



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: May 9, 2024  
BOE APPROVED: June 6, 2024**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, May 9, 2024 at the Southwest Technical Center, 3606 State Highway 58, Gouverneur, New York beginning at 6:00 pm.

**Roll Call:**

Present: Roger Bennett, James Lattimer, Ward Remington, Jack Zeh, Kevin Wells and Todd Bates  
Excused: Michael Davis and Cindy McLean  
Absent: Michael Miller  
Others Present: Thomas Burns, Darin Saiff, Jane Akins, Johnathan Hirschey, Julie Austin-Kormanyos and Holly Durham (left at 6:22 pm)  
Via Zoom: Nicole Ashley and Kevin Perretta (left at 6:12pm)

All members stood for the Pledge of Allegiance.

**Public Comments** None  
**Informational Items** A. Update on Facilities – K. Perretta (via Zoom)  
B. There will be a “retirement reception” from 4-5pm prior to the 5pm BOE meeting on June 6<sup>th</sup> at the Educational Services Center.

**No. 2024 – 104** Motion made by Lattimer, seconded by Wells.  
**[2024-2025 BOCES ADMINISTRATIVE, PROGRAM AND CAPITAL BUDGET](#)** Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby adopt the 2024-2025 BOCES Administrative, Program, and Capital Budget as presented and approved by the component schools’ boards of education.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present  
Nays: None

**No. 2024 – 105**  
**ALL PERSONNEL**  
**BOARD ACTION AS**  
**FOLLOWS:**

Motion made by Bates, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present  
Nays: None

**No. 2024 – 106**  
**LEASE WITH THE**  
**OGDENSBURG**  
**BOYS AND GIRLS**  
**CLUB**

Motion made by Remington, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the one-year lease agreement between the Ogdensburg Boys' and Girls' Club and St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium and game room located at 610 Patterson Street, Ogdensburg, NY. The term of the agreement shall be \$7,000 for the period of September 5, 2024 - June 19, 2025.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present  
Nays: None

**No. 2024 – 107**  
**BOCES ANNUAL**  
**MEETING DATE**

Motion made by Bates, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the 2024 Annual Meeting date for the St. Lawrence-Lewis BOCES. The date will be Thursday, April 10, 2025.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers)

Yeas: All members present  
Nays: None

**No. 2024 – 108**  
**DATE FOR**  
**COMPONENT**  
**DISTRICTS VOTE ON**  
**BOCES**  
**ADMINISTRATIVE**  
**BUDGET & BOARD**  
**VACANCIES FOR**  
**2025**

Motion made by Remington, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the date of Monday, April 29, 2025, on which each component school district shall conduct a public meeting for the purpose of electing members of the BOCES and adopting a resolution concerning the approval or disapproval of the tentative administrative budget.

(In accordance with [Board Policy #1220](#) – Nomination and Election of Board Members)

Yeas: All members present

Nays: None

**No. 2024 – 109  
SOLID WASTE  
DISPOSAL SERVICE**

Motion made by Wells, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the three-year mutually agreed upon bid extension for Solid Waste Disposal Service to Casella Waste Services, Inc., July 1, 2024 through June 30, 2027.

Yeas: All members present

Nays: None

**No. 2024 – 110  
DECLARATION OF  
EMERGENCY  
PROJECTS**

Motion made by Lattimer, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following emergency projects:

A motion is needed to approve the following emergency projects:

- Southwest Technical Center – hot water system repair - the condition required immediate corrective action and could not wait execution of proper bidding procedures due to the environmental concerns.
- Seaway Technical Center – sanitary sewer pump station repair - the condition required immediate corrective action and could not wait execution of proper bidding procedures due to the environmental concerns.

The public emergency is defined by the General Municipal Law as an accident or other unforeseen occurrence or condition affecting public buildings, public property, or life, health, safety, or property.

