------------|-----|
| July 31, 2024      | 533 |
| August 31, 2024    | 396 |
| September 30, 2024 | 734 |

Findings for the quarter were as follows:

**July-** PO# F24-00190; NCS Pearson, the PO was in the amount of \$506.47 and the invoice was for \$934.89. Invoice was more than 15% than the purchase order amount. PO originated from Adult Ed.

PO# F24-00267; NCS Pearson, The PO was in the amount of \$912.17 and the invoice was for \$1699.80. Invoice was more than 15% than the purchase order amount. PO originated from Adult Ed.

**August-** PO# A25-00743; Lowe's, invoice in the amount of \$379.05. Invoice dated 7/1/2024 and the PO is dated 7/29/2024. Prior approval and a purchase order required for all purchases. The PO originated from BOCES Ed. Services Center.

**September-** PO A25-01464, A25-01465, A25-01466; AJ's Portables. Invoices in the amount of \$1200.00 were dated 9/5/2024 and the purchase orders were dated 9/12/2024. Prior approval and a purchase order required for all purchases. The PO's originated from NWT, Seaway, and SWT.

PO# A25-01086; Professional Graphics Systems and Services; invoice in the amount of \$240.78. Invoice is dated 8/12/2024 and the PO is dated 8/22/2024. Prior approval and a purchase order required for all purchases. The PO originated from BOCES Ed. Services Center.

PO# F25-00100; First Day School Supplies, invoice in the amount of \$11, 932.00. Invoice is dated 8/13/2024 and the PO is dated 8/22/2024. Prior approval and a purchase order required for all purchases. The PO originated from SLL BOCES.

All corrections were made, any questions answered, and problems promptly resolved. The business office staff continues to be very cooperative.

Julia Stevenson