

**Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
P.O. Box 231, 40 W. Main Street
Canton, New York 13617**



**Board of Education Meeting Date: May 14, 2020
BOE APPROVED: June 4, 2020**

The regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Thursday, May 14, 2020 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 6:00 pm.

We followed Governor Cuomo’s Executive Order 202.1 dated March 12, 2020 suspending the provisions of the Open Meetings Law that require school boards to conduct their business at meetings that allow for in-person attendance by members of the public. Pursuant to that Executive Order, school boards instead may meet through the use of electronic means such as video and teleconferencing.

We provided a zoom link to the board of education members and administrators. A recording and transcription of the meeting has been uploaded to the St. Lawrence-Lewis BOCES website.

Roll Call:

- Present - Zoom: Jack Zeh, James Young, Michael Davis, William Cartwright, Michael Miller, Marjorie McCullough, and James Lattimer
- Absent: Cindy McLean
- Others – Zoom: Marshall Fiese, Renee’ Langtry-Green, Jane Akins, Darin Saiff, Kevin Wells, and Lori Remington
- Others – ESC: Roger Bennett, Thomas Burns, Nicole Ashley, Maureen Bouchey, and Kevin Perretta

All members stood for the Pledge of Allegiance.

**No. 2020 – 099
ALL PERSONNEL
BOARD ACTION AS
FOLLOWS:**

Motion made by Young, seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present
Nays: None

No. 2020 – 100
2020-2021 BOCES
ADMINISTRATIVE,
PROGRAM, AND
CAPITAL BUDGET

Motion made by Young seconded by Cartwright.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve adopt the 2020-2021 BOCES Administrative, Program, and Capital Budget as presented and approved by the component schools' boards of education.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers; with [Board Policy #4110](#) – Budget Planning and Preparation; and [Board Policy #4210](#) – Investments)

Yeas: All members present

Nays: None

No. 2020 – 101
BOCES ANNUAL
MEETING DATE

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the 2021 Annual Meeting date for the St. Lawrence-Lewis BOCES. The date will be Tuesday, April 13, 2021.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

No. 2020 – 102
COMPONENT
DISTRICT DATE TO
VOTE ON BOCES
ADMIN. BUDGET
AND BOARD
VACANCIES FOR
2021

Motion made by McCullough seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby set the date of Monday, April 19, 2021, on which each component school district shall conduct a public meeting for the purpose of electing members of the BOCES and adopting a resolution concerning the approval or disapproval of the tentative administrative budget.

(In accordance with [Board Policy #1220](#) – Nomination and Election of Board Members)

Yeas: All members present

Nays: None

No. 2020 – 103
LOCAL BID

Motion made by McCullough seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the bid award for the highest bidder meeting specifications (minimum bid of \$53,000.00) for:

Modular Home #23 located at Southwest CTE Center, Fowler, NY

Sale of Modular Home #23 located at Southwest CTE Center for a base bid amount of \$60,101.00, sales tax \$4,808.08 - total of \$64,909.08 to Ryan Wignall of Ogdensburg, NY.

(In accordance with [Board Policy # 4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2020 – 104
CONSENT AGENDA**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

Minutes of [April 1, 2020](#) Regular Meeting and [May 7, 2020](#) Special Meeting
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Treasurer’s Report for period ending March 31, 2020

(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

Account Balances – March 31, 2020

General Fund	\$ 4,291,689.93
Federal Fund	\$ 278,906.03
Trust & Agency Fund	\$ 183.93
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 12,496.91
Capital Equipment Reserve	\$ 237,912.93

Account Balances – April 30, 2020

General Fund	\$ 2,454,199.67
Federal Fund	\$ 140,021.15
Trust & Agency Fund	\$ 189.10
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 573,792.27
Capital Equipment Reserve	\$ 237,914.88

Current Budget Allocation – March 31, 2020

[Budget Report](#)
[District Billing](#)

Current Budget Allocation – April 30, 2020

[Budget Report](#)
[District Billing](#)

General Fund Budget..... \$ 69,797,903.85

Cooperative Bids

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

- Institutional Paper for 2020-2021
- Teaching Aids for 2020-2021
- Cosmetology for 2020-2021
- General School Supply for 2020-2021
- Art Supply for 2020-2021
- Construction/Art Paper for 2020-2021
- Copy Paper for 2020-2021
- Produce for May / June / July
- Bread
- Health Supplies for 2020-2021
- Ice Cream
- Science Classroom Supplies for 2020-2021
- Transportation Supplies for 2020-2021
- Furnishings for 2020-2021
- Athletics for 2020-2021
- Tech/Shop Supplies for 2020-2021
- Computer Supplies for 2020-2021
- Musical Supplies for 2020-2021
- Audio-Visual Supplies for 2020-2021

Donations

(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Requests to BOCES)

- Donation of Items #17 – 2 moose low Adirondack chairs; #18 – bear low Adirondack chair; #19 – duck low Adirondack chair; and #20 – flower low Adirondack chair from the Northwest Tech surplus items to Clifton-Fine Central School.
- Regional Library Network (NNYLN) donation of \$1,000 to the School Library System for ebook and audiobook content from Sora.

Date and Time for the July 2020 Organizational Meeting

(In accordance with [Board Policy #1438](#) – Annual Organizational Meeting)

The date, time, and location of the Organizational Meeting in July will be July 2, 2020 at 4:00 pm at the BOCES Educational Services Center, 40 West Main Street, Canton, New York 13617.

[Lease with the Ogdensburg Boys & Girls Club](#)

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Approval of the one-year lease agreement between the Ogdensburg Boys' and Girls' Club and St. Lawrence-Lewis BOCES. The premise to be utilized is described as the gymnasium and game room located at 610 Patterson Street, Ogdensburg, NY. The term of the agreement shall be \$4,800 for the period of September 3, 2020 - June 15, 2021.

[Intermunicipal Cooperation Agreement – Town of Fowler](#)
(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Approval of the Inter municipal Cooperation Agreement between St. Lawrence-Lewis BOCES and the Town of Fowler for purposes of shared resources in the undertaking of public works or other municipal and/or education related projects and services for the period of July 1, 2020 – June 30, 2021.

[Authorize District Superintendent to Execute Request for Proposal for Energy Performance Contract](#)
(In accordance with [Board Policy #4510](#) – Facilities Planning)

Authorize Thomas R. Burns, District Superintendent to enter into an agreement with Day Automation Systems, Inc. to provide a design, implementation, and service support program that will lead to facilities and operational improvements with a comprehensive energy audit, project design, and contract preparation.

Yeas: All members present
Nays: None

Reports: [Thomas R. Burns, District Superintendent](#)
[Darin Saiff, Assistant Superintendent for Instruction](#)

Discussion Items: None

Informational Items: Update on Facilities – K. Perretta
[Letter from Wayne Rogers](#)

No 2020 – 105 Motion made by McCullough, seconded by Young.

NOMINATION FOR
AREA 6 DIRECTOR Resolved that the Board of Education of the St. Lawrence-Lewis BOCES does hereby nominate Wayne Rogers, School Board member for the Malone Central School District, for the Area 6 Director on the NYSSBA Board of Directors.

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and Its Officers)

Yeas: All members present
Nays: None

Presentations: None

Other: [Claims Auditor Report for Quarter Ending March 31, 2020](#)

Pass-Around Info: None

**No. 2020 - 106
ADJOURNMENT**

Motion made by Young, seconded by Lattimer to adjourn the meeting at 6:34 p.m.

Yeas: All members present
Nays: None

Maureen A. Bouchey, District Clerk