



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING – Thursday, November 14, 2024 – 6 p.m.

**Board of Education Goals
2023-2024**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources, and specifically to provide training and build school district preparedness for lean times due to reductions of federal and state aid.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program, and the District Superintendents' Innovation Committee and BOCES of NYS Teacher Ambassador Program.
- Work with component districts to provide professional development of a multi-year implementation of The Science of Reading to address significant literacy gaps across the region.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.
- Begin a comprehensive review of regional Special Education programs and classes, both BOCES and school district, with an eye towards future restructuring.

5:30 pm – The Audit Committee will meet with the Auditors to review audit.

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check
- IV. Public Comments

Action Items

- V. [External Audit](#)
(In accordance with [Board Policy #4484](#) – Financial Accountability)

A motion is needed to accept the external audit as presented by the external auditors, Bowers and Company, CPAs, PLLC.

- VI. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- VII. [Declaration of Emergency Projects](#)
(In accordance with General Municipal Law; Laws of NY, Consolidated Laws, PBB, Article 2; Section 9 – construction emergencies)

A motion is needed to approve the following emergency projects:

- **Northwest Technical Center AAA Building (Community Connections) – water damage issues causing the need for drywall repair and replacement of two 30-year old forced air furnace units – occupation of the building is suspended until repairs are completed – the condition required immediate corrective action and could not await execution of proper bidding procedures due to the environmental concerns.**
- **Southwest Technical Center – sewage line damages - the condition required immediate corrective action and could not await execution of proper bidding procedures due to the environmental concerns.**

The public emergency is defined by the General Municipal Law as an accident or other unforeseen occurrence or condition affecting public buildings, public property, or life, health, safety, or property.

- VIII. [Purchase of SuperEval Software Platform](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the purchase of SuperEval for the 2024-2025 school year at a proposed cost of \$2,694.00.

- IX. [Authorization to Expend from CTE Equipment Reserve](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to authorize expenditures up to \$65,260 from the CTE Equipment Reserve fund for a Ford F-450 Super Duty truck.

- X. [Approval of Lease between Potsdam Central School District and St. Lawrence-Lewis BOCES](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the lease between the Potsdam Central School District and St. Lawrence-Lewis BOCES for the property formerly known as the Potsdam Day Care Building located at 68 Lawrence Avenue, Potsdam, New York. The term of the lease shall be from September 1, 2024 through August 31, 2025.

XI. Local Bids

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the bid awards for building materials, to low bidder meeting specifications for the Seaway Technical Center for the building of the house:

Plumbing Materials: Bicknell Building Supply - \$5,243.84

Insulation and Drywall Materials: Bicknell Building Supply - \$8,837.47

XII. Consent Items for Approval

- [Minutes of the October 10, 2024 BOE Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Mtgs)
- Treasurer’s Report for period ending October 31, 2024:
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (October 31, 2024)

General Fund	\$5,286,971.19
Federal Fund	\$526,438.39
Trust & Agency Fund	\$800.80
Payroll Fund	\$6.86
Capital Renovation Project	\$191,363.04
Capital Equipment Reserve	\$206,801.32

B. Current Budget Allocation – October 31, 2024

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$ 75,733,837.90

- [Establish Hourly/Per-Diem/Stipend Rates for 2024 – 2025 Year](#)
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)
- Cooperative Bids
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
 1. Produce for November / December 2024
 2. Copy Paper – 2nd Half for 2024-2025

- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
 - Donation from Gouverneur Hospital (Rochester Regional Health), Gouverneur, NY of three (3) boxes (100/box) of syringes for the Southwest Technical Center BOCES Pharmacy Program. The approximate value of the syringes is \$30.00.
 - Donation from Lowe's #2401, Ogdensburg, NY of a ½" drive impact wrench kit with battery charger to the Northwest Technical Center. The impact wrench kit has a value of \$24.99.

A motion is needed to approve the above consent agenda items.

XIII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Deputy Superintendent](#)

XIV. Discussion Items

- A. 2024-2025 Board of Education Goals

XV. Information Items

- A. Update on Facilities – K. Perretta
- B. December 12th Board of Education meeting, 4pm at Seaway Tech

XVI. Presentations

XVII. Other

XVIII. Adjournment