



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SOLE SUPERVISORY DISTRICT  
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

**BOARD MEETING AGENDA**

Thursday, October 14, 2021 – 6:00 pm

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**Board of Education Goals  
2020 - 2021**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student achievement and opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To develop a better model to continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts working with other educational partners, during the coming years of uncertain state aid, revenue, and budgets.
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites through the BOCES CTE capital project and Energy Performance Contract. The projects will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective hybrid and virtual instruction, as well as providing parents with the knowledge and skills needed to support their students with such instruction.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical and mental well-being.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

## AGENDA

### Tour of facilities with highlights of the Capital Project

#### Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

#### Action Items

IV. Personnel – Attachment “A”

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

V. Local Bids

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

**A motion is needed to approve the bid awards for building materials, to low bidder meeting specifications for Northwest Technical Center, Southwest Technical Center, and Seaway Technical Center for the buildings of the houses:**

**Insulation & Drywall Materials:**

**Northwest Technical Center – Route 37 Building Supply - \$7,892.00  
Southwest Technical Center – Route 37 Building Supply - \$7,892.00  
Seaway Technical Center – Route 37 Building Supply - \$7,892.00**

**Siding Materials:**

**Northwest Technical Center – White’s Lumber - \$2,288.06  
Southwest Technical Center – White’s Lumber - \$2,288.06  
Seaway Technical Center – White’s Lumber - \$2,288.06**

**Interior Doors & Accessories:**

**Northwest Technical Center – Route 37 Building Supply - \$4,997.00  
Southwest Technical Center – Route 37 Building Supply - \$4,997.00  
Seaway Technical Center – Route 37 Building Supply - \$4,997.00**

**Miscellaneous Materials:**

Northwest Technical Center – Route 37 Building Supply - \$2,700.00  
Southwest Technical Center – Route 37 Building Supply - \$2,700.00  
Seaway Technical Center – Route 37 Building Supply - \$2,700.00

**Kitchen & Bath Cabinets:**

Northwest Technical Center – White’s Lumber - \$6,059.49  
Southwest Technical Center – White’s Lumber - \$7,297.60  
Seaway Technical Center – White’s Lumber - \$7,297.60

VII. Cooperative Bidding

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

*Rationale: This is approval of cooperative bidding of databases, research tools, e-books, automation and media for use in school library systems “Dream Consortium” for the 2021-2022 school year.*

**WHEREAS, a number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access**

**WHEREAS, the BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and**

**WHEREAS, the BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore**

**WHEREAS, that the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into contracts for the purchase of the above mentioned software and database access, and,**

**BE IT FURTHER RESOLVED, that the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Regional BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors.**

VIII. Consent Agenda Items for Action

- Minutes of Regular Meeting – [September 9, 2021](#) - Regular Board Meeting  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending September 30, 2021  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 9,320,529.89
Federal Fund	\$ 839,044.83
Trust & Agency Fund	\$ 330.02
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 3,216,813.46
Capital Equipment Reserve	\$ 204,994.88

B. Current Budget Allocation

[Budget Report](#)  
[District Billing](#)

General Fund Budget..... \$ 72,255,075.17

• Staff Conference

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

- Courtney Chichester, Dillion Chichester, and Rachel Holtz to attend a Therapeutic Crisis Intervention for Schools Training of Trainers at Cornell University from December 13 – 17, 2021. (The staff will become TCIS trainers so they can provide initial instruction which leads to certification. The staff will be able to process with students and help them improve their coping skills.)

• Donations

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

- Donation of the following kitchen equipment:
  - Universal Frig/Freezer – Madrid-Waddington CSD (from Seaway)
  - Universal Frig/Freezer – Parishville-Hopkinton CSD (from Seaway)
  - Two-Door Freezer – Potsdam CSD (from Southwest)
  - Storage Racks – Lisbon CSD (from Seaway)
  - Storage Racks – Morristown CSD (from Seaway)

**A motion is needed to approve the above consent.**

IX. Reports

- A. [Thomas R. Burns, District Superintendent](#)  
B. [Darin Saiff, Assistant Superintendent for Instruction](#)

X. Discussion Items

- A. Board of Education Goals

XI. Information Items

- A. Update on Facilities – K. Perretta
- B. Update on Capital Project – Michael Lahey, MARCH Associates & Rob Gray, C&S Companies
- C. November meeting at Northwest Technical Center on Wednesday, November 10<sup>th</sup> at 6 pm.

XII. Presentations

- A. Holly Durham, Southwest Tech Principal – CTE Presentation

XIII. Other

- A. [Quarterly Claims Audit Report ending September 30, 2021](#)

XIV. Pass-Around Information

XV. Adjournment