



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: May 11, 2023  
BOE APPROVED:**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, May 11, 2023 at Southwest Technical Center, 3606 State Highway 58, Gouverneur, New York beginning at 6:00 pm.

**Roll Call:**

Present: Roger Bennett, James Lattimer, Cindy McLean, William Cartwright, Kevin Wells, Michael Davis, and Jack Zeh (arrived at 6:17 pm)

Excused: Michael Miller and Ward Remington

Others Present: Thomas Burns, Maureen Bouchey, Nicole Ashley, Johnathan Hirschey, Marshall Fiese, Lori Remington, Julie Austin-Kormanyos, Todd Bates  
  
Holly Durham, Joanie Shaw (Harrisville CSD); Elizabeth Perry (Edwards-Knox CSD) and Elizabeth Jenne (Gouverneur CSD) all left at 6:38 pm

All members stood for the Pledge of Allegiance.

The Audit Committee (Roger Bennett & Michael Davis) met prior to the Board meeting at 5:30 pm.

District Superintendent Burns presented Roger Bennett and Michael Davis with Board of Excellence Awards from the New York State School Boards Association.

**No. 2023 - 117  
ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Motion made by McLean seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present  
Nays: None

**NO. 2023 – 118  
EXECUTIVE  
SESSION**

Motion made by Lattimer, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session to discuss persons leading to discipline/dismissal at 6:04 pm.

Yeas: All members present  
Nays: None

The Board returned to regular session at 6:10 pm.

**No. 2023 – 119  
SEPARATION  
AGREEMENT**

Motion made by McLean, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the separation agreement and general release with a member of the St. Lawrence-Lewis Counties BOCES Teachers' Association.

Yeas: All members present  
Nays: None

**No. 2023 – 120  
2023-2024 BOCES  
ADMINISTRATIVE,  
PROGRAM, AND  
CAPITAL BUDGET**

Motion made by Davis, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby adopt the 2023-2024 BOCES Administrative, Program, and Capital Budget as presented and approved by the component schools' boards of education.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present  
Nays: None

**No. 2023 – 121  
LOCAL BID**

Motion made by Wells, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid award for the highest bidder meeting specifications (minimum bid of \$90,000.00) for:

- Modular Home located at Seaway CTE Center, Norwood, NY  
Sale of Modular Home located at Seaway CTE Center for a base bid amount of \$90,007.99, sales tax \$7,200.64 - total of \$97,208.63 to Tammy Compo, Chase Mills, New York.

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2023 – 122  
EDUCATION  
SERVICE CENTER  
REGION 19 – ALLIED  
STATES  
COOPERATIVE**

Motion made by McLean, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the participation in the ESC-Region 19 Purchasing (Allied States Cooperative) which is a national governmental purchasing cooperative which competitively bids and awards contracts to local, regional, and national vendors in compliance with local, state, and federal procurement laws and regulations.

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 – 123  
[LEASE –  
OGDENSBURG  
BOYS' AND GIRLS'  
CLUB](#)**

Motion made by McLean, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the one-year lease agreement between the Ogdensburg Boys' and Girls' Club and St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium and game room located at 610 Patterson Street, Ogdensburg, NY. The term of the agreement shall be \$6,825 for the period of September 7, 2023 - June 26, 2024.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

**No. 2023 – 124  
ANNUAL MEETING  
DATE**

Motion made by Davis, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the 2024 Annual Meeting date for the St. Lawrence-Lewis BOCES. The date will be Thursday, April 11, 2024.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers)

Yeas: All members present

Nays: None

**No. 2023 – 125  
DATE FOR  
COMPONENT  
DISTRICTS VOTE ON  
BOCES  
ADMINISTRATIVE  
BUDGET & BOARD  
VACANCIES FOR  
2024**

Motion made by McLean, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the date of Monday, April 22, 2024, on which each component school district shall conduct a public meeting for the purpose of electing members of the BOCES and adopting a resolution concerning the approval or disapproval of the tentative administrative budget.

(In accordance with [Board Policy #1220](#) – Nomination and Election of Board Members)

