



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES**

P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Thursday, August 20, 2020 – 4:00 pm

**Board of Education Goals
2019 - 2020**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To develop a better model, to continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners.
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites and initiate the BOCES CTE capital project. The project will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- To provide school district and BOCES staff the baseline data that they need to connect district goals and professional development to the needs of their students. Data will include student performance on state assessments, graduation data, and early warning data to identify individual students who are at risk of not graduating on time.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical and mental well-being.
- To provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. Personnel – Attachment “A”
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

This motion will include the entire personnel section of the agenda.

A motion is needed to approve the Personnel as presented in Attachment “A”.

- V. Local Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

A motion is needed to approve the bid awards for building materials (framing lumber, fasteners, insulated LVL headers, and trusses), to low bidder meeting specifications for Southwest CTE Center and Seaway CTE Center for the building of the houses:

Southwest CTE Center

- **General Bldg. Materials – White’s Lumber, Gouverneur, NY - \$25,549.03**

Seaway CTE Center

- **General Bldg. Materials – White’s Lumber, Gouverneur, NY - \$25,549.03**

- VI. Review and Approval of Code of Conduct
(In accordance with [Board Policy #2410](#) – Code of Conduct on BOCES Property)

A motion is needed to approve the annual review of the Code of Conduct as required by Education Law.

- VII. NYSITCC Contract
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2020 – 2021 fiscal year, for TEQ, WeVideo, SeeSaw Learning, Neuron Fuel/Tynker, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

A motion is need to approve the NYSITCC Contract.

VIII. Certification Pursuant to Part Y of Chapter 57 of the Laws of 2019

A motion is needed to approve the following:

WHEREAS, Part Y of Chapter 57 of the Laws of 2019 provided for salary increases and salary-related fringe benefit increases to designated staff positions as defined by the Commissioner and in accordance with the standards prescribed by the Commissioner;

BE IT RESOLVED, that the funding provided to St. Lawrence-Lewis BOCES pursuant to Part Y of Chapter 57 of the Laws of 2019 for the period beginning January 1, 2020 will be, or was, used solely to provide salary increases and salary-related fringe benefit increases for direct care staff and direct support professional staff as defined by the commissioner and in accordance with standards prescribed by the Commissioner;

BE IT RESOLVED, that the funding provided to St. Lawrence-Lewis BOCES pursuant to Part Y of Chapter 57 of the Laws of 2019 for the period of April 1, 2020 will be, or was, used solely to provide salary increases and salary-related fringe benefit increases for direct care staff, direct support professional staff and/or clinical staff as defined by the Commissioner and in accordance with standards prescribed by the Commissioner;

BE IT FURTHER RESOLVED, that such funding will not be and was not used for any other purpose or expense.

IX. Adoption of the [Retention & Disposition Schedule for New York Local Government Records \(LGS-1\)](#)
(In accordance with Article 57-A of the Arts & Cultural Affairs Law)

RESOLVED, by the St. Lawrence-Lewis BOCES that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- **Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;**
- **Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.**

X. Consent Agenda Items for Action

- Minutes of [July 2, 2020 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending July 31, 2020
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances

General Fund	\$ 803,578.36
Federal Fund	\$ 487,575.26
Trust & Agency Fund	\$ 200.19
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 822,195.79
Capital Equipment Reserve	\$ 237,920.87

B. Current Budget Allocation

- [Budget Report](#)
- [District Billing](#)

General Fund Budget..... \$ 70,522,790.95

- Approval of Technical Center Emergency Response Plans (ERP)
(In accordance with [Board Policy #4510](#) – Facilities Planning)
 - Northwest Technical Center
 - Southwest Technical Center
 - Seaway Technical Center
- Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - Produce (September / October 2020)

- Staff Conference
(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)
 - Darin Saiff and Jennifer Myers S/CDN Meetings in Albany monthly for the 2020-2021 school year.
 - Thomas Burns to attend the District Administration Leadership Institute Conference (DALI) in Colorado Springs, CO from April 6-10, 2020.

- Appointment of Officer
(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

COVID-19 Safety Coordinator – Darin Saiff

- Lease between Crown Castle and St. Lawrence-Lewis BOCES
(In accordance with [Board Policy #4510](#) – Facilities Planning)

This is a two-year (July 1, 2020 – June 31, 2022) lease agreement between Crown Castle and St. Lawrence-Lewis BOCES for the use of the bus repeater located at Sucker Lake Road site in Fine, New York. The rent amount is \$397.95 a month with an escalation for the license annually at 2%.

- Approval of [School Library System Council Bylaws](#)
(In accordance with School Library System Regulation 90.18 Section B – SLLBOCES Governing Body)
- Re-Adoption of the [2020-2021 BOCES Common Calendar](#)
(In accordance with [Board Policy #7320](#) – School Calendar / School Day)

Rationale: The common school calendar for the 2020-2021 school year has been adopted and approved by the majority of the component school districts in the St. Lawrence-Lewis BOCES Sole Supervisory District. The calendar, as presented, is ready for approval and adoption by the BOCES BOE. Due to COVID-19 the Superintendents agreed to move the two staff days (October & March) to the beginning of the school year.

A motion is needed to approve the consent agenda items presented above.

XI. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XII. Discussion Items

XIII. Information Items

- A. Update on Facilities – K. Perretta
- B. [District-Wide Safety Plan](#) – 30 day public comment period with a public hearing to be held at 5:30 pm on September 10, 2020 prior to the adoption at the September Board of Education meeting.

XIV. Presentations

- A. Rebekah Mott – Thought Exchange
- B. Special Education Principals - ESY

XV. Other

XVI. Pass-Around Information

XVII. Adjournment