

ST. LAWRENCE-LEWIS BOCES

CLAIMS AUDITOR REPORT

Claims audited for the quarter ending March 31, 2025

January 31, 2025	557
February 28, 2025	603
March 31, 2025	658

Findings for the quarter were as follows:

January- PO# F25-00196; Tarah Evans, invoice in the amount of \$800.00. Invoice is dated 11/19/2024 and the PO is dated 1/17/2025. Prior approval and a purchase order required for all purchases. The PO originated from Adult Ed & Continuing Ed.

February- No claims to report for the month.

March- PO# A25-04086; Aztec Software; Invoice in the amount of \$8.80 is dated 1/31/2025 and the purchase order was dated 2/6/2025. Prior approval and a purchase order required for all purchases. The PO originated from Special Ed.

PO# A25-04786; Jock's Pest Control; Invoice in the amount of \$450.00 is dated 3/10/2025 and the purchase order is dated 3/17/2025. Prior approval and a purchase order required for all purchases. The PO originated from Special Ed.

PO# A25-04782; Spilman's Garage; Invoice in the amount of \$20.00 is dated 1/28/2025 and the purchase order is dated 3/17/2025. Prior approval and a purchase order required for all purchases. The PO originated from SWT.

All corrections were made, any questions answered, and problems promptly resolved. The business office staff continues to be very cooperative.

Julia Stevenson