Yeas: All members present

Nays: None

**No. 2023 – 126  
NYSITCC  
CONTRACT**

Motion made by McLean, seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2023 – 2024 fiscal year, for 3D Bear, 3DUX Design, 7 Mindsets Academy, A+ Educators (dba Woz U Education), ABRe.IO, Accelerate Learning, Achieve3000, Age of Learning Inc, American Reading, Amplify Education Inc., Apple (Opt-in), Be Published, Beable Education, BK Interactive, BlocksCAD, Blocksi, Bloomboard, Bloom Learning, Brain Pop, Branching Minds, Breakout EDU, Bridges Transitions, Canva US Inc., Capstone, Carasoft, CDW, CharmTech Labs LLC, Classcraft, Code Monkey, Code.org, Coder Kids Inc. (dba Codelicious), Codesters, Committee for Children, Cordance Operations, Curriculum Associates, Dell Advanced Learning Partnerships Firm, Defined Learning, Desmos, Digital Teaching Tools, Dreambox, Drone Sports Inc., DroneBlocks LLC, Dropbox, EBSCO, Ed for Tech, Edmentum, EdPuzzle, Educational Vistas, EduPlanet, eDynamic Learning, Electronic Gaming Federation, Elmetari LLC, EliteGamingLive, Empower U, eSpark, EverFi, ExcelSoft, Explore Learning, Formative, Frontline, Gale, Grammar Flip, Great Minds PBC, Gynzy, Harris Education, Hello World CS, High School Esports League, Hiperware Labs, Hive Class Inc., Houghton Mifflin, iDesign, Imagine Learning, Immersed Games, Impero, In position Technologies, Infobase Holding, Instructure, Isafe, iStation, IXL Learning, JZA Training Systems INC, Kahoot! ASA, Khan Academy, Kinems, Labster, Learnics, Learning.com, Learning A-Z, Learning Ally, Learning Without Tears, Legends of Learning, Lego Education, Lexia Learning, Linewize, Linkit, Logisoft, Mad-Learn, Maia Learning, Makers Empire, Manage Mindfully, Marzano Evaluation, Math Space, McGraw Hill, Mind Research Institute, Moby Max, Moo Zoom Education Inc., Mr. Elmer, Music First, NASEF, Nearpod, NeuroMaker, Neuron Fuel, Newsela, NextWave Stem, No RedInk, Notable, NS4ed LLC, NWEA, Pasco Scientific, Passport for Good, Pearson, Performance Learning Systems (dba PLS 3rd Learning), Pixton Comics, Play Vs Inc., Power My Learning, Power School, QuaverEd, Quizizz Inc., Reading Horizons, Renaissance Learning, Rethink ED, REX Academy, Right Reason Technologies, Ripple Effects, Robot Lab, Rocket Drones Inc., Rubicon West Inc., SAI Interactive, SAVVAS, SchoolBinder, SchoolLinks, Scoir, Scribe Inc., SeeSaw Learning, SkillStruck, SkyOP, Small Factory Innovations, Smart Science, Soundtrap, Standard for Success, STEM SIMS, Suntext, Tech4Learning, Tech Row, TEQ, The Language Express, Thimble.io, Think Tech Solutions, Thrive Academics, Tools For Schools, UpSavvy, VidCode, VIVI LLC, Wakelet, Waterford, WeVideo, WhyMaker, World Book Inc., Xello, XSel Labs, zSpace Inc. and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned

software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 – 127  
INTERNAL AUDITOR**

Motion made by Davis, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve Questar III as the Internal Auditor for the 2023-2024 school year.

(In accordance with [Board Policy #4484](#) - Financial Accountability)

Yeas: All members present

Nays: None

**No. 2023 - 128  
CONSENT AGENDA**

Motion made by Wells, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Regular Board Meeting – [April 5, 2023](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer’s Report for period ending April 30, 2023](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 3,629,001.22
Federal Fund	\$ 794,326.86
Trust & Agency Fund	\$ 1,001.06
Payroll Fund	0.00
Capital Renovation Project	\$ 1,311,239.72
Capital Equipment Reserve	\$ 205,326.57

B. Current Budget Allocation

[Budget Report](#)    [District Billing](#)

General Fund Budget ..... \$ 74,771,454.52

- Staff Conference

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

- Conference request for Dave Lennox to attend the SWITCH training for the new SWITCH vehicle in Canton, Michigan from May 12 through May 21, 2023.
- Conference request for Michael Ells and David Denny to attend the SWITCH training for the new SWITCH vehicle in Sebastopol, California from June 10 through June 18, 2023.
- Conference request for David Wells (June 18 through June 29, 2023) and Carmel Rastley (June 18 through June 25, 2023) to attend the National Skills USA Conference in Atlanta, Georgia with two CTE students.
- Conference request for Christine Cornell and Rhonda LaParr to attend the NYSRA ProStart Educator Conference in Killington, Vermont on June 14 & 15, 2023.

- Donation

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

- Donation from the SUNY Canton Automotive Program of a 2003 Chrysler PT Cruiser to the Southwest Technical Center Automotive Program with an estimated value of \$3,500.

- Cooperative Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

- Produce for May – July 2023
- Custodial for 2023-2024

- Date and Time for the July 2023 Organizational Meeting

(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

The date, time, and location of the Organizational Meeting in July will be July 6, 2023 at 4:00 pm at the BOCES Educational Services Center, 40 West Main Street, Canton, New York 13617.

- [Intermunicipal Cooperation Agreement – Town of Fowler](#)  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Approval of the Intermunicipal Cooperation Agreement between St. Lawrence-Lewis BOCES and the Town of Fowler or purposes of shared resources in the undertaking of public works or other municipal and/or education related projects and services for the period of July 1, 2023 – June 30, 2024.

- [Intermunicipal Cooperation Agreement – Village of Gouverneur](#)  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Approval of the Intermunicipal Cooperation Agreement between St. Lawrence-Lewis BOCES and the Village of Gouverneur or purposes of shared resources in the undertaking of public works or other municipal and/or education related projects and services for the period of July 1, 2023 – June 30, 2024.

- [Establish Hourly/Per-Diem/Stipend Rates for 2022 – 2023 Year](#)  
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Yeas: All members present

Nays: None

**Reports**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

**Informational Items**

Update on Facilities – K. Perretta

Retirement Reception from 4-5 pm prior to June 1 BOE meeting which begins at 5 pm

**Discussion Items**

None

**Presentation**

Holly Durham, Southwest Tech Presentation along with Skills USA students Elizabeth Perry (Edwards-Knox CSD); Joanie Shaw (Harrisville CSD); and Elizabeth Jenne (Gouverneur CSD)

**No. 2023 - 129  
ADJOURNMENT**

Motion made by Davis seconded by McLean to adjourn the meeting at 7:35 pm.

Yeas: All members present

Nays: None

**Maureen A. Bouchey, District Clerk**