

Attachment A (Personnel)

Upon the recommendation of the District Superintendent, a motion is needed to approve the following:

(A) Retirements

(1) Teachers

(a) Name: MINTZ, GREGORY J.
Position: PPS School Counselor SPED
FTE: 1.0000
Effective: 06/30/2028 Close of Business (COB)
Assigned: Potsdam Central School

(B) Resignations

(1) Teachers

(a) Name: ATKINSON, LIZA D.
Position: Tch Health Occ Ed CTE
FTE: 1.0000
Effective: 08/31/2024 Close of Business (COB)
Assigned: Southwest Technical Center

(2) Teaching Assistants

(a) Name: MORLEY, WENDY J.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000 - Lack of 30 day Notice - Professional Misconduct
Effective: 03/17/2024 Close of Business (COB)
Assigned: Heuvelton Central School

(b) Name: DEBIEN-VALLANCE, TRACY L.
Position: Teaching Assistant 10 MO - CTE
FTE: 1.0000
Effective: 04/21/2024 Close of Business (COB)
Assigned: Seaway Technical Center

(c) Name: BURKUM, BRIANA J.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Effective: 04/23/2024 Close of Business (COB)
Assigned: Potsdam Central School

(C) Leaves of Absence

(1) Administrators

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(C) Leaves of Absence**(1) Administrators**

(a) Name: SHARP, KADY L.
Position: Special Education Principal
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 04/02/2024 through 04/30/2024
Assigned: Potsdam Central School

(2) Teachers

(a) Name: CHAKRANARAYAN, CRISTINA R.
Position: Tch Adult Ed/Case Manager
FTE: 1.0000
Type: All of which falls under the Family and Medical Leave Act
Duration: 05/19/2024 through 06/30/2024
Assigned: Educational Services Center

(b) Name: LENNOX, EMILY M.
Position: Board Cert Behavior Analyst
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 03/28/2024 (.2667)
Assigned: Potsdam Central School

(c) Name: STEWART, JOANNA M.
Position: Tch Special Ed
FTE: 1.0000
Type: All of which falls under the Family and Medical Leave Act
Duration: 04/26/2024 through 06/26/2024
Assigned: Canton Central School

(d) Name: *CARR, EVELYN A.
Position: Special Education Consultant CTE
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: Intermittent leave 03/20/2024 through 06/26/2024
Assigned: Seaway Technical Center

(e) Name: *SHARLOW, GRANT F.
Position: Board Cert Behavior Analyst
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 03/22/2024 (1.0)
Assigned: Potsdam Central School

(3) Teaching Assistants

Attachment A (Personnel)

(C) Leaves of Absence**(3) Teaching Assistants**

- (a) **Name:** SEGUIN, SIERRA R.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/12/2024 - 03/18/2024 (5.0)
Assigned: Potsdam Central School
- (b) **Name:** WILLIAMS, REBECCA R.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/14/2024 (1.0)
Assigned: Canton Central School
- (c) **Name:** CHEN, CAITLYN A.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/12/2024 (1.0); 03/13/2024 (1.0); 03/20/2024 (1.0)
03/19/2024 (.2500); 03/27/2024 (1.0)
Assigned: Potsdam Central School
- (d) **Name:** MEASHEAW, HEATHER M.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/13/2024 (1.0); 03/14/2024 (1.0); 03/21/2024 (.6000)
Assigned: Canton Central School
- (e) **Name:** CARPENTER, KRISTYN M.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/12/2024 (.6); 03/26/2024 through 03/28/2024 (3.0)
Assigned: Potsdam Central School
- (f) **Name:** SMITH, TIERA E.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/28/2024 (.5000); 03/01/2024 (.3571)
Assigned: Potsdam Central School

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(C) Leaves of Absence**(3) Teaching Assistants**

- (g) Name: MORLEY, WENDY J.**
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 03/08/2024 (1.0); 03/14/2024 (1.0)
Assigned: Heuvelton Central School
- (h) Name: PERRY, DANIELLE V.**
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/18/2024 through 03/19/2024 (2.0)
Assigned: Potsdam Central School
- (i) Name: LEASHOMB, KRISTIE M.**
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 1/31/2024 (.3333); 03/13/2024 (.8000)
Assigned: Potsdam Central School
- (j) Name: GUMAER, DARCI L.**
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: Intermittent leave 03/11/2024 through 06/28/2024
Assigned: Potsdam Central School
- (k) Name: ROSS, MIRANDA L.**
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/15/2024 (1.0); 03/19/2024 through 03/20/2024 (2.0); 03/28/2024 (1.0)
Assigned: Heuvelton Central School
- (l) Name: ARCHETKO, RACHEL E.**
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 02/26/2024 (.2000)
Assigned: Canton Central School

