



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Wednesday, May 12, 2021 – 6:00 pm

**Board of Education Goals
2020 - 2021**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student achievement and opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To develop a better model to continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts working with other educational partners, during the coming years of uncertain state aid, revenue, and budgets.
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites through the BOCES CTE capital project and Energy Performance Contract. The projects will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- Work with component districts to provide professional development for the implementation of instructional tools and strategies needed for effective hybrid and virtual instruction, as well as providing parents with the knowledge and skills needed to support their students with such instruction.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical and mental well-being.
- Continue to provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. Tour of the Seaway Tech Center Capital Project
- V. [Personnel – Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)
- VII. [Lease with the Ogdensburg Boys and Girls Club](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

Approval of the one-year lease agreement between the Ogdensburg Boys’ and Girls’ Club and St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium and game room located at 610 Patterson Street, Ogdensburg, NY. The term of the agreement shall be \$6,000 for the period of September 7, 2021 - June 17, 2022.

- VIII. [2021-2022 BOCES Administrative, Program, and Capital Budget](#)
(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers; with [Board Policy #4110](#) – Budget Planning and Preparation; and [Board Policy #4210](#) – Investments)

Rationale: Component Boards of Education met on Monday, April 19, 2021, the date designated by BOCES Board President to vote on the BOCES Administrative Budget and four BOCES board terms. The Administrative budget was approved by all 18 component school boards voting in favor. James Lattimer, Ward Remington, and Jack Zeh were elected to the three three-year board terms – July 1, 2021 – June 30, 2024.

A motion is needed to adopt the 2021-2022 BOCES Administrative, Program, and Capital Budget as presented and approved by the component schools’ boards of education.

- VI. BOCES Annual Meeting Date

Rationale: The date must meet the requirements of the Laws of 1993 – BOCES Reform Act, which states a meeting of the members of the board of education and school trustees of the component school districts shall be held during the month of April on or before the fifteenth day of April, on a date and place and hour designated by the present of the board of cooperative educational services (Ed. Law §1950)

A motion is needed to set the 2022 Annual Meeting date for the St. Lawrence-Lewis BOCES. The date will be Thursday, April 7, 2022.

VII. Set Date for Component Districts Vote on BOCES Administrative Budget and Board Vacancies for 2022
(In accordance with [Board Policy #1220](#) – Nomination and Election of Board Members)

Rationale: Pursuant to §1950, subdivision 2-a(b) of the Education Law of the State of New York (in compliance with the BOCES Reform Legislation, 1993), the president of the BOCES shall designate a single date on or after the 16th date and on or before the 30th date of April on which each component board shall conduct a public meeting which may be a regular or special meeting, for the purpose of electing members of the BOCES and adopting a public resolution concerning the approval or disapproval of the tentative administrative budget.

A motion is needed to set the date of Monday, April 25, 2022, on which each component school district shall conduct a public meeting for the purpose of electing members of the BOCES and adopting a resolution concerning the approval or disapproval of the tentative administrative budget.

VIII. Local Bid
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the bid award to Jackson Welding and Gas Products in the amount of \$110,079.89 as the lowest bidder meeting specifications for the Miller XMT 350 Field Pro 4-Pack Welding Racks (quantity of two) and Miller EMT 350 Field Pro 6-Pack Welding Racks (quantity of two) and accessories.

IX. Consent Agenda Items for Action

- Minutes of Regular Meeting – [April 13, 2021 Board Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending April 30, 2021
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 3,212,130.14
Federal Fund	\$ 419,445.37
Trust & Agency Fund	\$ 422.71
Payroll Fund	\$ 12.05
Capital Renovation Project	\$ 32,386.05
Capital Equipment Reserve	\$ 200,936.70

B. Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 69,307,750.49

- Cooperative Bids
 (In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - Athletic Bid Award for 2021-2022
 - Institutional Paper for 2021-2022
 - Cosmetology for 2021-2022
 - Health for 2021-2022
 - Science for 2021-2022
 - Transportation for 2021-2022
 - Produce for May – July 2021

- Administrator Handbook
 (In accordance with [Board Policy #5230](#) – Negotiations)

- Establish Hourly/Per-Diem/Stipend Rates for 2020 - 2021 Year
 (In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

- Date and Time for the July 2021 Organizational Meeting
 (In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

The date, time, and location of the Organizational Meeting in July will be July 1, 2021 at 4:00 pm at the BOCES Educational Services Center, 40 West Main Street, Canton, New York 13617.

- Approval of Career and Technical Education (CTE) Courses

BOCES or local school districts are eligible for EPE funding for adult occupational programs that do not have an approved K-12 cognate provided that such programs have been approved by the local board of education, are under the supervision of the District Superintendent and comply with section Education Law § 4602 and Part 141.4

CTE COURSES	Career & Technical Education Area	Required Course Hours
Nurse Assistant	Health Science	130
Phlebotomy Technician	Health Science	84
Administrative Medical Assistant	Health Science	160
Heating and Ventilation	Construction	72
Refrigeration & Air Conditioning	Construction	72
Welding	Manufacturing	72
Building Maintenance Technician	Construction	200
Introduction to Human Services	Human Services	72

A motion is needed to approve the above consent.

- X. Reports
 - A. [Thomas R. Burns, District Superintendent](#)
 - B. [Darin Saiff, Assistant Superintendent for Instruction](#)

- XI. Discussion Items

- XII. Information Items
 - A. Update on Facilities – K. Perretta

- XIII. Presentations
 - A. Lori Sheffield, Seaway Tech Principal

- XIV. Other

- XV. Pass-Around Information

- XVI. Adjournment