



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: October 13, 2022  
BOE APPROVED: November 9, 2022**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, October 13, 2022 at Northwest Technical Center, 1000 Park Street, Ogdensburg, New York beginning at 6:00 pm.

**Roll Call:**

- Present:** Roger Bennett, Ward Remington, Michael Miller, Michael Davis, Cindy McLean, Kevin Wells, and William Cartwright
- Absent:** James Lattimer and Jack Zeh
- Others Present:** Thomas Burns, Darin Saiff, Maureen Bouchey, Nicole Ashley, Johnathan Hirschey, Julie Austin-Kormanyos, Jane Akins, Marshall Fiese, Jim Young, Adrienne Leon (left at 6:40 pm), Jessica Berkman (left at 6:40 pm), Kyle DiTullio (left at 7:15 pm)
- Chris LaRose, Ann Adams, Susie Collins-Rickett, Mark McCullouch, Michael McCullouch, Doug McQueer, Lauren Morley, Kevin Kendall, Jennifer Gardner, Karen Carswell, Tim Pitcher, Bernie and Mary Ellen Martin, Diane Manson, Tom Bowie, Don Cerisoli (all left the meeting at 6:15 pm)
- John Collins, Michael Coupler, Michaela Bindert, Amanda Matthews, Breeanne Wells, Tina Harper (all left the meeting at 8:04 pm)

All members stood for the Pledge of Allegiance.

**No. 2023 – 060  
DEDICATION**

Motion made by Wells seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby dedicate the Heating, Ventilation, and Air Conditioning (HVAC) Program at Northwest Technical Center to Marge McCullouch.

The plaque reads:

*Marge McCullouch was a dedicated board member of the Hammond CSD Board of Education (1974-2020), as well as the St. Lawrence-Lewis BOCES Board of Education (2001-2020).*

*Marge was a strong advocate for bringing the Heating, Ventilation, and Air Conditioning Program to Northwest Technical Center.*

*Her dream was realized in the Fall of 2019.*

*St. Lawrence-Lewis BOCES Board of Education dedicates this program in her honor on October 13, 2022.*

Yeas: All members present

Nays: None

**No. 2023 - 061**  
**ALL PERSONNEL**  
**BOARD ACTION AS**  
**FOLLOWS:**

Motion made by McLean seconded Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

**No. 2023 – 062**  
**LEASE AGREEMENT**  
**– MOUNT MORRIS**

Motion made by Davis, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the lease agreement between Erl Svendsen d.b.a. North Country Repeaters and the St. Lawrence-Lewis BOCES, for the Mount Morris Tower site which provides radio communications to service the Clifton-Fine Central School District. The term of the lease shall be 36 months to commence on November 1, 2022 through October 31, 2025. The rent is in the sum of \$50.00 per month.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 – 063**  
**MOA – TEACHERS’**  
**ASSOCIATION**

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Memorandum of Agreement between St. Lawrence-Lewis BOCES Board of Cooperative Education Services and the Teachers’ Association for the period of July 1, 2022 through June 30, 2025.

(In accordance with [Board Policy #5230](#) – Negotiations)

Yeas: All members present

Nays: None

**No. 2023 – 064**  
**PURCHASE**  
**AGREEMENT**

Motion made by Davis, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the purchase agreement for the real property located at State Highway 56, Town of Potsdam, St. Lawrence County, New York, consisting of approximately +/-13.80 acres and being tax parcel number 53.002-2-37.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 - 065**  
**CONSENT AGENDA**

Motion made by Remington, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Regular Board Meeting – [September 8, 2022](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- Treasurer’s Report for period ending September 30, 2022  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 10,414,604.64
Federal Fund	\$ 932,809.60
Trust & Agency Fund	\$ 370.15
Payroll Fund	0.00
Capital Renovation Project	\$ 2,570,090.84
Capital Equipment Reserve	\$ 205,042.17

B. Current Budget Allocation

[Budget Report](#)

[District Billing](#)

General Fund Budget..... \$ 73,702,962.02

Error on August 1-31, 2022 General Fund balance – correct balance \$2,930,006.89  
Error on August 1-31, 2022 Federal Fund balance – correct balance \$907,208.92

- Local Bids  
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Insulation & Drywall Materials:

Northwest Technical Center – White’s Lumber - \$8,050.80  
Southwest Technical Center – White’s Lumber - \$8,196.48  
Seaway Technical Center – White’s Lumber - \$7,960.92

Siding:

Northwest Technical Center – White’s Lumber - \$2,753.68  
Southwest Technical Center – White’s Lumber - \$2,753.68  
Seaway Technical Center – White’s Lumber - \$2,796.18

Interior Doors & Accessories:

Northwest Technical Center – White’s Lumber - \$6,517.00  
Southwest Technical Center – RT 37 Building Supply - \$6,706.36  
Seaway Technical Center – White’s Lumber - \$6,687.41

Miscellaneous:

Northwest Technical Center – White’s Lumber - \$2,533.82  
Southwest Technical Center – White’s Lumber - \$2,484.32  
Seaway Technical Center – White’s Lumber - \$2,185.32

Kitchen & Bath Cabinets:

Northwest Technical Center – White’s Lumber - \$10,262.98  
Southwest Technical Center – White’s Lumber - \$10,362.15  
Seaway Technical Center – White’s Lumber - \$10,060.19

- [Fire Inspection Report](#)  
(As mandated by §807 (a) f Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCCR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, revised January 2004)
- Donation  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Donation of two (2) canisters of barbicide, two (2) neck strip holders, and many styling books from Cindy’s Hair Place in Massena, New York to the cosmetology program at Seaway Technical Center with an estimated value of \$200.00.

Yeas: All members present

Nays: None

**Reports**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items**

Open Meetings Law – Remote Attendance

2022-2023 Board of Education Goals

**No. 2023 – 066**  
**2022 – 2023 [BOARD OF EDUCATION GOALS](#)**

Motion made by Cartwright, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the 2022-2023 Board of Education goals.

Yeas: All members present

Nays: None

**Informational Items:** Update on Facilities – N. Ashley  
Board Self Evaluation

**Presentation** Capital Region BOCES Communications – Adrienne Leon and Jessica Berkman

Kyle DiTullio, Principal for Northwest Technical Center

**No. 2023 – 067  
EXECUTIVE  
SESSION**

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session for the purpose of reviewing the Board self evaluation and with regards to negotiations at 7:53 pm.

Yeas: All members present

Nays: None

Board returned to regular session at 8:18 pm

**No. 2023 - 068  
ADJOURNMENT**

Motion made by Cartwright seconded by Remington to adjourn the meeting at 8:20 pm.

Yeas: All members present

Nays: None

**Maureen A. Bouchey, District Clerk**