

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



**Board of Education Meeting Date: November 14, 2019
BOE APPROVED: December 12, 2019**

The meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, November 14, 2019 at the Educational Services Center, 40 W. Main Street, Canton, New York. Board President Roger Bennett called the meeting to order at 6:00 p.m.

Roll Call:

Present: Roger Bennett, Cindy McLean, William Cartwright, Michael Davis, Marjorie McCullough, and James Young

Excused: James Lattimer, Michael Miller, and Jack Zeh

Others: Thomas Burns, Darin Saiff, Jane Akins, Renee' Langtry-Green, Nicole Ashley, Lori Remington, Maureen Bouchey, Larry Jenne, Steve, Putman, Lori Sheffield, Jill Farrand, Bryan Olson, Laurie Podvin, Hannah White, Ginger Tebo, Jacqueline Bill, and Lisa McKeel

All members stood for the Pledge of Allegiance.

PRESENTATIONS

Bryan Olson and Laurie Podvin of Bowers & Company – External Audit

Hannah White – presentation on work in Republic of Uganda

Summer School Presentation – Jill Farrand

Enrollment Presentation by CTE Principals

- a. Northwest Tech – L. Jenne
- b. Seaway Tech – S. Putman
- c. Southwest Tech – L. Sheffield

No. 2020 – 053

ALL PERSONNEL

**BOARD ACTION AS
FOLLOWS:**

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Yeas: All members present

Nays: None

No. 2020 – 054
CAPITAL
FINANCING –
DASNY – [BOND](#)
[RESOLUTION](#)

Motion made by Young, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the delegating power to the President of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties, New York (“BOCES”), to authorize participation in the issuance by the Dormitory Authority of the State of New York on behalf of said BOCES of not exceeding \$43,000,000 lease revenue bonds, including authorization for the execution of leases and related documentation.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Roll Call: C. McLean – yes
M. Davis – yes
W. Cartwright – yes
M. McCullough – yes
R. Bennett – yes
J. Young – yes

Vote Passes: 6-0

(Absent: J. Lattimer, J. Zeh, and M. Miller)

No. 2020 – 055
[EXTERNAL AUDIT](#)

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby accept the external audit and corrective action plan as presented by external auditors, Bowers and Company, CPSs, PLLC.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Yeas: All members present
Nays: None

No. 2020 – 056
CONSENT AGENDA

Motion made by Young, seconded by McLean.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

Minutes of [October 9, 2019](#) Meeting
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Bd. Mtgs.)

Treasurer’s Report for period ending October 31, 2019
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. <u>Account Balances</u>	
General Fund	\$ 648,580.89
Federal Fund	\$ 403,020.51
Trust & Agency Fund	\$ 167.63
Payroll Fund	\$ 4,369.02
Capital Renovation Project	\$ 38,235.72
Capital Equipment Reserve	\$ 310,634.39

B. Current Budget Allocation

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 68,962,506.22

Appointment of 2019-2020 School District Officers
(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

- Title VII Civil Rights Officer for Employees – Andrew Silver, Attorney at Law
- Chief Information Officer – Darin Saiff
- Chief Information Security Officer – Lori Remington
- Data Privacy Officer – Darin Saiff

Appointment of OPWDD Medicaid Committee

OPWDD Medicaid Committee

Medicaid Compliance Officer: Andrew Silver, Attorney at Law

Donations

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Requests to BOCES)

Donation to Northwest Technical Center FFA Chapter in the amount of \$719.00 from Zoetis on behalf of our veterinary, animal health reseller and distributor customers.

Approval of Wright Express Card (gas card)

(In accordance with [Board Policy #5321](#) – Use of BOCES Credit Card)

Cooperative Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

- a. Produce – November/December 2019
- b. Copy Paper 2nd half 2019-2020
- c. Instructional Paper – 2nd half 2019-2020
- d. Toners/Inks – 2nd half 2019-2020

Staff Conference

(In accordance with [Board Policy #5211](#)– Travel Expenses/Conference Approval)

- Tracy Sharlow and Samuel Bradman, PE teachers to attend The New York State Association for Health, Physical Education, Recreation and Dance (NYS AHPERD) Conference in Verona, New York from November 20 – 23, 2019.
- Danielle Colterman to attend the 2020 National ESEA Conference in Atlanta, GA from February 3 – 8, 2020.

Yeas: All members present

Nays: None

Reports:

[Thomas R. Burns, District Superintendent](#)

[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items:

None

Informational Items:

Statewide School Finance Consortium – Lake Placid – Monday, December 9, 2019 from 10 am – 3 pm

Other:

None

Pass-Around Info:

None

**No. 2020 - 057
EXECUTIVE
SESSION**

Motion made by McCullough, seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby enter into executive session for the employment history of a particular person leading to the dismissal and for collective negotiations pursuant to Article 14 of the Civil Service Law at 7:33 pm.

Yeas: All members present

Nays: None

The Board returned to regular session at 8:20 pm.

**No. 2020 - 058
ADJOURNMENT**

Motion made by Young, seconded McCullough by to adjourn the meeting at 8:24 p.m.

Yeas: All members present

Nays: None

Maureen A. Bouchey, District Clerk