



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: May 12, 2021  
BOE APPROVED:**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Wednesday, May 12, 2021 at Seaway Technical Center, 7225 State Highway 56, Norwood, New York beginning at 6:00 pm.

**Roll Call:**

Present: Roger Bennett, James Young, William Cartwright, Michael Miller, Jack Zeh, James Lattimer

Excused: Cindy McLean, Michael Davis, and Kevin Wells

Others Present: Thomas Burns, Darin Saiff, Maureen Bouchey, Marshall Fiese, Renee' Langtry-Green, Jane Akins, Nicole Ashley, Kevin Perretta, Lori Sheffield, Jill Farrand, and Ward Remington

All members stood for the Pledge of Allegiance.

Tour of the Seaway Tech Center Capital Project areas by all present.

**No. 2021- 099  
ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Motion made by seconded by Young, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present  
Nays: None

**No. 2021 – 100**  
**OBGC LEASE**  
**AGREEMENT**

Motion made by Young seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the one-year lease agreement between the Ogdensburg Boys' and Girls' Club and St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium and game room located at 610 Patterson Street, Ogdensburg, NY. The term of the agreement shall be \$6,000 for the period of September 7, 2021 - June 17, 2022.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

**No. 2021 – 101**  
**2021-2022 BOCES**  
**ADMINISTRATIVE,**  
**PROGRAM, AND**  
**CAPITAL BUDGET**

Motion made by Cartwright seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby adopt the 2021-2022 BOCES Administrative, Program, and Capital Budget as presented and approved by the component schools' boards of education.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers; with [Board Policy #4110](#) – Budget Planning and Preparation; and [Board Policy #4210](#) – Investments)

Yeas: All members present

Nays: None

**No. 2021 – 102**  
**BOCES ANNUAL**  
**MEETING DATE**

Motion made by Young seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the 2022 Annual Meeting date for the St. Lawrence-Lewis BOCES. The date will be Thursday, April 7, 2022.

Yeas: All members present

Nays: None

**No. 2021 – 103**  
**DATE FOR**  
**COMPONENT**  
**DISTRICTS VOTE ON**  
**2022-2023 BUDGET**  
**AND VACANCIES**

Motion made by Miller seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the date of Monday, April 25, 2022 on which each component school district shall conduct a public meeting for the purpose of electing members of the BOCES and adopting a resolution concerning the approval or disapproval of the tentative administrative budget.

(In accordance with [Board Policy #1220](#) – Nomination and Election of Board Members)

Yeas: All members present

Nays: None

**No. 2021 – 104  
LOCAL BID**

Motion made by Young seconded by Zeh.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid award to Jackson Welding and Gas Products in the amount of \$110,079.89 as the lowest bidder meeting specifications for the Miller XMT 350 Field Pro 4-Pack Welding Racks (quantity of two) and Miller EMT 350 Field Pro 6-Pack Welding Racks (quantity of two) and accessories.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2021 - 105  
CONSENT AGENDA**

Motion made by Young, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Regular Meeting – [Minutes of April 13, 2021](#) Board Meeting

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- Treasurer’s Report for period ending April 30, 2021  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 3,212,130.14
Federal Fund	\$ 419,445.37
Trust & Agency Fund	\$ 422.71
Payroll Fund	\$ 12.05
Capital Renovation Project	\$ 32,386.05
Capital Equipment Reserve	\$ 200,936.70

B. Current Budget Allocation

[Budget Report](#)  
[District Billing](#)

General Fund Budget..... \$ 69,307,750.49

- Cooperative Bids  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
  - Athletic Bid Award for 2021-2022
  - Institutional Paper for 2021-2022
  - Cosmetology for 2021-2022
  - Health for 2021-2022
  - Science for 2021-2022
  - Transportation for 2021-2022
  - Produce for May – July 2021

- [Administrator Handbook](#)  
(In accordance with [Board Policy #5230](#) – Negotiations)
- [Establish Hourly/Per-Diem/Stipend Rates for 2020 - 2021 Year](#)  
(In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)
- [Date and Time for the July 2021 Organizational Meeting](#)  
(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

The date, time, and location of the Organizational Meeting in July will be July 1, 2021 at 4:00 pm at the BOCES Educational Services Center, 40 West Main Street, Canton, New York 13617.

- [Approval of Career and Technical Education \(CTE\) Courses](#)

BOCES or local school districts are eligible for EPE funding for adult occupational programs that do not have an approved K-12 cognate provided that such programs have been approved by the local board of education, are under the supervision of the District Superintendent and comply with section Education Law § 4602 and Part 141.4

CTE COURSES	Career & Technical Education Area	Required Course Hours
Nurse Assistant	Health Science	130
Phlebotomy Technician	Health Science	84
Administrative Medical Assistant	Health Science	160
Heating and Ventilation	Construction	72
Refrigeration & Air Conditioning	Construction	72
Welding	Manufacturing	72
Building Maintenance Technician	Construction	200
Introduction to Human Services	Human Services	72

Yeas: All members present

Nays: None

**Reports:**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items:**

None

**Informational Items:**

Update on Facilities – K. Perretta

**Presentations:**

None

**Other:**

None

**No. 2021 - 106  
ADJOURNMENT**

Motion made by Young, seconded Cartwright by to adjourn the meeting at 7:57 pm.

Yeas: All members present

Nays: None

**Maureen A. Bouchey, District Clerk**