



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Thursday, August 19, 2021 – 4:00 pm

**Board of Education Goals
2020 - 2021**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student achievement and opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To develop a better model to continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts working with other educational partners, during the coming years of uncertain state aid, revenue, and budgets.
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites through the BOCES CTE capital project and Energy Performance Contract. The projects will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective hybrid and virtual instruction, as well as providing parents with the knowledge and skills needed to support their students with such instruction.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical and mental well-being.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. Personnel – Attachment “A”
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- V. Local Bids
(In accordance with [Board Policy #4310](#)– Purchasing Policy)

A motion is needed to approve the bid awards for building materials, to low bidder meeting specifications for Northwest Technical Center, Southwest Technical Center, and Seaway Technical Center for the buildings of the houses:

Insulated LVL Headers:

Northwest Technical Center – J.C. Merriman - \$1,007.60
Southwest Technical Center – J.C. Merriman - \$1,007.60
Seaway Technical Center – J.C. Merriman - \$1,007.60

Trusses:

Northwest Technical Center – J.P. Building Supply - \$5,945.50
Southwest Technical Center - J.P. Building Supply - \$5,945.50
Seaway Technical Center - J.P. Building Supply - \$5,945.50

Framing Lumber:

Northwest Technical Center – Route 37 Lumber - \$19,500.00
Southwest Technical Center – Route 37 Lumber - \$19,500.00
Seaway Technical Center – Route 37 Lumber - \$19,500.00

Fasteners:

Northwest Technical Center – Bicknell Building Supply - \$2,592.50
Southwest Technical Center – Bicknell Building Supply - \$2,535.70
Seaway Technical Center – Bicknell Building Supply - \$2,379.85

VI. Review and Approval of Code of Conduct

(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

A motion is needed to approve the annual review of the Code of Conduct as required by Education Law.

VII. Professional Development Plan (PDP for 2021-2022)

(In accordance with Commissioner's Regulations as mandated by Part 100.2)

A motion is needed to approve the St. Lawrence-Lewis BOCES Professional Development Plan (PDP) as mandated by Part 100.2 of the Commissioner's Regulations.

VIII. District-Wide Safety Plan

(In accordance with [Board Policy #4510](#) – Facilities Planning)

A motion is needed to approve the District-wide Safety Plan in accordance with Section 155.17 of the Regulations of the Commissioner of Education.

IX. Appointment of Section X Intern

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Ryan Besaw is a senior at SUNY Canton in the Sports Management Program with a minor in Marketing. He will complete his internship and degree in May of 2022. He aspires to get into the field of sports administration or sports marketing.

A motion is needed to approve the temporary appointment of Ryan Besaw to the unpaid position of Section X Intern, totaling 360 hours, to shadow Carl Normandin August 16, 2021 through December 17, 2021 with the initial assignment being ESC Canton.

X. Appointment of Educational Technology Specialist Intern

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Professional Statement:

Mrs. Cashlynn Colbert is completing the M.S.Ed Educational Technology Program at SUNY Potsdam and will be certified as an Educational Technology Specialist upon completion of her internship and final courses in December, 2021. Mrs. Colbert's first NYS teacher certification is Visual Arts. She had completed the requirements for this certification to be a New York State certified educator including all requisite trainings, certification required exams, and successful completion of an undergraduate teaching program. Mrs. Colbert currently is an art teacher at Salmon River CSD.

A motion is needed to approve Cashlynn Colbert as an Educational Technology Specialist Intern, unpaid totaling 100 hours, to shadow Educational Technology Specialists/Professional Development Coaches, effect 7/1/2021 – 8/31/2021.

- XI. Appointment of Educational Technology Specialist Intern
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Professional Statement:

Ms. Jacqueline S. Bochicchio is completing the M.S.Ed Educational Technology Program at SUNY Potsdam and will be certified as an Educational Technology Specialist upon completion of her internship and final courses in December, 2021. Ms. Bochicchio's first NYS teacher certification is Visual Arts. She had completed the requirements for this certification to be a New York State certified educator including all requisite trainings, certification required exams, and successful completion of an undergraduate teaching program. Ms. Bochicchio currently is an art teacher at Harrisville CSD.

A motion is needed to approve Jacqueline S. Bochicchio as an Educational Technology Specialist Intern, unpaid totaling 100 hours, to shadow Educational Technology Specialists/Professional Development Coaches, effect 7/1/2021 – 8/31/2021.

- XII. Appointment of Technology Intern
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

A motion is needed to approve the temporary appointment of Luis Estevez-Brenton to an unpaid position with the Technology Department, totaling 160 hours to shadow computer technicians, under the guidance of Lori Remington, Director of Technology, from August 26 through November 30, 2021.

- XIII. OPWDD Incident Reporting Committee

A motion is needed to approve the following people to comprise the OPWDD Incident Reporting Committee:

Administrator: David Evans

Assistant Program Manager: Jennifer Rowledge

- XIV. Appointment of OPWDD Medicaid Committee

A motion is needed to approve the following people to comprise the OPWDD Medicaid Committee:

Medicaid Compliance Officer: Marshall Fiese

Members: Cindy McLean (BOE member); Karis Munson, Lisa Derouchie, and Lisa Kingston

- XV. Consent Agenda Items for Action

- Minutes of Regular Meeting – [July 21, 2021](#) Special Board Meeting
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- Treasurer’s Report for period ending July 31, 2021
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 1,041,241.23
Federal Fund	\$ 927,286.77
Trust & Agency Fund	\$ 238.82
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 1,285,105.40
Capital Equipment Reserve	\$ 204,991.45

B. Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 71,377,581.76

- Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - Cafeteria Foods for August 2021 – January 2022
(SLL/JL/FEH/Clinton/Essex BOCES)
 - Natural Gas for November 1, 2021 – October 31, 2022
- Appointment of 2021-2022 Authorizations
(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)
 - Designation of Treasurer to sign all checks; in the absence of the Treasurer, the Director of Financial Affairs will sign all checks.
- Establish Hourly/Per-Diem/Stipend Rates for 2021 - 2022 Year
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

A motion is needed to approve the above consent.

XVI. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XVII. Discussion Items

XVIII. Information Items

A. Update on Facilities – K. Perretta

B. Update on Capital Project – Michael Lahey, MARCH Associates & Rob Gray, C&S Companies

XIX. Presentations

XX. Other

XXI. Pass-Around Information

XXII. Adjournment