



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING – Thursday, February 8, 2024 – 6:00 p.m.

Board of Education Goals 2023-2024

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources, and specifically to provide training and build school district preparedness for lean times due to reductions of federal and state aid.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program, and the District Superintendents' Innovation Committee and BOCES of NYS Teacher Ambassador Program.
- Work with component districts to provide professional development of a multi-year implementation of The Science of Reading to address significant literacy gaps across the region.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.
- Begin a comprehensive review of regional Special Education programs and classes, both BOCES and school district, with an eye towards future restructuring.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check
- IV. Public Comments

Action Items

- V. [Personnel – See Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- VI. [Adult Education Lease Agreement with the St. Lawrence County Industrial Development Agency \(SLCIDA\)](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the lease agreement between St. Lawrence-Lewis BOCES Adult Education Department and the St. Lawrence County Industrial Development Agency (SLCIDA). The term of the agreement shall commence on March 1, 2024 through February 28, 2027. The monthly rent payment will be \$5,803.25.

- VII. [NYS Distant Learning Contract Consortium](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the participation in the NYS Distance Learning Contract Consortium for the 2024-2025 school year with the understanding that the BOCES pays one center to RFP and bid DL software applications. The cost associated is \$2,500.00.

- VIII. [NYS Instructional Contract Consortium](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the participation in the NYS Instructional Contract Consortium for 2024-2025 school year with the understanding that each BOCES pays one center to RFP and bid instructional software applications which are procured through Instructional Technology (6360) CoSers and supported by professional development and training through Model Schools (6368). The cost associated is \$5,850.00.

- IX. [Installment Purchases](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES’ best financial interest to acquire the equipment for the benefit of the District because:

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

A motion is needed to approve the installment purchases for:

Heuvelton Central School for five (5) network printers with Usherwood in the amount of \$117,985.20 for the 2023-2024 school year. The Heuvelton Central School District approved the installment purchase at their January 30, 2024 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

X. Installment Purchases

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES' best financial interest to acquire the equipment for the benefit of the District because:

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

A motion is needed to approve the installment purchases for:

Potsdam Central School for ten (10) network printers with Ricoh in the amount of \$83,022.00 for the 2023-2024 school year, contingent on Board approval at their February 13, 2024 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

XI. Consent Items for Approval

- [Minutes of the January 11, 2024 BOE Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer's Report for period ending January 31, 2024:
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (January 31, 2024)

General Fund	\$6,029,967.53
Federal Fund	\$1,225,317.25
Trust & Agency Fund	\$853.69
Payroll Fund	\$0.00
Capital Renovation Project	\$852,178.04
Capital Equipment Reserve	\$206,183.57

B. Current Budget Allocation – January 31, 2024

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$73,652,792.62

- Donation
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, & Bequests to BOCES)

Remove from inventory twelve (12) BOCES owned 7040 computers marked for recycling and donate to the Ogdensburg Public Library.

BOCES Tag	Service Tag	Model
30305	CZQ0JB2	7040
30333	CZKZHB2	7040
30454	C840JB2	7040
30411	D0HYHB2	7040
30443	C881JB2	7040
30462	C8F1JB2	7040
30421	C851JB2	7040
33777	6PCYKH2	7040
30315	C891JB2	7040
30397	CZMZHB2	7040
30691	BCD8KB2	7040
30431	C88ZHB2	7040

A motion is needed to approve the above consent agenda items.

XII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XIII. Discussion Items

XIV. Informational Items

- A. Update on Facilities – K. Perretta
- B. The March 14th Board of Education meeting will be at the Educational Services Center at 6:00 pm.
- C. Gateways to Careers 2024 – March 13, 2024, Roo’s House, SUNY Canton, 8am - Noon

XV. Presentation

- A. CTE Accreditation Process – Lori Sheffield, Supervisor of Instruction

XVI. Other

XVII. Pass Around Information

XVIII. Adjournment