



**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**

**Board of Education Meeting Date: November 12, 2020
BOE APPROVED:**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, November 12, 2020 at the Educational Services Center at 40 W. Main Street, Canton, New York beginning at 6:00 pm.

Roll Call:

Present: Roger Bennett

Via Zoom: Jack Zeh, Cindy McLean, James Young, William Cartwright, Michael Davis, Michael Miller, Marshall Fiese, Renee' Langtry-Green, Jane Akins, Nicole Ashley, Lori Remington, Kevin Perretta, Laurie Podvin of Bowers & Company CPAs PLLC and Kevin Wells (in 6:24/out 6:40 pm)

Excused: James Lattimer

Others Present: Thomas Burns, Maureen Bouchey, Darin Saiff

All members stood for the Pledge of Allegiance.

The Audit Committee met with the auditors from Bowers and Company, CPSs, PLLC at 5:30 pm prior to the regular meeting.

**No. 2021- 061
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:**

Motion made by Young, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

**No. 2021 – 062
COOPERATIVE
BIDDING**

Motion made by Young seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution for the cooperative bidding of databases, research tool, e-books, automation and media for use in school library systems “Dream Consortium” for the 2021-2022 school year.

WHEREAS, A number of Board of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

WHEREAS, The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for; receive competitive proposals, and award contracts on their behalf; therefore

BE IT RESOLVED, That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED, That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into a contracts for the purchase of the above mentioned software and database access, and,

BE IT FURTHER RESOLVED, That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after that award contracts it will conduct all negotiations directly with the awarded contractors.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

No. 2021 – 063
EXTERNAL AUDIT

Motion made by McLean, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the external audit and corrective action plan as presented by external auditors, Bowers and Company, CPSs, PLLC.

(In accordance with [Board Policy #4484](#) – Financial Accountability)

Yeas: All members present

Nays: None

No. 2021 – 064
WHITE HILL LEASE

Motion made by McLean, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the five-year lease agreement between St. Lawrence County, the tenant and St. Lawrence-Lewis BOCES, the landlord for the premise located in Parishville, New York – White Hill Tower. The term of the lease shall be from November 1, 2020 to October 31, 2025.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present

Nays: None

No. 2021 - 065
CONSENT AGENDA

Motion made by Young, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Special Meeting – [October 20, 2020 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- [Treasurer's Report for period ending October 31, 2020](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Account Balances

General Fund	\$ 5,788,280.52
Federal Fund	\$ 609,689.94
Trust & Agency Fund	\$ 218.32
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 2,012,749.52
Capital Equipment Reserve	\$ 200,926.74

Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 68,844,238.30

- Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - Copy Paper 2nd Half – 2020-2021
 - Computer Supplies 2nd Half – 2020-2021
 - Instructional Paper 2nd Half – 2020-2021

Yeas: All members present

Nays: None

Reports:

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items:

Board Member Emails

Informational Items:

Update on Facilities – K. Perretta

Presentations:

[SLLBOCES Audit](#) by Bowers & Company CPAs PLLC

Other:

None

Pass-Around Info:

None

**No. 2021 - 066
ADJOURNMENT**

Motion made by Young, seconded by Davis to adjourn the meeting at 6:59 p.m.

Yeas: All members present

Nays: None

Maureen A. Bouchey, District Clerk