



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Thursday, December 9, 2021 – 4:00 pm

**Board of Education Goals
2021-2022**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To increase student performance and enhance opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts helping them maximize new revenue sources.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective hybrid and virtual instruction, as well as providing parents with the knowledge and skills needed to support their students with such instruction.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical, mental well-being, and health.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

AGENDA

Tour of facilities with highlights of the Capital Project

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

IV. Personnel – Attachment “A”

(In accordance with Board Policy #5150 – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

VII. Certification Pursuant to Part Q of Chapter 57 of the Laws of 2017

A motion is needed to approve the following for the St. Lawrence-Lewis Transition Services Department:

Thomas R. Burns is the District Superintendent of the St. Lawrence-Lewis BOCES and is duly authorized by the St. Lawrence-Lewis Board of Education to provide this attestation and certification on its behalf.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning January 1, 2022 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff and direct support professionals as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning April 1, 2022 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff, direct support professional and clinical staff as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

Such funding will not be and was not used for any other purpose or expense.

Funds received will be used solely to support salary and salary-related fringe benefit increases for the staff described above.

VII. Consent Agenda Items for Action

- Minutes of Regular Meeting – November 10, 2021
(In accordance with Board Policy #1432 – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending November 30, 2021
(In accordance with Board Policy #1432 – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$2,983,839.58
Federal Fund	\$751,840.71
Trust & Agency Fund	\$510.98
Payroll Fund	\$ 0.00
Capital Renovation Project	\$2,230,627.20
Capital Equipment Reserve	\$204,998.30

B. Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 71,598,247.59

- Local Bids – Northwest Technical Center and ESC
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

Bid awards for surplus items for Northwest Technical Center and the ESC to the highest bidder.

- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
 - Donation of the following surplus items from Northwest Tech:
 - Item 3 – Shelf rack on wheels – Massena CSD
 - Item 4 – Shelf storage metal rack – Potsdam CSD
 - Item 7 - Milwaukee skill saw – Parishville-Hopkinton CSD
 - Item 10 – Snap on wall mount tool boxes – Parishville-Hopkinton CSD
 - Item 23 – Vice for bench – Parishville-Hopkinton CSD
 - Item 25 – Box of sockets & wrenches – Potsdam CSD
 - Item 26 – Tool box of sockets – Parishville-Hopkinton CSD
 - Item 33 – Safety cabinet – Massena CSD
 - Item 34 – Metal work bench – Parishville-Hopkinton CSD
 - Item 35 – Sander – Potsdam CSD
 - Item 36 – Scroll saw – Hermon-Dekalb CSD
 - Item 42 – Lincoln electric welder – Potsdam CSD
 - Item 49 – Drill press – Massena CSD
 - Item 50 – Wooden storage unit on wheels – Massena CSD
 - Item 65 – Tool box – Massena CSD
 - Item 76 – Washer – Morristown CSD

- Cooperative Bids
(In accordance with [Board Policy #4310](#)– Purchasing Policy)
 - Institutional Paper – 2nd half 2021-2022
 - Institutional Paper (monthly) – 2021-2022
 - Computer Supplies – 2nd half 2021-2022

A motion is needed to approve the above consent.

VIII. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

IX. Discussion Items

X. Information Items

- A. Update on Facilities – K. Perretta
- B. Update on Capital Project – Michael Lahey, MARCH Associates & Rob Gray, C&S Companies
- C. District Superintendent Evaluation Form due by December 30, 2021

XI. Presentations

- A. Lori Sheffield, Seaway Tech Principal – CTE Presentation

XII. Other

XIII. Pass-Around Information

XIV. Adjournment