

ST. LAWRENCE-LEWIS BOCES

CLAIMS AUDITOR REPORT

Claims audited for the quarter ending September 30, 2020

July 31, 2020	421
August 31, 2020	455
September 30, 2020	561

Findings for the quarter were as follows:

July- PO# A20-05445; CK# 242295; XLogotech; \$2975.00; Invoice #461151 dated 5/22/20 and PO dated 5/28/20; Prior approval and a purchase order required for all purchases. This PO originated from SATC.

PO# A20-04587; CK# 242173; Griffin Greenhouse; \$547.90; Invoice #05143541 dated 2/19/20 and PO dated 2/25/20; Prior approval and a purchase order required for all purchases. This PO originated from the Special Education Dept.

August- No issues to report

September- PO# A21-01118; CK# 242838; Johnston's Water; Invoice #213090 dated 8/11/20 and PO dated 9/9/20; Prior approval and a purchase order required for all purchases. This PO originated from Kennedy Elementary- Special Education Dept.

PO# A21-01198; CK# 242853; Potsdam Tire; Invoice #178136 dated 9/2/20 and PO dated 9/14/20; Prior approval and a purchase order required for all purchases. This PO originated from the Buildings & Grounds Dept.

All corrections were made, any questions answered, and problems promptly resolved. The business office staff continues to be very cooperative.

Amy E. Paulette
Internal Claims Auditor