



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Wednesday, November 10, 2021 – 6:00 pm

**Board of Education Goals
2021-2022**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts helping them maximize new revenue sources.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective hybrid and virtual instruction, as well as providing parents with the knowledge and skills needed to support their students with such instruction.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical, mental well-being, and health.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

AGENDA

Tour of facilities with highlights of the Capital Project

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Capital Project – Change Order](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve Change Order EC-02-SWT (ENI) – Mass Notification and Building Security System Devices in the amount of \$76,114.00.

- V. [Personnel – Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- VII. [External Audit](#)
(In accordance with [Board Policy #4484](#) – Financial Accountability)

A motion is needed to accept the external audit as presented by external auditors, Bowers and Company, CPSs, PLLC.

- VIII. [Instructional Technology State-Wide Licensing Agreements](#)
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

WHEREAS, the St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, that the St. Lawrence-Lewis Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, that the St. Lawrence-Lewis Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the agreements, and,

BE IT FURTHER RESOLVED, that the St. Lawrence-Lewis Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

- IX. [Installment Purchases](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES' best financial interest to acquire the equipment for the benefit of the District because:

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

A motion is needed to approve the installment purchases for:

- **Ogdensburg Free Academy District for eight (8) network printers with Xerox which will be approved by their Board of Education meeting on November 15, 2021.**

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

X. Consent Agenda Items for Action

- Minutes of Regular Meeting – [October 14, 2021](#) and Special Board Meeting - [November 1, 2021](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending October 31, 2021
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 2,685,588.99
Federal Fund	\$ 701,604.39
Trust & Agency Fund	\$ 420.89
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 2,620,338.96
Capital Equipment Reserve	\$ 204,996.62

B. Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 72,370,007.10

- [Fire Inspection Report](#)
(As mandated by §807 (a) f Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCCR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, revised January 2004)
- [Local Bids](#) – Southwest Technical Center and ESC
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Bid awards for surplus items for Southwest Technical Center and the ESC to the highest bidder.

- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
 - Donation of the following surplus items from Southwest Tech and the ESC:
 - Item 11 - Tool Box from Southwest Tech to Parishville CSD
 - Item 21 – Work Bench w/ Lathe from Southwest Tech to Hermon Dekalb CSD
 - Item 28 – Misc. Power & Hand Tools from Southwest Tech to Parishville CSD
 - Item 52 – Grizzly Dust Collector from Southwest Tech to Hermon Dekalb CSD
 - Item 81 – Push Mower from ESC to Massena CSD
 - Item 82 – Divider on Wheels from ESC to Canton CSD
 - Item 87 – 2013 Ford Van from ESC to Massena CSD

- Cooperative Bids
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
 - Produce November/December 2021

A motion is needed to approve the above consent.

XI. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XII. Discussion Items

XIII. Information Items

- A. Update on Facilities – K. Perretta
- B. Update on Capital Project – Michael Lahey, MARCH Associates & Rob Gray, C&S Companies
- C. December meeting at Seaway Technical Center on Thursday, December 9, 2021 at 4 pm.

XIV. Presentations

- A. Steve Putman, Northwest Tech Principal – CTE Presentation

XV. Other

XVI. Pass-Around Information

XVII. Adjournment