

Attachment A (Personnel)

***Upon the recommendation of the District Superintendent, a motion is needed to approve the following:***

**(A) Resignations**

**(1) Teaching Assistants**

- (a)    **Name:**            **WALRATH, AMANDA M.**  
          **Position:**       Teaching Assistant 10 MO - SPED  
          **FTE:**             1.0000  
          **Effective:**      06/30/2025 Close of Business (COB)  
          **Assigned:**      Canton Central School
- (b)    **Name:**            **ATKINSON, SARA E.**  
          **Position:**       Teaching Assistant 10 MO - CTE  
          **FTE:**             1.0000  
          **Effective:**      05/04/2025 Close of Business (COB)  
          **Assigned:**      Cornell Cooperative Extension
- (c)    **Name:**            **LAPIENE, BILLI J. \*Contingent upon BOE approval for Teacher position\***  
          **Position:**       Teaching Assistant 10 MO - SPED  
          **FTE:**             1.0000  
          **Effective:**      04/27/2025 Close of Business (COB)  
          **Assigned:**      Ogdensburg City School District

**(B) Leaves of Absence**

**(1) Teachers**

- (a)    **Name:**            **SHARLOW, GRANT F.**  
          **Position:**       Board Cert Behavior Analyst  
          **FTE:**             1.0000  
          **Type:**            None of which falls under the Family and Medical Leave Act  
          **Duration:**       04/09/2025 (1.0)  
          **Assigned:**      Potsdam Central School

**(2) Teaching Assistants**

- (a)    **Name:**            **ATKINSON, SARA E.**  
          **Position:**       Teaching Assistant 10 MO - CTE  
          **FTE:**             1.0000  
          **Type:**            Unauthorized/Unapproved Leave  
          **Duration:**       04/08/2025 (.25); 04/14/2025 (1.0); 04/17/2025 (1.0); 05/02/2025 (.5)  
          **Assigned:**      Cornell Cooperative Extension

Attachment A (Personnel)

**(B) Leaves of Absence**

**(2) Teaching Assistants**

- (b) Name: PERRY, DANIELLE V.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 03/26/2025 (1.0); 04/30/2025 (.2000); 05/05/2025 (1.0)  
**Assigned:** Potsdam Central School
- (c) Name: FLORES, BRIANA E.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 03/06/2025 (1.0)  
**Assigned:** Ogdensburg City School District
- (d) Name: ASHLEY, AMY J.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 03/21/2025 (1.0); 04/11/2025 (1.0)  
**Assigned:** Ogdensburg City School District
- (e) Name: FLANAGAN, KAMI L.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 04/16/2025 (1.0)  
**Assigned:** Canton Central School
- (f) Name: MART, CATHY L.**  
**Position:** Teaching Assistant  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 04/10/2025 (.2); 04/15/2025 (.05)  
**Assigned:** Ogdensburg City School District
- (g) Name: BENNETT, JAMIE E.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 04/17/2025 (.0667)  
**Assigned:** Potsdam Central School

Attachment A (Personnel)

**(B) Leaves of Absence**

**(2) Teaching Assistants**

- (h) Name: DEON, JUDY A.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 04/15/2025 (1.0)  
**Assigned:** Potsdam Central School
- (i) Name: CARPENTER, KRISTYN M.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 04/14/2025 (1.0); 05/05/2025 (.3333)  
**Assigned:** Potsdam Central School
- (j) Name: EMPEY, JESSICA R.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 04/15/2025 (1.0); 04/29/2025 (1.0)  
**Assigned:** Potsdam Central School
- (k) Name: HOULE, HILLARY J.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 04/15/2025 (1.0); 05/02/2025 (0.3571)  
**Assigned:** Potsdam Central School
- (l) Name: SMITH, TIERA E.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 04/03/2025 (.4643); 04/08/2025 (1.0); 04/10/2025 (1.0);  
04/16/2025 (1.0); 05/05/2025 (1.0)  
**Assigned:** Potsdam Central School
- (m) Name: INGOLD, KIMBERLY**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 04/07/2025 through 04/17/2025  
**Assigned:** Potsdam Central School

Attachment A (Personnel)

**(B) Leaves of Absence**

**(2) Teaching Assistants**

- (n) Name: SMITHERS, TAYLOR J.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 04/07/2025 (.7857); 04/11/2025 (.4125); 04/30/2025-05/02/2025 (3.0);  
05/05/2025 (0.0357)  
**Assigned:** Potsdam Central School
- (o) Name: BURKUM, HANNAH M.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** None of which falls under the Family and Medical Leave Act  
**Duration:** 05/02/2025 through 05/19/2025  
**Assigned:** Potsdam Central School
- (p) Name: FOSTER, JASON M.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 04/29/2025 (.0667)  
**Assigned:** Potsdam Central School
- (q) Name: \*SINCLAIR, MERRICK W.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 05/05/2025 (0.0357)  
**Assigned:** Potsdam Central School
- (r) Name: \*BROWN, GABRIELLE N.**  
**Position:** Teaching Assistant 10 MO - SPED  
**FTE:** 1.0000  
**Type:** Unauthorized/Unapproved Leave  
**Duration:** 04/04/2025 (1.0); 04/07/2025 (0.6429); 04/11/2015 (0.1500);  
04/16/2025 (0.4286); 04/30/2025 (0.0714);  
05/05/2025 (1.0); 05/06/2025 (0.0714)  
**Assigned:** Ogdensburg City School District

