



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: August 17, 2023  
BOE APPROVED:**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, August 17, 2023 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 4:00 pm.

**Roll Call:**

Present: Roger Bennett, Todd Bates, Michael Davis, Ward Remington, Jack Zeh (arrived at 4:04 pm), James Lattimer, Michael Miller, and Kevin Wells (4:08 pm)

Excused: Cindy McLean

Others Present: Thomas Burns, Darin Saiff, Jennie Colburn, Maureen Bouchey, Kevin Perretta, Marshall Fiese, Jane Akins, Johnathan Hirschey, Julie Austin-Kormanyos

Reed Weiser, Community Member (left at 4:06 pm)  
Rachel O'Donnell and Kady Sharp (left at 4:17 pm)

All members stood for the Pledge of Allegiance.

**Public Comments** Reed Weiser, former employee, addressed the Board on Special Education vacancy postings. Mr. Weiser expressed his concern for not being invited for an interview.

**No. 2024 - 030** Motion made by Davis seconded by Remington.

**ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:** Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present  
Nays: None

**No. 2024 – 031  
APPOINTMENT OF  
2023-2024 SCHOOL  
DISTRICT OFFICERS**

Motion made by Miller seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby appoint the following 2023 - 2024 BOCES Officer:

1. Chemical Hygiene Officer – Kevin Perretta

(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

Yeas: All members present

Nays: None

**No. 2024 – 032  
DISTRICT  
SUPERINTENDENT  
[EMPLOYMENT  
AGREEMENT](#)**

Motion made by Wells seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the amendment of Paragraph 8 “Holidays” to the District Superintendent’s Employment Agreement between the Board and District Superintendent dated July 6, 2023.

(In accordance with [Board Policy #1310](#) – Power & Duties of the Board & Its Officers)

Yeas: All members present

Nays: None

**No. 2024 – 033  
ADULT EDUCATION  
[LEASE AGREEMENT  
WITH ST.  
LAWRENCE  
CENTER GROUP,  
L.P.](#)**

Motion made by Davis seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the lease agreement with St. Lawrence-Lewis BOCES Adult Education Department and the St. Lawrence Center Group, L.P. The term of the agreement shall be \$400.00 per month on a month-to-month basis as of July 31, 2023.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

**No. 2024 – 034  
NYSITCC  
CONTRACT**

Motion made by Ward seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2023 – 2024 fiscal year, for [Carnegie Learning](#), and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2024 – 035**  
**CONSTRUCTION**  
**TECHNOLOGY**  
**PROJECT**  
**AGREEMENT**

Motion made by Miller seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Construction Technology Project Agreement between St. Lawrence-Lewis BOCES and the Step by Step related to the Northwest Technical Center, Seaway Technical Center, and Southwest Technical Center house construction projects.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

**No. 2024 – 036**  
**DISTRICT-WIDE**  
**SAFETY PLAN**

Motion made by Wells seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the District-wide Safety Plan in accordance with Section 155.17 of the Regulations of the Commissioner of Education.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

**No. 2024 – 037**  
**CODE OF CONDUCT**

Motion made by Miller seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the annual review of the Code of Conduct as required by Education Law.

(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

Yeas: All members present  
Nays: None

**No. 2024 - 038  
CONSENT AGENDA**

Motion made by Remington, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Treasurer's Report for period ending July 31, 2023:  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (July 31, 2023)

General Fund	\$ 5,401,470.62
Federal Fund	\$ 597,918.86
Trust & Agency Fund	\$ 475.80
Payroll Fund	0.00
Capital Renovation Project	\$ 1,394,732.93
Capital Equipment Reserve	\$ 205,669.93

B. Current Budget Allocation

[Budget Report](#)                      [District Billing](#)

General Fund Budget ..... \$ 77,440,523.46

- Minutes of July 6, 2023 Meeting  
(In accordance with [Board Policy #1432](#) – Order of Business at m Regular Board Mtgs)
- Cooperative Bids  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
  - Bread for 2023-2024
- Donations  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, & Bequests to BOCES)
  - Donation to the HVAC Program of a refrigerator with an estimated value of \$100 by Roger Bennett.
  - Donation of two (2) Adirondack chairs by St. Lawrence-Lewis BOCES to the Leadership Conference held in Lake Placid.
  - Donation in the amount of \$200.00 from Patricia Brabaw of Potsdam, NY to be used for a student in need in the automotive tech program and a program of choice.

- Staff Conference  
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
  - Julie Austin-Kormanyos to attend the Therapeutic Crisis Intervention for Schools Training of Trainers (TCIS TxT) from October 15 through October 21, 2023 in Mt. Kisco, New York.

Yeas: All members present

Nays: None

**Reports**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

**Informational Items**

Update on Facilities – K. Perretta

Regent Catania Dinner – Wednesday, October 18, 2023 at 5:30 pm at Seaway Tech

Board of Education Self Evaluations

**Discussion Items**

The Board of Education will hold a special Board meeting on August 31, 2023 at 2:00 pm.

**Presentation**

Presentation on Summer ESY by Special Education Principals

**No. 2024 - 039  
ADJOURNMENT**

Motion made by Remington seconded by Bates to adjourn the meeting at 5:04 pm.

Yeas: All members present

Nays: None

**Maureen A. Bouchey, District Clerk**