

**Board of Cooperative Educational Services  
Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 W. Main Street  
Canton, New York 13617**



**Board of Education Meeting Date: December 12, 2019  
BOE APPROVED:**

The meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, December 12, 2019 at Seaway Technical Center, 7225 State Highway 56, Norwood, New York. Board President Roger Bennett called the meeting to order at 4:00 p.m.

**Roll Call:**

Present: Roger Bennett, Cindy McLean, Marjorie McCullough, James Lattimer, Jack Zeh, and James Young

William Cartwright arrived at 4:17 pm; Michael Davis arrived at 4:20 pm and Michael Miller arrived at 4:36 pm

Others: Thomas Burns, Jane Akins, Renee' Langtry-Green, Nicole Ashley, Lori Remington, Maureen Bouchey, Kevin Perretta, and Darin Saiff

All members stood for the Pledge of Allegiance.

**No. 2020 – 059  
ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Motion made by McLean, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present  
Nays: None

**No. 2020 – 060  
WITHDRAWL OF BID**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the withdrawal the bid award from the October 9, 2019 Board meeting to Airgas for the Miller Welding Racks – quantity of three (3) for Southwest CTE Center in the total amount of \$54,705.45.

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Yeas: All members present  
Nays: None

**No. 2020 – 061  
LOCAL BID**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid award for the low bidder meeting specifications for the Miller Welding Racks – quantity of three (3) for Southwest CTE Center:

Jackson Welding & Gas Products- \$18,994.95 per unit for a total of \$56,984.84

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2020 – 062  
[FIRE INSPECTION  
REPORT](#)**

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the Annual Fire Inspection conducted on November 21, 2019.

(As mandated by §807 (a) f Commissioner Regulations; 8 New York Code of Rules and Regulations (NYCRR) §155.8; 19 NYCCR Part 1225; Manual for Fire and Building Safety Inspections in Public and Non-public Schools, SED, revised January 2004)

Yeas: All members present

Nays: None

**No. 2020 – 063  
PART Q OF  
CHAPTER 57 LAWS  
of 2017**

Motion made by Young, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following for the St. Lawrence-Lewis Transition Services Department:

Thomas R. Burns is the District Superintendent of the St. Lawrence-Lewis BOCES and is duly authorized by the St. Lawrence-Lewis Board of Education to provide this attestation and certification on its behalf.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning January 1, 2020 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff and direct support professionals as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

The funding provided to St. Lawrence-Lewis BOCES Transition Services Department pursuant to Part Q of Chapter 57 for the period beginning April 1, 2020 will be or was used solely to provide salary increases and salary-related fringe benefit increases for direct care staff, direct support professional and clinical staff as defined by the Commissioner and in accordance with standards prescribed by the Commissioner.

Such funding will not be and was not used for any other purpose or expense.

Funds received will be used solely to support salary and salary-related fringe benefit increases for the staff described above.

Yeas: All members present

Nays: None

**No. 2020 – 064  
INSTALLMENT  
PURCHASES**

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the installment purchases for five (5) network printers for Clifton-Fine Central School, contingent upon their Board approval at the December 16, 2019 meeting. The total cost of the equipment for the five copiers is \$101,293.80, a 60-month contract at \$1,688.23 per month.

The equipment is being purchased through CoSer 506, Instructional Technology. In accordance with NYS Education Law, installment purchases require approval by board resolution and approval by the State Education Department.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2020 – 065  
EDUCATION LAW  
2-D OPT-IN**

Motion made by Young, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following:

This Education Law 2-d Opt-In (“Opt-In”) is executed and entered into as of the date of execution specified below (“Effective Date”), by the School District identified below (“District”).

WHEREAS, Google LLC (“Vendor”), a corporation having its principal offices at 1600 Amphitheatre Parkway, Mountain View, CA, 94043, provides certain services to the District pursuant to certain contractual arrangements and Vendor Terms of Service (“TOS”) entered into between District and Vendor; and,

WHEREAS, the State of New York has enacted New York Education Law 2-d; and,

WHEREAS, Erie 1 Board of Cooperative Educational Services (“Erie 1 BOCES”), a municipal corporation organized and existing under the Education Law of the State of New York having its principal offices at 355 Harlem Road, West Seneca, NY 14224, has entered into an EDUCATION LAW 2-d Agreement (“Agreement”) in order to address and give binding effect to the terms of New York Education Law 2-d and Section 1.8 of which Agreement provides that school districts can become party to the Agreement by executing a written opt-in to do so; and,

WHEREAS, District wishes to become party to the Agreement;

NOW THEREFORE, District attests and agrees as follows:

1. District has evaluated its needs with respect to New York Education Law 2-d and wishes to become subject to the terms of the Agreement;
2. District hereby formally notifies Erie 1 BOCES and confirms that it is opting into the Agreement in accordance with Section 1.8 thereof.
3. By executing this Opt-In, District agrees to be bound by and to comply with the terms of the Agreement.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present  
 Nays: None

**No. 2020 – 066  
 CONSENT AGENDA**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

Minutes of [November 14, 2019](#) Meeting  
 (In accordance with [Board Policy #1432](#) – Order of Business at Regular Bd. Mtgs.)

Treasurer’s Report for period ending November 30, 2019  
 (In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. <u>Account Balances</u>	
General Fund	\$ 1,941,850.06
Federal Fund	\$ 672,671.25
Trust & Agency Fund	\$ 170.77
Payroll Fund	\$ 214.75
Capital Renovation Project	\$ 38,237.54
Capital Equipment Reserve	\$ 310,636.95

B. Current Budget Allocation

[Budget Report](#)  
[District Billing](#)

General Fund Budget..... \$ 68,896,486.60

Establish Hourly/Per-Diem/Stipend Rates for 2019-2020 Year  
 (In accordance with [Board Policy #5151](#) – Temporary and Part-time Employees)

Transfer of Unexpended Funds

(In accordance with Board Policy #4130 – Administration of Budget and Board Policy #4440 – Accountability of BOCES Funds)

Transfer of \$43,450.27 from Future CTE renovation project to future storage building project.

Yeas: All members present

Nays: None

**Reports:**

Thomas R. Burns, District Superintendent

Darin Saiff, Assistant Superintendent for Instruction

**Discussion Items:**

None

**Informational Items:**

Update on Facilities – K. Perretta  
District Superintendent Evaluation Form

**Other:**

None

**Pass-Around Info:**

None

**No. 2020 - 067  
EXECUTIVE  
SESSION**

Motion made by Cartwright, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session for the employment history of a particular person leading to the dismissal and for collective negotiations pursuant to Article 14 of the Civil Service Law at 4:54 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 5:25 pm.

**No. 2020 - 068  
ADJOURNMENT**

Motion made by Young, seconded McCullough by to adjourn the meeting at 5:26 p.m.

Yeas: All members present

Nays: None

**Maureen A. Bouchey, District Clerk**