

ST. LAWRENCE-LEWIS BOCES

CLAIMS AUDITOR REPORT

Claims audited for the quarter ending March 31, 2020

January 31, 2020	789
February 29, 2020	647
March 31, 2020	699

Findings for the quarter were as follows:

January- CK# 239666; PO #A20-03320; Century Linen; Invoice # 774297; \$36.05; PO dated 12/11/19; Invoice dated 12/9/19; Must obtain prior approval before making any purchases; SATC

CK #239713; PO #A20-02727; Lowe's; Invoice #909385; \$52.13; PO dated 11/13/19; Invoice dated 11/6/19; Must obtain prior approval before making any purchases; NWT

CK# 239890; PO #A20-02628; St. Lawrence Supply; Invoice # 214757; \$95.11; PO dated 11/6/19; Invoice dated 11/5/19; Must obtain prior approval before making any purchases; NWT

CK#240045; PO #A20-02728; JP Building Supply; Invoice #49117; \$165.00; PO dated 11/13/19; Invoice dated 11/12/19; Must obtain prior approval before making any purchases; NWT

CK #240077; PO #A20-02676; Solvents & Petroleum Services; Invoice #670028; \$340.95; PO dated 11/8/19; Invoice dated 11/7/19; Must obtain prior approval before making any purchases; NWT

February- CK #240153; PO #A20-03540; Price Chopper/Ogd.; Invoice #02052899; \$98.24; PO dated 12/23/19; Invoice dated 12/13/19; Must obtain prior approval before making any purchases; Kennedy Elementary (Special Ed. Dept)

CK #240237; PO #A20-03798; Century Linen; Invoice #799126; \$35.52; PO dated 1/8/20; Invoice dated 1/7/20; Must obtain prior approval before making any purchases; NWT

CK #240250; PO #A20-04136; Fastenal; Invoice #NYMAS135112; \$289.41; PO dated 1/28/20; Invoice dated 1/24/20; Must obtain prior approval before making any purchases; NWT

March- CK #240724; PO #A20-04769; Johnston'S Water; Invoice #389074; \$5.95; PO dated 3/3/20; Invoice dated 2/25/20; Must obtain prior approval before making any purchases; Kennedy Elementary (Special Ed. Dept)

CK #240753; PO #A20-04551; Northern Sharpening; Invoice #19980; \$54.00; PO dated 2/21/20; Invoice dated 2/10/20; Must obtain prior approval before making any purchases; BOCES Print Shop @ Massena C.S.

CK #240820; PO #A20-04383; Century Linen; Invoice #820306; \$36.05; PO dated 2/7/20; Invoice dated 2/3/20; Must obtain prior approval before making any purchases; SATC

All corrections were made, any questions answered, and problems promptly resolved. The business office staff continues to be very cooperative.

Amy E. Paulette, Internal Claims Auditor