



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Thursday, June 2, 2022 – 5:30 pm

**Board of Education Goals
2021-2022**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts helping them maximize new revenue sources.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective hybrid and virtual instruction, as well as providing parents with the knowledge and skills needed to support their students with such instruction.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical, mental well-being, and health.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

IV. The Board of Education acknowledged the 2021-2022 BOCES retirees:

Marilyn Bartlett – 6-1/2 years of service
Anne Bender – 21 years of service
Peter Bertrand – 10 years of service
Jeanette Bessette – 11-1/2 years of service
Bonnie Churco – 23 years of service
Mark Crandall – 14-1/2 years of service
Lori Davis – 19-1/2 years of service
Kathleen Duffany – 37 years of service
Tracy Elliott – 28 years of service
Marie Fitzpatrick – 38-1/2 years of service
Lisa Kingston – 28 years of service
Katie Lynch – 8-1/2 years of service
Anne Marie Massic – 25 years of service
Bethany McCarney-Ives – 28 years of service
Lee-ann Morgan – 18 years of service
Elizabeth Mott – 21 years of service
Carl Normandin – 19-3/4 years of service
Darlene O'Marah – 15-1/2 years of service
Shari Sharpe – 21-1/2 years of service
Patricia Smithers – 27-1/2 years of service
Laurel Thompson – 29 years of service
William Trombley – 25 years of service
Barry Verville – 6 years of service
Elayne Woodcock – 13 years of service

V. [Personnel – Attachment “A”](#)

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

VI. [Charge Unemployment Reserve Fund](#)

(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to authorize expending the New York State Unemployment Insurance payments, up to \$165,000, from the Unemployment Insurance Reserve for the 2021-2022 fiscal year.

VII. [Approve Reserve Plan](#)

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Rationale: Recent guidelines from the Comptroller’s Office state that the Board should develop a plan that states the rationale for establishing reserve funds, objectives for each reserve established, optimal or targeted funding levels and conditions under which the funds’ assets will be used or replenished.

A motion is needed to approve the funding plan for the previously established reserve funds.

VIII. Transfer of Monies from General Fund to Capital Fund
(In accordance with [Board Policy #4130](#) – Administration of Budget)

Rationale: The future CTE project will be financed with capital outlay. Transferring some of the funds now will help offset future costs on the component districts.

A motion is needed to approve the following transfers from General Fund 002 CoSer into the Capital Fund for future paving projects:

- **Up to \$55,000 (capital expenditure)**
- **Up to \$750,000 (program expense)**

IX. Reserve for Accrued Employee Benefits Liability
(In accordance with [Board Policy #4130](#) – Administration of Budget)

Rationale: BOCES would like to use the Reserve for Accrued Employee Benefits (Compensated Absences) to accrue unused sick and vacation time for retirements effective in the 2022-2023 school year.

A motion is needed to authorize transferring up to \$250,000.00 into the Reserve for Accrued Employee Benefits Liability from the General Fund on June 30, 2022 to accrue unused accumulated leave time for those anticipated to separate from service in the 2022-2023 school year.

X. Reserve for Accrued Employee Benefits Liability
(In accordance with [Board Policy #4130](#) – Administration of Budget)

Rationale: BOCES would like to use the Reserve for Accrued Employee Benefits (Compensated Absences) to pay out accrued sick and vacation time for retirements effective during the 2021-2022 fiscal year.

A motion is needed to authorize expending up to \$250,000 from the Reserve for Accrued Employee Benefits Liability to pay for unused accumulated leave time for those separating from service in the 2021-2022 school year.

XI. Lease Agreement
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the lease agreement between Crown Castle and St. Lawrence-Lewis BOCES, for the repeater based in Star Lake. The term of the lease shall commence on 8/1/2022 through 7/31/2025. The rent will be in the sum of \$422.31 and escalate the license annually at 2%.

XII. Consent Agenda Items for Action

- Minutes of Regular Meeting – [May 10, 2022](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - Transportation – 2022-2023
 - Health – 2022-2023
 - Milk – 2022-2023
 - Institutional Paper Supplies – monthly – 2022-2023
 - Cosmetology – 2022-2023
 - Athletics – 2022-2023
 - Science – 2022-2023
 - Furniture – 2022-2023
 - Ice Cream – 2022-2023
 - Audio-Video & Computer Supplies – 2022-2023
 - Music – 2022-2023

- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
 - One (1) USED Hunter Alignment Machine, approximately 6 years old for the automotive program at Southwest Technical Center by Mohawk Lifts/Jim Hinman with an approximate value of \$4,000.00.

- Intermunicipal Cooperation Agreement – Town of Fowler
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Approval of the Inter municipal Cooperation Agreement between St. Lawrence-Lewis BOCES and the Town of Fowler for purposes of shared resources in the undertaking of public works or other municipal and/or education related projects and services for the period of July 1, 2022 – June 30, 2023.

- Certification Re-Approval of Three (3) CTE Programs
(In accordance with [Board Policy #7170](#) – Instructional Technology)
 - Automotive Technologies
 - Building Trades
 - Graphic Communications

A motion is needed to approve the above consent.

XIII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XIV. Discussion Items

XV. Information Items

- A. Update on Facilities – K. Perretta

XVI. Presentations

XVII. Other

- A. July 7, 2022 at 4:00 pm – Public Hearing on District-Wide School Safety Plan

XVIII. Pass-Around Information

XIX. Adjournment