



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
**SOLE SUPERVISORY DISTRICT**  
**ST. LAWRENCE-LEWIS COUNTIES**  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617

## **BOARD MEETING AGENDA**

Thursday, May 14, 2020 – 6:00 pm

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### **St. Lawrence-Lewis BOCES 2019 - 2020 Board of Education Goals**

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To develop a better model, to continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners.
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites and initiate the BOCES CTE capital project. The project will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- To provide school district and BOCES staff the baseline data that they need to connect district goals and professional development to the needs of their students. Data will include student performance on state assessments, graduation data, and early warning data to identify individual students who are at risk of not graduating on time.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical and mental well-being.
- To provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

## AGENDA

### Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

### Action Items

- IV. [Personnel – Attachment “A”](#)  
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

**A motion is needed to approve the Personnel as presented in Attachment “A”.**

- V. [2020-2021 BOCES Administrative, Program, and Capital Budget](#)  
(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers; with [Board Policy #4110](#) – Budget Planning and Preparation; and [Board Policy #4210](#) – Investments)

*Rationale: Component Boards of Education met on Monday, April 20, 2020, the date designated by BOCES Board President to vote on the BOCES Administrative Budget and four BOCES board terms. The Administrative budget was approved by all 18 component school boards voting in favor. William Cartwright, Michael Miller, and Kevin Wells were elected to the three three-year board terms – July 1, 2020 – June 30, 2023.*

**A motion is needed to adopt the 2020-2021 BOCES Administrative, Program, and Capital Budget as presented and approved by the component schools’ boards of education.**

- VI. [BOCES Annual Meeting Date](#)

*Rationale: The date must meet the requirements of the Laws of 1993 – BOCES Reform Act, which states a meeting of the members of the board of education and school trustees of the component school districts shall be held during the month of April on or before the fifteenth day of April, on a date and place and hour designated by the present of the board of cooperative educational services (Ed. Law §1950)*

**A motion is needed to set the 2021 Annual Meeting date for the St. Lawrence-Lewis BOCES. The date will be Tuesday, April 13, 2021.**

VII. Set Date for Component Districts Vote on BOCES Administrative Budget and Board Vacancies for 2021  
(In accordance with [Board Policy #1220](#) – Nomination and Election of Board Members)

*Rationale: Pursuant to §1950, subdivision 2-a(b) of the Education Law of the State of New York (in compliance with the BOCES Reform Legislation, 1993), the president of the BOCES shall designate a single date on or after the 16<sup>th</sup> date and on or before the 30<sup>th</sup> date of April on which each component board shall conduct a public meeting which may be a regular or special meeting, for the purpose of electing members of the BOCES and adopting a public resolution concerning the approval or disapproval of the tentative administrative budget.*

**A motion is needed to set the date of Monday, April 19, 2021, on which each component school district shall conduct a public meeting for the purpose of electing members of the BOCES and adopting a resolution concerning the approval or disapproval of the tentative administrative budget.**

VIII. Local Bid  
(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

**A motion is needed to approve the bid award for the highest bidder meeting specifications (minimum bid of \$53,000.00) for:**

**Modular Home #23 located at Southwest CTE Center, Fowler, NY**

**Sale of Modular Home #23 located at Southwest CTE Center for a base bid amount of \$60,101.00, sales tax \$4,808.08 - total of \$64,909.08 to Ryan Wignall of Ogdensburg, NY.**

IX. Consent Agenda Items for Action

- Minutes of [April 1, 2020](#) Regular Meeting and [May 7, 2020](#) Special Meeting  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer's Report for period ending March 31, 2020  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances – March 31, 2020

General Fund	\$ 4,291,689.93
Federal Fund	\$ 278,906.03
Trust & Agency Fund	\$ 183.93
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 12,496.91
Capital Equipment Reserve	\$ 237,912.93

B. Account Balances – April 30, 2020

General Fund	\$ 2,454,199.67
Federal Fund	\$ 140,021.15
Trust & Agency Fund	\$ 189.10
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 573,792.27
Capital Equipment Reserve	\$ 237,914.88

C. Current Budget Allocation – March 31, 2020

[Budget Report](#)  
[District Billing](#)

D. Current Budget Allocation – April 30, 2020

[Budget Report](#)  
[District Billing](#)

General Fund Budget..... \$ 69,797,903.85

- Cooperative Bids  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
  - Institutional Paper for 2020-2021
  - Teaching Aids for 2020-2021
  - Cosmetology for 2020-2021
  - General School Supply for 2020-2021
  - Art Supply for 2020-2021
  - Construction/Art Paper for 2020-2021
  - Copy Paper for 2020-2021
  - Produce for May / June / July
  - Bread
  - Health Supplies for 2020-2021
  - Ice Cream
  - Science Classroom Supplies for 2020-2021
  - Transportation Supplies for 2020-2021
  - Furnishings for 2020-2021
  - Athletics for 2020-2021
  - Tech/Shop Supplies for 2020-2021
  - Computer Supplies for 2020-2021
  - Musical Supplies for 2020-2021
  - Audio-Visual Supplies for 2020-2021

- Donations  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
  - Donation of Items #17 – 2 moose low Adirondack chairs; #18 – bear low Adirondack chair; #19 – duck low Adirondack chair; and #20 – flower low Adirondack chair from the Northwest Tech surplus items to Clifton-Fine Central School.
  - Regional Library Network (NNYLN) donation of \$1,000 to the School Library System for ebook and audiobook content from Sora.

- Date and Time for the July 2020 Organizational Meeting  
(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

The date, time, and location of the Organizational Meeting in July will be July 2, 2020 at 4:00 pm at the BOCES Educational Services Center, 40 West Main Street, Canton, New York 13617.

- Lease with the Ogdensburg Boys & Girls Club  
(In accordance with [Board Policy #4510](#) – Facilities Planning)

Approval of the one-year lease agreement between the Ogdensburg Boys' and Girls' Club and St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium and game room located at 610 Patterson Street, Ogdensburg, NY. The term of the agreement shall be \$4,800 for the period of September 3, 2020 - June 15, 2021.

- Intermunicipal Cooperation Agreement – Town of Fowler  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Approval of the Inter municipal Cooperation Agreement between St. Lawrence-Lewis BOCES and the Town of Fowler for purposes of shared resources in the undertaking of public works or other municipal and/or education related projects and services for the period of July 1, 2020 – June 30, 2021.

- Authorize District Superintendent to Execute Request for Proposal for Energy Performance Contract  
(In accordance with [Board Policy #4510](#) – Facilities Planning)

Authorize Thomas R. Burns, District Superintendent to enter into an agreement with Day Automation Systems, Inc. to provide a design, implementation, and service support program that will lead to facilities and operational improvements with a comprehensive energy audit, project design, and contract preparation.

**A motion is needed to approve the consent agenda items presented above.**

X. Reports

- A. [Thomas R. Burns, District Superintendent](#)
- B. [Darin Saiff, Assistant Superintendent for Instruction](#)

XI. Discussion Items

XII. Information Items

- Update on Facilities – K. Perretta
- [Letter from Wayne Rogers](#)

XIII. Presentations

XIV. Other

- A. [Claims Auditor Report for Quarter Ending March 31, 2020](#)

XV. Pass-Around Information

XVI. Adjournment