



BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
ST. LAWRENCE-LEWIS COUNTIES
P.O. Box 231, 40 W. Main Street
Canton, New York 13617

BOARD MEETING AGENDA

Wednesday, April 1, 2020 – 6:00 pm

St. Lawrence-Lewis BOCES 2019 - 2020 Board of Education Goals

St. Lawrence-Lewis BOCES is committed to work successfully with component districts across the region:

- To enhance and increase student opportunities to access advanced coursework essential for a successful preparation for college, career, and citizenship including alternative and technology-based platforms
- To promote regional sharing and delivery models through inter-BOCES as well as intra-BOCES arrangements
- To develop a better model, to continuously evaluate BOCES services for quality, efficiency, and potential improvement, including input from our component school district partners
- To facilitate the successful implementation of the Next Generation Learning Standards, Curriculum, and Assessments, and raise performance outcomes for students across the region.

St. Lawrence-Lewis BOCES will:

- Provide financial and operational solutions to our component school districts and other educational partners.
- Work with the Board of Education Facilities Committee and component school districts to complete upgrades at various sites and initiate the BOCES CTE capital project. The project will address critical infrastructure needs and allow existing and new BOCES programs to operate for many years.
- Work with our Regional Partners, including SUNY Potsdam, to build and refine regional pipelines that will produce teachers and future educational leaders for the region, including the new Ed Leadership Program at SUNY Potsdam and the Advanced Certificate in Special Education Program.
- To provide school district and BOCES staff the baseline data that they need to connect district goals and professional development to the needs of their students. Data will include student performance on state assessments, graduation data, and early warning data to identify individual students who are at risk of not graduating on time.
- The BOCES will investigate models of Social/Emotional/Learning (SEL) for implementation across the region, which will increase both the cognitive capacity of all students and their physical and mental well-being.
- To provide school districts and BOCES staff the information, resources, and training necessary to protect digital information, including Personally Identifiable Information (PII) of staff/students, and to protect our technology platforms.

AGENDA

Opening Activities

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

- I. Call to Order by President
- II. Pledge of Allegiance
- III. Roll Call and Quorum Check

Action Items

- IV. [Personnel – Attachment “A”](#)
(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

A motion is needed to approve the Personnel as presented in Attachment “A”.

- V. Revenue Anticipation Note Resolution (RAN)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

Rationale: The necessity of borrowing is due to the lack of revenue during the summer. This is an annual request and the loan is repaid by fiscal year end, June 2021.

A motion is needed to delegate the president of the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, the power to authorize the issuance of an to sell not exceeding \$7,000,000 revenue anticipation notes of said B.O.C.E.S. in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2020:

BE IT RESOLVED, by the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, as follows:

Section 1. The power to authorize the issuance of and to sell revenue anticipation notes, including renewals thereof, of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York (the “B.O.C.E.S.”), in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2020, including receipt of moneys from the State of New York and from component school districts, is hereby delegated to the President of said B.O.C.E.S., the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be determined by said President pursuant to the Local Finance Law.

Section 2. The deputy chief fiscal officer of said B.O.C.E.S. is hereby authorized to execute such revenue anticipation notes in the place of the chief fiscal officer, if the chief fiscal officer shall so designate.

Section 3. This resolution shall take effect immediately.

VI. NYSITCC Contracts

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2019-2020 fiscal year for **Learning Management System products: Frontline, MGRM Pinnacle, Otus, Skooler** **Distance Education Courses products: Spider Learning, Educere, Fuel Education**, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

A motion is needed to approve the NYSITCC Contract.

VII. BOCES Employees Compensation During Closure

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

WHEREAS, the novel coronavirus (COVID-19) pandemic has resulted in the Federal, State and County governments declaring a state of emergency; and

WHEREAS, the Governor, pursuant to Executive Order No. 202.4, has closed schools statewide for a period of two weeks ending on April 1, 2020; and

WHEREAS, the St. Lawrence-Lewis Board of Cooperative Educational Services (the “BOCES”) intends to provide alternate instruction and continue the operation of educational and related programs to the extent reasonable and consistent with direction from the State Education Department, Department of Health, Office of Children and Family Services, and Federal, State and Local officials; and

WHEREAS, the BOCES desires to pay hourly BOCES employees during the closure of the traditional BOCES operations due to the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED that:

The Board hereby declares the COVID-19 pandemic is an emergency for the BOCES.

