



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: February 13, 2025  
BOE APPROVED:**

A meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, February 13, 2025 at the Educational Services Center, 40 West Main Street, Canton, New York beginning at 4:00 pm.

**Roll Call:**

Present: Roger Bennett, Jack Zeh, Kevin Wells, Michael Miller, Michael Davis and Todd Bates  
Via Zoom: James Lattimer (4:14 pm)  
Excused: Cindy McLean and Ward Remington  
Others Present: Thomas Burns, Nicole Ashley, Jennie Colburn, Johnathan Hirschey, Lori Remington, Lori Sheffield, Julie Austin-Kormanyos and Kevin Perretta (left at 4:04 pm)

All members stood for the Pledge of Allegiance.

**Public Comments** None

**No. 2025 – 073** Motion made by Zeh, seconded by Miller.

**PERSONNEL**

**BOARD ACTION AS  
FOLLOWS:**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present  
Nays: None

**No. 2025 – 074** Motion made by Wells, seconded by Bates.

**WITHDRAW FROM  
LITIGATION AGAINST  
SOCIAL MEDIA  
COMPANIES**

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve rescinding the Resolution Authorizing Litigation Against Social Media Companies dated September 14, 2023 and discontinue the lawsuit filed by the BOCES against parties relating to the development, operation and marketing of social media platforms.

This resolution shall take effect immediately.

Yeas: All members present

Nays: None

**No. 2025 – 075  
NYS DISTANT  
LEARNING  
CONTRACT  
CONSORTIUM**

Motion made by Davis, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the participation in the NYS Distance Learning Contract Consortium for the 2025-2026 school year with the understanding that the BOCES pays one center to RFP and bid DL software applications. The cost associated is \$2,500.00.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2025 – 076  
NYS  
INSTRUCTIONAL  
CONTRACT  
CONSORTIUM**

Motion made by Miller, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the participation in the NYS Instructional Contract Consortium for 2025-2026 school year with the understanding that each BOCES pays one center to RFP and bid instructional software applications which are procured through Instructional Technology (6360) CoSers and supported by professional development and training through Model Schools (6368). The cost associated is \$5,975.00.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2025 - 077  
INSTALLMENT  
PURCHASES**

Motion made by Zeh, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases for:

- Ogdensburg City School District for fifteen (15) network printers with Xerox in the amount of \$376,397.40 for the 2025-2026 school year. The Ogdensburg City School District approved the installment purchase at their February 10, 2025 Board of Education meeting.
- Hermon-DeKalb Central School District for the 2024-2025 school year with Advanced Business Systems for two (2) network printers in the amount of \$29,979 for a 60-month term. The Hermon-DeKalb Central School District approved the installment purchase at their February 3, 2025 Board of Education meeting.

- Potsdam Central School District for one (1) network printer with Ricoh in the amount of \$6,461.40 for the 2025-2026 school year. The Potsdam Central School District approved the installment purchase at their December 10, 2024 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2025 – 078  
LOCAL BIDS**

Motion made by Davis, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid awards for building materials, to low bidder meeting specifications for the Seaway Technical Center for the building of the house:

Siding: White’s Lumber - \$3,936.41

Interior Doors: Rt. 37 Building Supply - \$6,716.44

Miscellaneous: Rt. 37 Building Supply - \$2,612.25

Kitchen/Bath: White’s Lumber – \$13,387.61

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2025 – 079  
CONSENT AGENDA**

Motion made by Bates, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

- [Minutes of January 9, 2025 BOE Meeting](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer’s Report for period ending January 31, 2025:](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (January 31, 2025)

General Fund	\$8,360,876.41
Federal Fund	\$1,438,943.84
Trust & Agency Fund	\$1,022.84
Payroll Fund	\$0.00
Capital Renovation Project	\$589,632.41
Capital Equipment Reserve	\$207,010.01

B. Current Budget Allocation – January 31, 2025

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$75,517,218.24

- Cooperative Bids  
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
  - Cafeteria Foods – February – August 2025
- Donation  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, & Bequests to BOCES)

A donation of [miscellaneous hair care items](#), blow dryers, curling irons, mirrors, etc., valued at \$4,965.21 to the Cosmetology Program at the Southwest Technical Center from Kinney Drugs-KHP Returns, Gouverneur, NY.

Yeas: All members present

Nays: None

**Reports**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Deputy Superintendent](#)

**Discussion Items**

None

**Informational Items**

- A. Update on Facilities – K. Perretta
- B. Gateways to Careers 2025 – March 12, 2025, Roo’s House, SUNY Canton, 8am – Noon
- C. The March 13<sup>th</sup> Board of Education meeting will be at the Educational Services Center at 6:00 pm.

**Presentation**

- A. Lori Remington – Annual Required 23NYCRR500 (The Plan) and Ed Law 2d Cyber Reports

[NYSED Law 2<sup>nd</sup> BOE Annual Report](#)

[DFS BOE Annual Report](#)

**Other**

None

**Pass Around Information**

None

**No. 2025 – 080  
EXECUTIVE  
SESSION**

Motion made by Zeh, seconded by Miller

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into

executive session for the purpose of the employment history of the district superintendent at 4:35 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 4:59 pm.

**No. 2025 – 081  
ADJOURNMENT**

Motion made by Bates, seconded by Miller to adjourn the meeting at 5:00 pm.

Yeas: All members present

Nays: None

**Jennie L. Colburn  
District Clerk**