**(3) Support Staff or Non-Unit**

Attachment A (Personnel)

**(B) Leaves of Absence**

**(3) Support Staff or Non-Unit**

- (a)    **Name:**            **WOODS, BRADLEY E.**  
         **Position:**        Custodian  
         **FTE:**             1.0000  
         **Type:**            Unauthorized/Unapproved Leave  
         **Duration:**        04/08/2025 (1.0)  
         **Assigned:**       Educational Services Center
- (b)    **Name:**            **TOOMEY, KIMBERLY S.**  
         **Position:**        Keyboard Specialist  
         **FTE:**             1.0000  
         **Type:**            All of which falls under the Family and Medical Leave Act  
         **Duration:**        04/28/2025 through 06/11/2025  
         **Assigned:**       Seaway Technical Center
- (c)    **Name:**            **CROSBY, MARK A.**  
         **Position:**        Motor Vehicle Operator - 12 month  
         **FTE:**             1.0000  
         **Type:**            None of which falls under the Family and Medical Leave Act  
         **Duration:**        04/01/2025 (1.0 hour); 04/09/2025 (1.0 hour)  
         **Assigned:**       Educational Services Center
- (d)    **Name:**            **KING, RICHARD A.**  
         **Position:**        Custodian  
         **FTE:**             1.0000  
         **Type:**            All of which falls under the Family and Medical Leave Act  
         **Duration:**        05/07/2025 through 05/31/2025  
         **Assigned:**       Northwest Technical Center
- (e)    **Name:**            **KING, RICHARD A.**  
         **Position:**        Custodian  
         **FTE:**             1.0000  
         **Type:**            None of which falls under the Family and Medical Leave Act  
         **Duration:**        06/01/2025 through 08/25/2025  
         **Assigned:**       Northwest Technical Center

**(C) Appointment Status Changes**

**(1) Support Staff**

- (a)    **Name:**            **HALPIN, CASEY N.**  
         **From:**            1.0 FTE, Principal Account Clerk, Provisional Appointment  
         **To:**                1.0 FTE, Principal Account Clerk, Permanent Appointment  
         **Salary:**            \$52,668.00 Annually (Pro-rated)  
         **Effective:**        04/29/2025  
         **Assigned:**       Educational Services Center

Attachment A (Personnel)

(C) **Appointment Status Changes**

(2) **Non-Unit**

(a)   **Name:**           **\*BESAW, ANNETTE D.**  
      **From:**           1.0000 FTE, Workers' Compensation Coordinator Provisional  
      **To:**             1.0000 FTE, Workers' Compensation Coordinator Permanent  
      **Salary:**         \$87,170.00 Annually (Pro-rated)  
      **Effective:**      05/05/2025  
      **Assigned:**      Educational Services Center

(D) **Probationary Appointments**

(1) **Teachers - 4 year probation**

This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

(a)   **Name:**           **LAPIENE, BILLI J. \*Contingent upon BOE approval for resignation from**  
      TA position\*  
      **Position:**       Tch Special Ed, Certified  
      **FTE:**            1.0000  
      **Salary:**         M-8-51HRS, \$56,121.00 Annually (Pro-rated)  
      **Effective:**      04/28/2025 through 04/27/2029 unless extended in accordance with the  
      law  
      **Tenure Area:**   Education of Children with Handicapping Conditions - General Special  
      Education  
      **Initial Location:** Ogdensburg City School District

(b)   **Name:**           **\*LACLAIR, JONATHAN M. \*Contingent upon obtaining Certification &**  
      fingerpint clearance prior to start date\*  
      **Position:**       Tch Culinary Careers  
      **FTE:**            1.0000  
      **Salary:**         C-14-00-HRS, \$60,325.60 Annually (Pro-rated)  
      **Effective:**      09/02/2024 through 09/01/2028 unless extended in accordance with the  
      law  
      **Tenure Area:**   Vocational Education - Culinary Careers  
      **Initial Location:** Northwest Technical Center

(2) **Teachers - 4 year probation non 3012**

This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Attachment A (Personnel)

