



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Thursday, March 9, 2023 – 6:00 pm

**Board of Education Goals
2022-2023**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To provide financial and operational solutions to our component school districts helping them maximize new revenue sources.

St. Lawrence-Lewis BOCES will:

- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective instruction, including a multi-year implementation of The Science of Reading.
- The BOCES will support models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical, mental well-being, and health.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.
- Develop resources to support BOCES and SLL component districts as they raise awareness and build capacity toward the implementation of the New York State Education Department's Culturally Responsive Sustaining Education Framework and the embedded components of Diversity, Equity, and Inclusion.

5:30 pm – Celebration in lobby area to honor employees who have been granted tenure.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. Personnel – Attachment “A”
(In accordance with Board Policy #5150 – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- V. Approval of Joint Municipal Cooperative Bidding Program
(In accordance with Board Policy #4310– Purchasing Policy)

A motion is needed to approve the following resolution:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the St. Lawrence-Lewis BOCES, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

This Resolution solely applies to the Cross Contact for Bid: Network Copier.

VI. Approval of Joint Municipal Cooperative Purchasing Program with CiTi BOCES
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is need to approve the following resolution:

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly for water testing and sampling services, and

WHEREAS, St. Lawrence-Lewis BOCES (hereinafter the “Participant”) is desirous of participating with Oswego County Board of Cooperative Educational Services/CiTi and other Boards of Cooperative Educational Services and public school districts in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The participant wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to advertise for bids, accept bids, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, The participant hereby appoints Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, The participant authorizes the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and,

BE IT FURTHER RESOLVED, The participant agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

VII. NYS Distant Learning Contract Consortium
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the participation in the NYS Distance Learning Contract Consortium for the 2023-2024 school year with the understanding that the BOCES pays one center to RFP and bid DL software applications. The cost associated is \$2,400.00.

VIII. NYS Instructional Contract Consortium
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the participation in the NYS Instructional Contract Consortium for 2023-2024 school year with the understanding that each BOCES pays one center to RFP and bid instructional software applications which are procured through Instructional Technology (6360) CoSers and supported by professional development and training through Model Schools (6368). The cost associated is \$5,700.00.

IX. Installment Purchases

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES' best financial interest to acquire the equipment for the benefit of the District because:

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

A motion is needed to approve the installment purchases for:

Hermon-Dekalb Central School for one (1) photocopier/scanner/printer with Ricoh, Inc. The Hermon-Dekalb Central School District approved the installment purchase at their March 8, 2023 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

X. Consent Agenda Items for Action

- Minutes of Regular Board Meeting – [February 9, 2023](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer's Report for period ending February 28, 2023
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 5,821,325.29
Federal Fund	\$ 1,139,105.27
Trust & Agency Fund	\$ 782.88
Payroll Fund	0.00
Capital Renovation Project	\$ 1,616,493.54
Capital Equipment Reserve	\$ 205,239.41

B. Current Budget Allocation

[Budget Report](#) [District Billing](#)

General Fund Budget \$ 74,498,343.39

- Cooperative Bids
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
 - Produce for March-April 2023

- Staff Conference
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
 - Courtney Chichester to attend the Dream BIG ASCA Annual Conference in Atlanta, Georgia from July 14 through July 19, 2023.
 - Mike Ells, Dave Denny, Russell Stewart, and Kelly Tiernan to attend Electric and Autonomous Vehicles Train the Trainer Seminar at Hudson Valley Community College from May 21 through May 27, 2023.

- Transfer of Copier from SLLBOCES to Massena CSD
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
 - Transfer one (1) copier (tag #35190) to Massena Central School with a value of \$1,000.00.

A motion is needed to approve the above consent.

VI. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

VII. Information Items

- A. Update on Facilities – K. Perretta
- B. Regent Catania Dinner – Wednesday, March 22, 2023 at Seaway Technical Center

VIII. Discussion Items

IX. Presentations

- A. Moriah Brady and Rachel Holz, Crossroads/Potsdam Annex Program
- B. Lori Remington, Annual Required 23NYCRR500 (The Plan) and Ed Law 2d Cyber Reports

X. Adjournment