

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



**Board of Education Meeting Date: January 9, 2020
BOE APPROVED:**

The meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, January 9, 2020 at the Educational Services Center, 40 W. Main Street, Canton, New York. Board President Roger Bennett called the meeting to order at 6:00 p.m.

Roll Call:

Present: Roger Bennett, Cindy McLean, Marjorie McCullough, James Lattimer, Jack Zeh, William Cartwright, Michael Davis, Michael Miller and James Young

Skype: James Lattimer

Others: Thomas Burns, Darin Saiff, Rebekah Mott, Renee' Langtry-Green, Nicole Ashley, Lori Remington, Maureen Bouchey, and Kevin Perretta - Andy Silver arrived at 6:40 pm

All members stood for the Pledge of Allegiance.

**No. 2020 – 069
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:**

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

**No. 2020 – 070
LOCAL BID**

Motion made by McCullough, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid award for the highest bidder meeting specifications for:

- Modular Home #41 located at Northwest CTE Center, Ogdensburg, NY

Sale of Modular Home #41 located at Northwest CTE Center for a base bid amount of \$60,100.00, sales tax \$4,808.00 - total of \$64,908.00 to Larry and Carole Jenne, of Canton, NY.

- Modular Home #5 located at Seaway CTE Center, Norwood, NY

Sale of Modular Home #5 located at Seaway CTE Center for a base bid amount of \$53,500.00, sales tax \$4,280.00 - total of \$57,780.00 to Chad Emerson of Potsdam, NY.

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2020 – 071
LOCAL BID**

Motion made by Young, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid award for the highest bidder meeting specifications for the 15 gallon pasteurizer system located at the Ag Academy:

- Natasha Brohonst of Good Hope Farm LLC, South Salem, NY - \$9,600.00

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2020 – 072
DISTRICT
SUPERINTENDENT'S
[EMPLOYMENT
AGREEMENT](#)**

Motion made by Zeh, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Amendment to the District Superintendent's Employment Agreement between the Board of BOCES and the District Superintendent dated July 3, 2019.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers)

Yeas: All members present

Nays: None

**No. 2020 – 073
CONSENT AGENDA**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

Minutes of [December 12, 2019 Meeting](#)

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Bd. Mtgs.)

Treasurer's Report for period ending December 31, 2019

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. <u>Account Balances</u>	
General Fund	\$1,470,152.87
Federal Fund	\$ 392,868.08
Trust & Agency Fund	\$ 1,136.78
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 12,496.60
Capital Equipment Reserve	\$310,639.58

B. Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 68,037,131.31

Cooperative Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

- o Cafeteria Foods for February 1, 2020 – August 14, 2020
- o Produce – January / February 2020

Staff Conference

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

- Jessica Murray, Mallorie Murphy, Megan Pebbles, and Shari Sharpe to attend the AOTA (American Occupational Therapy Association) Annual Conference in Boston MA from March 25 – 30, 2020.
- Brandi Blackmer to attend the Engaging Readers and Writers with Graphic Novels Institute: Grades 4-8 Workshop at the Teachers’ College at Columbia University from April 28 – May 1, 2020.

Yeas: All members present

Nays: None

Reports:

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items:

[Board Policy #5121](#) – Sexual Harassment in the Work

(In accordance with [Board Policy #1410](#) - Formulation, Amendment, and Adoption of Policy)

This is a revision to the current policy. Viewing the policy on the BOCES internet webpage constituted the first step in accordance with the Board policy.

This policy appeared as an Information Item (Step 1) on the web-posted version of the agenda.

No. 2020 – 074
BOARD POLICY
#5121 - SEXUAL
HARASSMENT IN
WORKPLACE

Motion made by Zeh, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the Board Policy #5121 – Sexual Harassment in the Workplace.

(In accordance with [Board Policy #1410](#) - Formulation, Amendment, and Adoption of Policy)

Yeas: All members present

Nays: None

Informational Items: Update on Facilities – K. Perretta

District Superintendent Evaluation Form

Area 6 Legislative Breakfast – Thursday, January 30, 2020 - 8 am – 10:30 am

Board of Education Vacancies (William Cartwright, Marjorie McCullough, and Michael Miller)

Presentation: Rebekah Mott – STEW Presentation

Other: [Quarterly Claims Report](#) (October – December)

Pass-Around Info: None

No. 2020 - 075
EXECUTIVE
SESSION

Motion made by Young, seconded by Miller.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session for the purpose of collective negotiations pursuant to article 14 of the Civil Service Law at 7:11 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 8:19 pm.

No. 2020 - 076
ADJOURNMENT

Motion made by Cartwright, seconded Davis by to adjourn the meeting at 8:20 p.m.

Yeas: All members present

Nays: None

Maureen A. Bouchey, District Clerk