



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: November 9, 2022  
BOE APPROVED: December 1, 2022**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Wednesday, November 9, 2022 at the Educational Services Center, 40 West Main Street, Canton, New York beginning at 6:00 pm.

**Roll Call:**

- Present: Roger Bennett, Ward Remington, James Lattimer, Cindy McLean, Kevin Wells, and William Cartwright
- Excused: Michael Miller, Michael Davis, and Jack Zeh
- Others Present: Thomas Burns, Darin Saiff, Maureen Bouchey, Nicole Ashley, Kevin Perretta, Johnathan Hirschey, Jane Akins, and Lori Remington

All members stood for the Pledge of Allegiance.

The Audit Committee (Roger Bennett, Michael Miller, and Michael Davis) met with the External Auditors, Bowers & Company along with Nicole Ashley and Thomas Burns at 5:30 pm to review the external audit.

**No. 2023 – 069  
EXTERNAL AUDIT**

Motion made by McLean seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the external audit as presented by the external auditors, Bowers and Company, CPSs, PLLC.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present  
Nays: None

**No. 2023 - 070  
ALL PERSONNEL  
**BOARD ACTION AS  
FOLLOWS:****

Motion made by Wells seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the

attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

**No. 2023 – 071  
PAVEMENT  
IMPROVEMENT  
PROJECT – BUDGET  
INCREASE**

Motion made by Wells, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the increase in the budget by \$250,000.00 for the Pavement Improvement Project and to approve the following two (2) options:

Option #1 – Approximately 32,210 sf (includes the following): \$167,893.00

- Box out excavation
- Geotech fabric
- 12" subbase – limestone
- Fine grade
- 2" asphalt binder

Option #2 – Approximately 8,900 sf (includes the following): \$44,500.00

- Box out excavation
- Geotech fabric
- 12" subbase – limestone
- Fine grade
- 2" asphalt binder

Milling and asphalt top to remain in base contract.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

**No. 2023 – 072  
INSTALLMENT  
PURCHASES**

Motion made by McLean, seconded by Remington.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases for:

Ogdensburg Free Academy District for one (1) network printer with Xerox.  
The

Ogdensburg Free Academy District approved the installment purchase at their November 7, 2022 Board of Education meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 – 073  
REJECTION OF  
SECOND HALF  
COPY PAPER BID  
RESPONSES**

Motion made by Cartwright, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby reject the second half copy paper bid responses due to no qualified responses.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2023 - 074  
CONSENT AGENDA**

Motion made by Remington, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Regular Board Meeting – [October 13, 2022](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer’s Report for period ending October 31, 2022](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 7,158,293.40
Federal Fund	\$ 1,053,551.83
Trust & Agency Fund	\$ 454.46
Payroll Fund	0.00
Capital Renovation Project	\$ 2,222,675.99
Capital Equipment Reserve	\$ 205,059.58

B. Current Budget Allocation

[Budget Report](#)  
[District Billing](#)

General Fund Budget..... \$ 73,046,505.05

- Donation  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
  - Donation of a maple syrup evaporator to the Brasher Falls Central School District from Seaway Technical Center.
  - Donation of a Toro two-stroke snow thrower from Larry Brehm of Potsdam, NY to the Automotive Program at Seaway Technical Center. The value of the snow thrower is \$50.00.
  
- Cooperative Bids  
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
  - Produce for November / December 2022

Yeas: All members present  
Nays: None

**Reports**

[Thomas R. Burns, District Superintendent](#)  
[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items**

Superintendent Evaluation

**Informational Items**

Update on Facilities – K. Perretta

**Other**

[Internal Claims Auditor Report – July 1, 2022 – September 30, 2022](#)

**Presentation**

Johnathan Hirschey – Innovation Sprint Presentation

**No. 2023 – 075  
EXECUTIVE  
SESSION**

Motion made by McLean, seconded by Wells.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session to discuss the proposed acquisition and sale of real property and for the employment history of a particular person leading to discipline/dismissal at 7:27 pm.

Yeas: All members present  
Nays: None

Board returned to regular session at 7:45 pm

**No. 2023 - 076  
ADJOURNMENT**

Motion made by Cartwright seconded by McLean to adjourn the meeting at 7:46 pm.

Yeas: All members present  
Nays: None

**Maureen A. Bouchey, District Clerk**