



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: June 1, 2023
BOE APPROVED:**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, June 1, 2023 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 5:00 pm.

Roll Call:

Present: Roger Bennett, Cindy McLean, William Cartwright, Michael Davis, Ward Remington, and Jack Zeh

Excused: James Lattimer, Michael Miller, and Kevin Wells

Others Present: Thomas Burns, Maureen Bouchey, Nicole Ashley, Kevin Perretta, Marshall Fiese, Lori Remington, Jane Akins, and Julie Austin-Kormanyos

All members stood for the Pledge of Allegiance.

Board President Roger Bennett thanked all of the retirees for their dedication and service to BOCES. The following retirees were acknowledged for their service:

- Lynette Besaw – 30 years of service
- Maureen Bouchey – 10 years of service
- Christine Bristol – 9 years of service
- Aaron Buckley – 30 years of service
- Dolores Dowling – 23-1/2 years of service
- Rod Hooper – 34 years of service
- Carrie Lake – 30 years of service
- Renee' Langtry-Green – 24 years of service
- Cheryl Lashway – 24 years of service
- Sheila McDonald – 13 years of service
- Lisa McKeel – 33 years of service
- Stephen Moriarty – 12-1/2 years of service
- Karlyle Smith – 29 years of service
- Nicki Jo Travis – 30 years of service
- Jacqueline Willmart – 12 years of service

No. 2023 - 130
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:

Motion made by Davis seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

No. 2023 – 131
LOCAL BID

Motion made by Cartwright, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid award for the highest bidder meeting specifications (minimum bid of \$90,000.00) for:

- Modular Home located at Southwest CTE Center, Fowler, NY
Sale of Modular Home located at Southwest CTE Center for a base bid amount of \$100,001.00, sales tax \$8,000.08 - total of \$108,001.08 to Lindsay and Dale Best of Harrisville, New York.

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

No. 2023 – 132
UNEMPLOYMENT
RESERVE FUND

Motion made by Davis, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expending the New York State Unemployment Insurance payments, up to \$165,000, from the Unemployment Insurance Reserve for the 2022-2023 fiscal year.

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

No. 2023 – 133
RESERVE PLAN

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the funding plan for the previously established reserve funds.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present

Nays: None

**No. 2023 – 134
TRANSFER MONIES
FROM GENERAL
FUND TO CAPITAL
FUND**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby the following transfers from General Fund 002 CoSer into the Capital Fund for future projects:

- Up to \$950,000 (program expense)

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

**No. 2023 – 135
RESERVE FOR
ACCRUED
EMPLOYEE
BENEFITS LIABILITY**

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize transferring up to \$250,000.00 into the Reserve for Accrued Employee Benefits Liability from the General Fund on June 30, 2023 to accrue unused accumulated leave time for those anticipated to separate from service in the 2023-2024 school year.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

**No. 2023 – 136
ACCRUED
EMPLOYEE
BENEFITS LIABILITY**

Motion made by Davis, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby authorize expending up to \$150,000 from the Reserve for Accrued Employee Benefits Liability to pay for unused accumulated leave time for those separating from service in the 2022-2023 school year.

(In accordance with [Board Policy #4130](#) – Administration of Budget)

Yeas: All members present

Nays: None

**No. 2023 – 137
LOCAL BID**

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid award to Airgas USA LLC for welding gases and supplies for a three-year bid (2023-2024; 2024-2025; and 2025-2026) as the lowest bidder meeting specifications for all three technical centers.

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 – 138
INSTALLMENT
PURCHASES**

Motion made by Davis, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases for:

- Harrisville Central School for five (5) photocopier/scanner/printer with SymQuest, Inc for a total of \$53,727.60. The Harrisville Central School District approved the installment purchase at their March 13, 2023 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 - 139
CONSENT AGENDA**

Motion made by Remington, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Regular Board Meeting – [May 11, 2023](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - Art & Construction Paper for 2023-2024
 - Science for 2023-2024
 - Teaching Aids for 2023-2024
 - General & Office Supplies for 2023-2024
 - Institutional Paper Supplies – monthly
 - Institutional Paper Supplies – 1st Half for 2023-2024
 - Transportation Supplies for 2023-2024
 - Cosmetology Supplies and Kits for 2023-2024
 - Printed Envelopes for 2023-2024

- [Establish Hourly/Per-Diem/Stipend Rates for 2022 – 2023 Year](#)
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)
- [Certification Re-Approval of four \(4\) CTE Programs](#)
(In accordance with [Board Policy #7170](#) – Instructional Technology)

Re-approval:

Agricultural Studies
Culinary Arts
HVAC/R
Metalworking Tech

Yeas: All members present
Nays: None

Reports

[Thomas R. Burns, District Superintendent](#)
[Darin Saiff, Assistant Superintendent for Instruction](#)

Informational Items

Update on Facilities – K. Perretta
Public Hearing on District-Wide School Safety Plan – July 6, 2023 at 4 pm

Discussion Items

None

Presentation

None

**NO. 2023 – 140
EXECUTIVE
SESSION**

Motion made by Zeh, seconded by Remington

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session to discuss pending litigation at 5:50 pm.

Yeas: All members present
Nays: None

The Board returned to regular session at 6:09 pm.

**No. 2023 – 141
ADJOURNMENT**

Motion made by Remington seconded by Cartwright to adjourn the meeting at 6:10 pm.

Yeas: All members present
Nays: None

Maureen A. Bouchey, District Clerk