Yeas: All members present

Nays: None

**No. 2024 – 111  
2025 NYSDLMCC  
CONTRACT**

Motion made by Lattimer, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024-2025 fiscal year for Air Tutors, BookNook Inc., Brainfuse Inc., Desire to Learn, Edmentum, eDoctrina, Educere, Florida Virtual School, Focal Point, Focus Care, Fuel Education, Imagine Learning, Instructure, iTutor.com, Kaltura, MGRM Pinnacle, My VR Spot, Panapto, Paper Education America, Pearson, PowerSchool, Remind 101 Inc., Right Reason, Spider Learning, Tutor Me Education, Varsity Tutors for Schools, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES

Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Yeas: All members present

Nays: None

**No. 2024 – 112  
INSTALLMENT  
PURCHASES**

Motion made by Bates, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases for:

Hammond Central School for one (1) network printers with Advanced Business Services in the amount of \$4,993.00. The Hammond Central School District approved the installment purchase at their April 22, 2024 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

Yeas: All members present

Nays: None

**No. 2024 - 113  
CONSENT AGENDA**

Motion made by Remington, seconded by Bates.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Regular Board Meeting – [Minutes April 11, 2024](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer’s Report for period ending April 30, 2024](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances (April 30, 2024)

|                            |                |
|----------------------------|----------------|
| General Fund               | \$4,948,638.26 |
| Federal Fund               | \$500,187.08   |
| Trust & Agency Fund        | \$1,445.91     |
| Payroll Fund               | 0.00           |
| Capital Renovation Project | \$642,137.26   |
| Capital Equipment Reserve  | \$206,386.44   |

B. Current Budget Allocation (April 30, 2024)

[Budget Report](#)    [District Billing](#)

General Fund Budget ..... \$74,607,483.32

- Donations  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
  - Donation of a DJI Mini 3 Drone (DJI RN-N1) from Brandon Kelley, Bill Rapp Chevrolet of Ogdensburg, NY to the Northwest Technical Center Graphic Communications program. The approximate value of the drone is \$500.00.
  - Donation of \$150.00 from Pepsi-Cola Company, Ogdensburg, NY for a \$50.00 scholarship at each location - Northwest, Southwest and Seaway Technical Centers.
- Staff Conference  
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
  - Conference request for Jennifer Doerr and Christine Cornell to attend the SkillsUSA National Leadership and Skills Championships Conference in Atlanta, Georgia with one CTE student from June 23 – June 30, 2024.
- Cooperative Bids  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
  - Produce for May – July 2024
- Date and Time for the July 2024 Organizational Meeting  
(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)
 

The date, time, and location of the Organizational Meeting in July will be July 2, 2024 at 4:00 pm at the BOCES Educational Services Center, 40 West Main Street, Canton, New York 13617.
- Intermunicipal Cooperation Agreement – Town of Fowler  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Approval of the Intermunicipal Cooperation Agreement between St. Lawrence-Lewis BOCES and the Town of Fowler or purposes of shared

resources in the undertaking of public works or other municipal and/or education related projects and services for the period of July 1, 2024 – June 30, 2025.

- [Intermunicipal Cooperation Agreement – Town of Gouverneur](#)  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Approval of the Intermunicipal Cooperation Agreement between St. Lawrence-Lewis BOCES and the Town of Gouverneur or purposes of shared resources in the undertaking of public works or other municipal and/or education related projects and services for the period of July 1, 2024 – June 30, 2025.

- [Establish Hourly/Per-Diem/Stipend Rates for 2023 – 2024 Year](#)  
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present

Nays: None

**No. 2024 – 114  
NOMINATION FOR  
AREA 6 DIRECTOR**

Motion made by Bates, seconded by Lattimer.

Resolved that the Board of Education of the St. Lawrence-Lewis BOCES does hereby nominate Wayne Rogers, School Board Member of the Malone Central School District, for the Area 6 Director on the NYSSBA Board of Directors.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers)

Yeas: All members present

Nays: None

**Reports**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items**

None

**Presentation**

Holly Durham, Principal, Southwest Technical Center

**No. 2024 – 115  
ADJOURNMENT**

Motion made by Bates, seconded by Lattimer to adjourn the meeting at 6:50 pm.

Yeas: All members present

Nays: None

**Jennie L. Colburn, District Clerk Pro-Tem**