



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Thursday, March 10, 2022 – 6:00 pm

**Board of Education Goals
2021-2022**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts helping them maximize new revenue sources.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective hybrid and virtual instruction, as well as providing parents with the knowledge and skills needed to support their students with such instruction.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical, mental well-being, and health.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. Personnel – Attachment “A”
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- V. Authority to Purchase Meals
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approval the District Superintendent to ability to purchase meals for component district superintendents during meetings and conferences with the school credit card. All receipts will be turned into the Business Office for proper payments.

- VI. Instructional Technology Intern
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

A motion is needed to approve the temporary appointment of Lucas LaRose to the paid position of IT Clerk Intern, 20 hours per week, to shadow employees in the IT department beginning March 14, 2022 through June 30, 2022 with the initial assignment being ESC Canton, through the Work Try Out Program.

- VII. Educational Technology Specialist Intern
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Rationale: Mr. Hunter McDermott is completing the M.S.Ed Educational Technology Program at SUNY Potsdam and will be certified as an Educational Technology Specialist upon completion of his internship and final courses in December, 2022. Mr. McDermott’s first NYS teacher certification is Social Studies 7-12. He had completed the requirements for this certification to be a New York State certified educator including all requisite trainings, certification required exams, and successful completion of an undergraduate teaching program. Mr. McDermott currently is a full-time graduate student at SUNY Potsdam ad he seeks to finish the aforementioned degree.

A motion is needed to approve the Educational Technology Specialist Intern, Hunter McDermott, unpaid, totaling 100 hours, to shadow Educational Technology Specialists/Professional Development Coaches, effective March 11, 2022 with the initial assignment being the ESC.

- VIII. NYS Distant Learning Contract Consortium
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the participation in the NYS Distance Learning Contract Consortium for the 2022-2023 school year with the understanding that each BOCES pays one center to RFP and bid distance learning software applications The cost associated is \$2,200.

IX. NYS Instructional Contract Consortium
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the participation in the NYS Instructional Contract Consortium for the 2022-2023 school year with the understanding that each BOCES pays one center to RFP and bid instructional software applications which are procured through the Instructional Technology (6360) CoSers and supported by professional development and training through Model Schools (6368). The cost associated is \$5,500.

X. Consent Agenda Items for Action

- Minutes of Regular Meeting – [February 10, 2022](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending February 28, 2022
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 6,047,775.44
Federal Fund	\$712,294.70
Trust & Agency Fund	\$ 717.43
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 2,691,501.25
Capital Equipment Reserve	\$ 205,003.36

B. Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 72,752,948.49

- [Adoption of the St. Lawrence-Lewis Counties 2022-2023 Common Calendar](#)
(In accordance with [Board Policy #7320](#) – School Calendar / School Day)

Rationale: The common school calendar for the 2022-2023 school year has been adopted and approved by the majority of the component school districts in the St. Lawrence-Lewis BOCES Sole Supervisory District. The calendar, as presented, is ready for approval and adoption by the BOCES BOE.

- [Donation](#)
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)

Rationale: The New York State Power Authority donated COVID supplies to be distributed to component school districts and the BOCES programs.

- Cooperative Purchasing
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
 - Fuel Oil – 2022-2023
 - LP Gas/Propane – 2022-2023
 - Gasoline – 2022-2023
 - ULSD-ULSK – 2022-2023

- [Establish Hourly/Per-Diem/Stipend Rates for 2021 - 2022 Year](#)
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

A motion is needed to approve the above consent.

XI. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XII. Discussion Items

XIII. Information Items

- A. Update on Facilities – K. Perretta
- B. Update on Capital Project – Michael Lahey, MARCH Associates

XIV. Presentations

- A. Lori Remington – Cybersecurity 2D and Annual IT Updates

XV. Other

XVI. Pass-Around Information

XVII. Adjournment