**(D) Probationary Appointments**

**(2) Teachers - 4 year probation non 3012**

- (a) Name:** BOUCHARD, MARY E.  
**Position:** Tch Speech And Hearing Handicapped, Certified  
**FTE:** 1.0000  
**Salary:** C-11-HRS, \$58,432.00 Annually (Pro-rated)  
**Effective:** 06/23/2025 through 06/22/2029 unless extended in accordance with the law  
**Tenure Area:** Speech-Language Pathology  
**Initial Location:** Potsdam Central School
- (b) Name:** \*SMITH, ASHLEY A.  
**Position:** Behavior Specialist  
**FTE:** 1.0000  
**Salary:** \$78,000.00 Annually (Pro-rated)  
**Effective:** 06/02/2025 through 06/30/2030 (5 year grant position)  
**Tenure Area:** Non-Tenure bearing position  
**Initial Location:** Educational Services Center
- (c) Name:** \*MARLOW-SANTAMORE, JANICE M.  
**Position:** Literacy Specialist  
**FTE:** 1.0000  
**Salary:** \$88,000.00 Annually (Pro-rated)  
**Effective:** 06/02/2025 through 06/30/2030 (5 year grant position)  
**Tenure Area:** Non-Tenure bearing position  
**Initial Location:** Educational Services Center

**(E) Civil Service Appointments**

**(1) Civil Service**

- (a) Name:** ELLINGSWORTH, SAMUEL -.  
**Position:** Help Desk Technician  
**FTE:** 1.0000  
**Salary:** Grade 23L; Step B, \$43,009.00 Annually (Pro-rated)  
**Effective:** 04/21/2025 through 04/20/2026 unless extended in accordance with the law  
**Initial Location:** Edwards-Knox Central School and Gouverneur Central School
- (b) Name:** \*YETTE, JERALD J. \*start date contingent upon obtaining fingerprint clearance\*  
**Position:** Building Maintenance Mechanic  
**FTE:** 1.0000  
**Salary:** \$92,000.00 Annually (Pro-rated)  
**Effective:** 07/01/2025 through 06/30/2026 unless extended in accordance with the law  
**Initial Location:** Potsdam Central School

## Attachment A (Personnel)

## (F) Appointments - Per Diem, Hourly, and Other

## (1) Hourly Positions

Name	Assignment	Type of Appt	Duration of Appt	Rate of Pay
FEDOROW, HANNAH R.	Workshop Presenter	Hourly	09/25/2024-06/30/2025	\$50.00/hr
MALLETTE, ALLISON B.	Pre-Emp. Sexual Harassment Training TRS	Hourly	04/08/2025-04/08/2025	\$15.50/hr
MARCELLUS, JENNA N.	Pre-Emp. Sexual Harassment Training TRS	Hourly	04/17/2025-04/17/2025	\$15.50/hr
LISCUM, KATHRYN L.	Workshop Presenter	Hourly	03/14/2025-06/30/2025	\$50.00/hr
HAWES, TINA MARIE E.	Workshop Presenter	Hourly	03/14/2025-06/30/2025	\$50.00/hr
GRANT, KAYLA M.	Workshop Presenter	Hourly	03/14/2025-06/30/2025	\$50.00/hr
SULLIVAN, JANINE M.	Workshop Presenter	Hourly	03/14/2025-06/30/2025	\$50.00/hr
MOOSBRUGGER, PATRICIA A.	Workshop Presenter	Hourly	03/14/2025-06/30/2025	\$50.00/hr
HUBERT, ABBY S.	Workshop Presenter	Hourly	03/14/2025-06/30/2025	\$50.00/hr
ELLINGSWORTH, SAMUEL	Pre-Emp. Sexual Harassment Training ERS	Hourly	04/15/2025-04/15/2025	\$15.50/hr
CURTIS, SUE A.	Workshop Paraprofessional (TA)	Hourly	04/21/2025-06/30/2025	\$15.50/hr
JAMES, MADYSON R.	Workshop Paraprofessional (TA)	Hourly	04/21/2025-06/30/2025	\$15.50/hr
WILLMART, ISAIAH D.	Workshop Paraprofessional (TA)	Hourly	04/24/2025-06/30/2025	\$15.50/hr

## (2) Per Diem Positions

Name	Assignment	Type of Appt	Duration of Appt	Rate of Pay
OSTROSKI, KAYLA M.	Sub Not Cert Teacher max 90 days	Per Diem	04/07/2025-06/30/2025	\$125.00/day
MALLETTE, ALLISON B.	Sub Not Cert T Asst. max 90 days	Per Diem	04/09/2025-06/30/2025	\$116.25/day
MARCELLUS, JENNA N.	Sub Not Cert T Asst. max 90 days	Per Diem	04/21/2025-06/30/2025	\$116.25/day
SIMARD, KIMBERLY A.	Sub LPN	Per Diem	04/07/2025-04/13/2025	\$197.79/day

## (3) Other Positions

Name	Assignment	Type of Appt	Duration of Appt	Rate of Pay
DUFRANE, DAVID H.	SAT Coordinator	Per Student	03/01/2025-03/30/2025	\$75.00/per student
SERGI, ELISA -.	SAT Coordinator	Per Student	03/01/2025-03/30/2025	\$75.00/per student