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(C) Leaves of Absence**(3) Teaching Assistants**

- (m) Name: BROWN, GABRIELLE N.**
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/04/2024 (.4676); 03/05/2024 (1.0); 03/11/2024 - 03/12/2024 (2.0); 03/19/2024 (.6429); 03/21/2024 (.7143); 03/22/2024 (1.0); 03/25/2024 - 03/27/2024 (3.0)
Assigned: Ogdensburg City School District
- (n) Name: BROMLEY, CASEY M.**
Position: Teaching Assistant 10 MO - CTE
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 03/22/2024 (.577)
Assigned: Seaway Technical Center
- (o) Name: MART, CATHY L.**
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 03/21/2024 (1.0)
Assigned: Ogdensburg City School District
- (p) Name: COLLINS, MARY CATHERINE F.**
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: None of which falls under the Family and Medical Leave Act
Duration: 03/01/2024 (1.0000)
Assigned: Potsdam Central School
- (q) Name: LINDSAY, AUTUMN D.**
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: All of which falls under the Family and Medical Leave Act
Duration: 03/18/2024 through 03/26/2024
Assigned: Seaway Technical Center
- (r) Name: SEGUIN, MICHAELA L.**
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/27/2024 (1.0)
Assigned: Potsdam Central School

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(C) Leaves of Absence

(3) Teaching Assistants

(s) Name: HART, CHRISTOPHER K.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/04/2024 (.8333); 03/25/2024 (1.0)
Assigned: Potsdam Central School

(t) Name: NORMAN, BROOKE L.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/13/2024 (.0667); 03/25/2024 (.1)
Assigned: Potsdam Central School

(u) Name: BURKUM, BRIANA J.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/28/2024 (1.0)
Assigned: Potsdam Central School

(v) Name: HITSMAN, STACIE L.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/28/2024 (1.0)
Assigned: Potsdam Central School

(w) Name: MAHNKE, BRIANA E.
Position: Teaching Assistant 10 MO - SPED
FTE: 1.0000
Type: Unauthorized/Unapproved Leave
Duration: 03/13/2024 (.575)
Assigned: Ogdensburg City School District

(4) Support Staff or Non-Unit

(a) Name: WOODROW, BROOKE K.
Position: Computer Technician
FTE: 1.0000
Type: All of which falls under the Family and Medical Leave Act
Duration: 02/09/2024 through 04/19/2024
Assigned: Educational Services Center

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(C) Leaves of Absence

(4) Support Staff or Non-Unit

(b) Name: HALPIN, CASEY N.*Contingent upon BOE approval for Principal Account Clerk*

Position: Senior Account Clerk

FTE: 1.0000

Type: None of which falls under the Family and Medical Leave Act

Duration: 03/22/2024 through undetermined

Assigned: Educational Services Center

(D) Tenure Recommendations

(1) Administrators

(a) Name: DURHAM, HOLLY K.

Tenure Area: Career And Technical Education Principal

Tenure Date: 07/31/2024

Assigned: Southwest Technical Center

(E) Appointment Status Changes

(1) Teaching Assistants

(a) Name: SCHULTZ, MANDY L.

From: 1.0000 FTE, Sub Teacher Long Term - Salaried

To: 1.0000 FTE, Teaching Assistant

Salary: Step 21; \$33,140.00 Annually (Pro-rated)

Effective: 02/26/2024

Assigned: Ogdensburg City School District

(2) Support Staff

(a) Name: HALPIN, CASEY N. *Contingent upon BOE approval of LOA from Senior Account Clerk*

From: 1.0000 FTE, Senior Account Clerk

To: 1.0000 FTE, Principal Account Clerk

Salary: Grade 22L, Step 12; \$50,184.00 Annually (Pro-rated)

Effective: 03/22/2024 - Provisional Appointment

Assigned: Educational Services Center

(F) Probationary Appointments

(1) Teaching Assistant - 4 year probation

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(F) Probationary Appointments**(1) Teaching Assistant - 4 year probation**

