Assistant Superintendent for Instruction Board of Education Update 2-6-2020

## January 2020 -

- 10<sup>th</sup> Administrative Cabinet Meeting. Assistant Superintendents' with Jefferson-Lewis BOCES Assistant Superintendents. Summer School Meeting.
- 13<sup>th</sup> Education Leadership Team Meeting.
- 14<sup>th</sup> NNCS school Administrative Team toured the Potsdam Special Education Program. Planning Meeting with Elementary Principals.
- 15<sup>th</sup> Chief School Officer Meeting. IT interview.
- 17<sup>th</sup> Reviewed NYSED Portal information as part of Chief Information Officer responsibilities.
- 21<sup>st</sup> Teacher Observation at Potsdam Central. Information Leadership Team Meeting to review State Data submissions.
- 22<sup>nd</sup> Ogdensburg Central School Visit. Met with CTE counsellors to review new DASA form.
- 23<sup>rd</sup> Administrative Cabinet Meeting.
- 24<sup>th</sup> Toured programs with the new Assistant Superintendent of the FEH BOCES.
- 27<sup>th</sup> Reviewed Itinerant Budgets with D. Champagne and P. Hayes.
- 28<sup>th</sup> Reviewed EPMF Teacher Data with Lee-ann Morgan and Yvette Barney.
- 29<sup>th</sup> Chief School Officer Meeting. Meeting on Capital Project financing with Fiscal Advisors.

## February 2020 -

- 3<sup>rd</sup> Parishville-Hopkinton School Visit at Seaway Tech. Review of Health Care Study. State Graduation Meeting in Malone, NY.
- 4<sup>th</sup> Pre-BOE meeting.
- 6<sup>th</sup> New Chief's Meeting. CSE Chairpersons' Meeting.