



**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**

**Board of Education Meeting Date: December 10, 2020  
BOE APPROVED: January 14, 2021**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, December 10, 2020 at the Educational Services Center at 40 W. Main Street, Canton, New York beginning at 6:00 pm.

**Roll Call:**

Present: Roger Bennett, Thomas Burns, and Maureen Bouchey

Via Zoom: Jack Zeh, Cindy McLean, James Young, William Cartwright, Michael Davis, Michael Miller, James Lattimer, and Kevin Wells

Marshall Fiese, Renee' Langtry-Green, Jane Akins, Nicole Ashley, Lori Remington, Darin Saiff, and Kevin Perretta

All members stood for the Pledge of Allegiance.

**No. 2021- 067  
ALL [PERSONNEL](#)  
BOARD ACTION AS  
FOLLOWS:**

Motion made by Wells, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

**No. 2021 – 068  
LOCAL BIDS**

Motion made by McLean seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid awards for building materials (insulation & dry wall materials,

siding materials, interior door & accessories, miscellaneous materials, and kitchen & bath cabinets), to low bidder meeting specifications for Southwest CTE Center and Seaway CTE Center for the building of the houses:

Southwest CTE Center

- Insulation & Dry Wall Materials – Bicknell Building Supply, Potsdam, NY - \$5,578.09
- Siding Materials – White’s Lumber, Gouverneur, NY - \$1,821.64
- Interior Doors & Accessories – White’s Lumber, Gouverneur, NY - \$3,774.76
- Miscellaneous Materials – White’s Lumber, Gouverneur, NY - \$3,205.05
- Kitchen & Bath Cabinets – Bicknell Building Supply, Potsdam, NY - \$6,414.95

Seaway CTE Center

- Insulation & Dry Wall Materials – Bicknell Building Supply, Potsdam, NY - \$6,020.39
- Siding Materials – JC Merrimans, Norwood, NY - \$216.85
- Interior Doors & Accessories – White’s Lumber, Gouverneur, NY - \$3,992.26
- Miscellaneous Materials – JC Merrimans, Norwood, NY - \$1,117.17
- Kitchen & Bath Cabinets – White’s Lumber, Gouverneur, NY - \$8,251.00

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2021 – 069  
PART Q OF  
CHAPTER 57**

Motion made by Davis, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following for the St. Lawrence-Lewis Transition Services Department:

Thomas R. Burns is the District Superintendent of the St. Lawrence-Lewis BOCES and is duly authorized by the St. Lawrence-Lewis Board of Education to provide this attestation and certification on its behalf.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning January 1, 2021 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff and direct support professionals as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning April 1, 2021 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff, direct support professional and clinical staff as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

Such funding will not be and was not used for any other purpose or expense.

Funds received will be used solely to support salary and salary-related fringe benefit increases for the staff described above.

Yeas: All members present

Nays: None

**No. 2021 - 070  
CONSENT AGENDA**

Motion made by Young, seconded by Davis.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the consent agenda:

- Minutes of Regular Meeting – [November 12, 2020 Meeting](#)  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending November 30, 2020  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Account Balances

General Fund	\$ 4,435,680.87
Federal Fund	\$ 379,000.49
Trust & Agency Fund	\$ 213.26
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 1,307,284.23
Capital Equipment Reserve	\$ 200,928.39

Current Budget Allocation

[Budget Report](#)  
[District Billing](#)

General Fund Budget..... \$ 68,822,988.96

- [Fire Inspection Report](#)  
(As mandated by §807 (a) f Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCRR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, revised January 2004)
- Appointment of School District Officer for 2020-2021  
(In accordance with [Board Policy #1438](#) – Annual Organizational Mtg.)  
  
Deputy Claims Auditor – Rebekah Washburn
- Installment Purchases  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

*Rationale: The Board of Education finds and determines that it is in St. Lawrence-Lewis BOCES’ best financial interest to acquire the equipment for the benefit of the District because:*

- *It provides an opportunity to use the equipment without committing to the full costs of purchase; and*
- *After seeking competitive quotes, Lessor provides the most financially advantageous lease terms.*

Norwood-Norfolk Central School District for one (1) network printer with Symquest which will be approved by their December 15, 2020 Board of Education at their December meeting.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department. The Board of Education believes that such agreement is in the best financial interest of the supervisory district because it is the cost effective means for instructional copying, scanning, and printing.

Yeas: All members present  
Nays: None

**Reports:**

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

**Discussion Items:** None

**Informational Items:** Update on Facilities – K. Perretta

**Presentations:** None

**Other:** Superintendent Evaluation

**Pass-Around Info:** None

**No. 2021 - 071  
ADJOURNMENT**

Motion made by Davis, seconded Wells by to adjourn the meeting at 6:59 p.m.

Yeas: All members present  
Nays: None

**Maureen A. Bouchey, District Clerk**