To the extent not already provided for in a collective bargaining agreement, hourly employees shall continue to be paid for the period of March 16 to April 1, 2020 during the BOCES closure for students, provided such employees are available for work and report to work when directed to do so. This is meant to make such employees whole for missed work due to the BOCES closure and shall be consistent with such employees' regular compensation during normal BOCES operations.

Depending on the length of BOCES closure, the District Superintendent may extend the length of payment to reflect an extended BOCES closure.

This resolution shall apply only for the specific and limited purpose of addressing the unique challenges presented by the outbreak of COVID-19. It shall not set any precedent or practice regarding any aspect of the Resolution.

This Resolution shall take effect immediately.

A motion is needed to approve the resolution for employee compensation.

VIII. BOCES Closed for Students
(In accordance with [Board Policy #7320](#) – School Calendar / School Day)

WHEREAS, COVID-19 has resulted in the Federal, State and County governments declaring a state of emergency; and

WHEREAS the Governor has ordered, pursuant to Executive Order No. 202.4, the closure of schools statewide for a period of two weeks ending April 1, 2020; and

NOW, THEREFORE, the Board of Cooperative Educational Services (BOCES) resolves as follows:

1. The Board hereby declares the COVID-19 virus is an emergency for the BOCES.
2. The BOCES is closed for students for a period beginning March 16, 2020 and ending April 1, 2020 pursuant to the Governor's Order.
3. During the period of school closure for students, all BOCES stakeholders shall establish plans to support the continuity of learning to the extent feasible and appropriate in accordance with consultation with the State Education Department, Department of Health and the Office of Children and Family Services consistent with Executive Order 202.4.
4. In accordance with directives from the State, the Board may be required to amend the school calendar to address these extraordinary circumstances and make up instructional days.

5. The Board meetings from March 16, 2020 forward until further notice shall be closed to the public under Governor Executive Order 202.1. The BOCES shall make the meeting accessible to public participation through video streaming or by conference call at the time of the meeting and the school district will record the Board meeting and post the video, audio or transcript on the district website.
6. The District Superintendent is authorized to follow the Federal, State and County orders and to take such action as necessary and proper to operate the BOCES during this time of emergency.

A motion is needed to approve the resolution as presented.

IX. Consent Agenda Items for Action

- Minutes of [March 12, 2020 Meeting](#)
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)
- Treasurer’s Report for period ending February 29, 2020
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. Account Balances – February 29, 2020

General Fund	\$ 2,367,398.59
Federal Fund	\$ 357,656.74
Trust & Agency Fund	\$ 180.97
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 12,496.80
Capital Equipment Reserve	\$ 237,910.92

- Cooperative Bids
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
 - Custodial Supplies for 2020-2021
 - Printed Envelopes for 2020-2021
- Donations
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
 - Donation SUNY Canton College Foundation of two (2) 6,000 BTU condensers, two (2) 6,000 BTU evaporators; and four (4) scroll compressors with an approximate value of \$2,000.

A motion is needed to approve the consent agenda items presented above.

X. Reports

- A. Thomas R. Burns, District Superintendent
- B. Darin Saiff, Assistant Superintendent for Instruction

XI. Discussion Items

XII. Information Items

- Update on Facilities – K. Perretta

XIII. Presentations

XIV. Other

- A. Annual Meeting Review
(In accordance with [Board Policy #1437](#) – Annual Meeting)

[Summary of Tentative Administrative, Capital, and Program Budgets for 2020-2021](#)

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and its Officer, in accordance with [Board Policy #4110](#) – Budget Planning and Preparation, and in accordance with [Board Policy #4120](#) – Budget Development and Adoption)

Action will be requested to adopt the BOCES administrative, Capital, and Program Budgets for 2020-2021 at the May 14, 2020 meeting of the Board of Cooperative Educational Services. This action can be initiated after the component boards of education have voted on the BOCES Administrative Budget, as presented at the BOCES Annual Meeting. The voting date, April 20, 2020, was designated by the BOCES Board President, pursuant to §1950 subdivision 2-a (b) of the Education Law of the State of New York.

XV. Pass-Around Information

XVI. Adjournment