- (a) Name: FRENCH, CHANTEL R.**
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 7, \$24,970.00 Annually (Pro-rated)
Effective: 03/11/2024 through 03/10/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location:Potsdam Central School
- (b) Name: HARTSON, CLARA D.**
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 17, \$30,028.00 Annually (Pro-rated)
Effective: 03/20/2024 through 03/19/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location:Potsdam Central School
- (c) Name: CURTIS, SUE A.**
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 5, \$24,040.00 Annually (Pro-rated)
Effective: 03/06/2024 through 03/05/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location:Canton Central School
- (d) Name: GRADY, SAYLOR M.**
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 10, \$26,232.00 Annually (Pro-rated)
Effective: 03/07/2024 through 03/06/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location:Potsdam Central School
- (e) Name: MULLER, BRIANNA F.**
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 9, \$25,651.00 Annually (Pro-rated)
Effective: 03/13/2024 through 03/12/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location:Potsdam Central School

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(F) Probationary Appointments**(1) Teaching Assistant - 4 year probation**

- (f) Name: SIPOS, CHRISTINA E.**
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 9, \$25,651.00 Annually (Pro-rated)
Effective: 03/01/2024 through 02/29/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location:Potsdam Central School
- (g) Name: BURWELL, TAYLOR R.**
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 5, \$24,040.00 Annually (Pro-rated)
Effective: 03/05/2024 through 03/04/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location:Potsdam Central School
- (h) Name: *SWEENEY, MORTDECAI B.**
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 3, \$23,011.00 Annually (Pro-rated)
Effective: 04/09/2024 through 04/08/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location:Potsdam Central School
- (i) Name: *HOULE, HILLARY J.**
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 4, \$23,429.00 Annually (Pro-rated)
Effective: 04/09/2024 through 04/08/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location:Potsdam Central School
- (j) Name: *RAMIE, RACHEL A.**
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 3, \$23,011.00 Annually (Pro-rated)
Effective: 04/09/2024 through 04/08/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location:Canton Central School

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(F) Probationary Appointments

(1) Teaching Assistant - 4 year probation

(k) Name: *COLE, RILEY J.
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 3, \$23,011.00 Annually (Pro-rated)
Effective: 04/09/2024 through 04/08/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location: Potsdam Central School

(l) Name: *FOSTER, JASON M.
Position: Teaching Assistant 10 MO - SPED, Certified
FTE: 1.0000
Salary: Step 9, \$25,651.00 Annually (Pro-rated)
Effective: 04/09/2024 through 04/08/2028 unless extended in accordance with the law
Tenure Area: Teaching Assistant
Initial Location: Potsdam Central School

(G) Civil Service Appointments

(1) Civil Service

(a) Name: MILLER, KRISTIN E.
Position: Assistant Purchasing Agent
FTE: 1.0000
Salary: Grade 21L; Step 8, \$46,254.00 Annually (Pro-rated)
Effective: 04/15/2024 - Provisional Appointment
Initial Location: Educational Services Center

(H) Appointments - Per Diem, Hourly, and Other

(1) Hourly Positions

Name	Assignment	Type of Appt	Duration of Appt	Rate of Pay
SOVIE, MADDISON G.	Pre-Emp. Sexual Harassment Training TRS	Hourly	03/15/2024-03/15/2024	\$15.00/hr
FULLER, ZACKARY M.	Pre-Emp. Sexual Harassment Training TRS	Hourly	03/14/2024-03/14/2024	\$15.00/hr
WAINWRIGHT, GIDGET M.	Pre-Emp. Sexual Harassment Training TRS	Hourly	02/05/2024-02/05/2024	\$15.00/hr
HURLEY, KRISTA F.	Regional Teacher Leader	Hourly	10/17/2023-06/30/2024	\$50.00/hr
SMITH, KELLY E.	Workshop Presenter	Hourly	03/12/2024-06/30/2024	\$50.00/hr
HAWES, TINA MARIE E.	Workshop Presenter	Hourly	03/11/2024-06/30/2024	\$50.00/hr
SULLIVAN, JANINE M.	Workshop Presenter	Hourly	03/11/2024-06/30/2024	\$50.00/hr
GRANT, KAYLA M.	Workshop Presenter	Hourly	03/11/2024-06/30/2024	\$50.00/hr
AMES, KATHERINE M.	Workshop Presenter	Hourly	03/11/2024-06/30/2024	\$50.00/hr
BISCEGLIA, STEPHANIE M.	Workshop Presenter	Hourly	03/11/2024-06/30/2024	\$50.00/hr

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(H) Appointments - Per Diem, Hourly, and Other

