



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING – Thursday, August 22, 2024 – 4 p.m.

**Board of Education Goals
2023-2024**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources, and specifically to provide training and build school district preparedness for lean times due to reductions of federal and state aid.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program, and the District Superintendents' Innovation Committee and BOCES of NYS Teacher Ambassador Program.
- Work with component districts to provide professional development of a multi-year implementation of The Science of Reading to address significant literacy gaps across the region.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.
- Begin a comprehensive review of regional Special Education programs and classes, both BOCES and school district, with an eye towards future restructuring.

Oath of Office - Jennie Colburn, District Clerk administered the Oath of Office to board member James Lattimer on July 11, 2024 for a three-year term (July 1, 2024 – June 30, 2027).

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check
- IV. Public Comments

Action Items

- V. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- VI. [District Superintendent’s Employment Agreement](#)
(In accordance with [Board Policy #1310](#) – Power & Duties of the Board & Its Officers)

A motion is needed to approve the amendment of Paragraph 8 “Holidays” to the District Superintendent’s Employment Agreement between the Board and District Superintendent dated July 2, 2024.

- VII. [NYSITCC Contract](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the following resolution:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024 – 2025 fiscal year, for [Aperture Education, LLC](#), and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

- VIII. [Construction Technology Project Agreement](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the Construction Technology Project Agreement between St. Lawrence-Lewis BOCES and S.T.E.P. by S.T.E.P. Inc. related to the Northwest Technical Center house construction project.

- IX. [Construction Technology Project Agreement](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the Construction Technology Project Agreement between St. Lawrence-Lewis BOCES and S.T.E.P. by S.T.E.P. Inc. related to the Southwest Technical Center house construction project.

- X. [Engineering Agreement](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the Engineering Agreement between St. Lawrence-Lewis BOCES and Tisdell Associates related to the Seaway Technical Center 2024-2025 modular home design.

- XI. [Local Bids](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the bid awards for building materials, to low bidder meeting specifications for the Seaway Technical Center for the building of the house:

Insulated LVL Headers: Rt 37 Building Supply - \$1,480.75

Trusses: White's Lumber - \$7,520.44

Framing Lumber: White's Lumber - \$17,756.47

Fasteners: White's Lumber - \$1,742.37

- XII. [District-Wide Safety Plan](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the District-wide Safety Plan in accordance with Section 155.17 of the Regulations of the Commissioner of Education.

- XIII. [Review and Approval of Code of Conduct](#)
(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

A motion is needed to approve the annual review of the Code of Conduct as required by Education Law.

- XIV. **Consent Items for Approval:**

- [Treasurer's Report for period ending June 30, 2024:](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (June 30, 2024)

General Fund	\$1,631,918.17
Federal Fund	\$408,619.61
Trust & Agency Fund	\$599.93
Payroll Fund	\$0.00
Capital Renovation Project	\$467,628.92
Capital Equipment Reserve	\$206,524.06

B. Current Budget Allocation – June 30, 2024

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$75,611,591.80

- Treasurer’s Report for period ending July 31, 2024:
 (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

C. Account Balances (July 31, 2024)

General Fund	\$2,842,332.73
Federal Fund	\$804,361.48
Trust & Agency Fund	\$610.34
Payroll Fund	\$0.00
Capital Renovation Project	\$425,966.86
Capital Equipment Reserve	\$206,594.03

D. Current Budget Allocation – July 31, 2024

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$76,003,088.06

- [Minutes of July 2, 2024 Meeting](#)
 (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Mtgs)
- Donations
 (In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, & Bequests to BOCES)
 - Donation from Jim Elrod, Riverside, CT to the Northwest Technical Center of two Ivation 12,000 BTU air conditioners, model #IVAPAC12KBTU and one Sylvania Energy Star dehumidifier, model #54L-3OES. The value of the air conditioners is \$200 each, and the value of the dehumidifier is \$125.
 - Donation of \$200.00 from Patty and Wayne Brabaw, Potsdam, NY to Seaway Technical Center to assist students in need of tools, materials, etc.

- Staff Conference
(In accordance with [Board Policy #5211](#) – Travel Expenses/Conference Approval)
 - Jared Prashaw and Johnathan Hughes to attend a Certified Welding Inspector 1-Week Seminar/Exam Cleveland, Ohio from November 9, 2024 – November 17, 2024.

- [Establish Hourly/Per-Diem/Stipend Rates for 2024-2025 Year](#)
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

- Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - Cafeteria Food: August 2024 – January 2025

A motion is needed to approve the above consent agenda items.

XV. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XVI. Discussion Items

XVII. Information Items

- A. Update on Facilities – K. Perretta
- B. Area 6 Dinner – September 5, 2024 at the Malone Golf Club
- C. Regent Catania Dinner – Wednesday, October 15, 2024 at 5:30 pm at Seaway Tech
- D. Board of Education Self Evaluations
- E. Next Board of Education Meeting – Thursday, September 12th, 6:00 pm at ESC

XVIII. Recognition

- A. Recipient of the NYS Educator Excellence Award – Christine Cornell

XIX. Presentation

- A. Office of Special Education, Regional Partnership Grant – Julie Austin-Kormanyos and Abigail Seymour

XX. Adjournment