(1) Hourly Positions

Name	Assignment	Type of Appt	Duration of Appt	Rate of Pay
MOOSBRUGGER, PATRICIA A.	Workshop Presenter	Hourly	03/11/2024-06/30/2024	\$50.00/hr
SHATTUCK, CAROLE A.	Workshop Presenter	Hourly	03/11/2024-06/30/2024	\$50.00/hr
HUBERT, ABBY S.	Workshop Presenter	Hourly	03/11/2024-06/30/2024	\$50.00/hr
LISCUM, KATHRYN L.	Workshop Presenter	Hourly	03/11/2024-06/30/2024	\$50.00/hr
LEVISON, PAIGE E.	Pre-Emp. Sexual Harassment Training TRS	Hourly	03/08/2024-03/08/2024	\$15.00/hr
FLANAGAN, KAMI L.	Pre-Emp. Sexual Harassment Training TRS	Hourly	03/28/2024-03/28/2024	\$15.00/hr
MCLEAR, OLIVIA B.	Pre-Emp. Sexual Harassment Training TRS	Hourly	03/06/2024-03/06/2024	\$15.00/hr
STEVENSON, AMY R.	Workshop Presenter	Hourly	03/11/2024-06/30/2024	\$50.00/hr
MILLER, KRISTIN E.	Pre-Emp. Sexual Harassment Training ERS	Hourly	03/28/2024-03/28/2024	\$15.00/hr
STILES, MAIGEN T.	Pre-Emp. Sexual Harassment Training TRS	Hourly	03/05/2024-03/05/2024	\$15.00/hr
TODD, BENJAMIN R.	Workshop Participant	Hourly	01/14/2024-06/30/2024	\$25.00/hr
NILES, NATHAN D.	Workshop Participant	Hourly	01/14/2024-06/30/2024	\$25.00/hr

(2) Per Diem Positions

Name	Assignment	Type of Appt	Duration of Appt	Rate of Pay
LINDY, SANDRA J.	Sub Not Cert T Asst. max 90 days	Per Diem	03/12/2024-06/30/2024	\$112.50/day
LINDY, SANDRA J.	Sub RN	Per Diem	03/12/2024-06/30/2024	\$150.00/day
LINDY, SANDRA J.	Sub LPN	Per Diem	03/12/2024-06/30/2024	\$100.00/day
SOVIE, MADDISON G.	Sub Not Cert T Asst. max 90 days	Per Diem	03/15/2024-06/30/2024	\$112.50/day
FULLER, ZACKARY M.	Sub Not Cert T Asst. max 90 days	Per Diem	03/14/2024-06/30/2024	\$112.50/day
WAINWRIGHT, GIDGET M.	Sub Not Cert T Asst. max 90 days	Per Diem	02/05/2024-06/30/2024	\$112.50/day
GROSZEWSKI, DEBRA J.	Sub Not Cert Teacher max 90 days	Per Diem	03/06/2024-06/30/2024	\$125.00/day
STEELE, BRITTNEY J.	Sub Not Cert T Asst. max 90 days	Per Diem	03/05/2024-06/30/2024	\$112.50/day
LEVISON, PAIGE E.	Sub Not Cert T Asst. max 90 days	Per Diem	03/21/2024-06/30/2024	\$112.50/day
MCLEAR, OLIVIA B.	Sub Not Cert T Asst. max 90 days	Per Diem	01/23/2024-06/30/2024	\$112.50/day
WAINWRIGHT, GIDGET M.	Sub Not Cert Teacher max 90 days	Per Diem	03/27/2024-06/30/2024	\$125.00/day
BARRETT, ALICE D.	Sub Not Cert Teacher max 90 days	Per Diem	03/26/2024-06/30/2024	\$125.00/day
SHOEN, CHARITY A.	Mentoring TRS reportable	Per Diem	10/01/2023-06/30/2024	\$100.00/day
FLANAGAN, KAMI L.	Sub Not Cert T Asst. max 90 days	Per Diem	03/28/2024-06/30/2024	\$112.50/day
STILES, MAIGEN T.	Sub Not Cert T Asst. max 90 days	Per Diem	03/28/2024-06/30/2024	\$112.50/day

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(H) Appointments - Per Diem, Hourly, and Other

(3)

Other Positions

Name	Assignment	Type of Appt	Duration of Appt	Rate of Pay
ROSSER, LAUREY A.	SAT Coordinator	Per Student	03/02/2024-04/14/2024	\$18.75/per student