

**Board of Education Meeting Date: April 1, 2020  
BOE APPROVED: May 14, 2020**

The meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence-Lewis Counties was held on Wednesday, April 1, 2020 at the Educational Services Center, 40 W. Main Street, Canton, New York beginning at 6:00 pm.

We followed Governor Cuomo’s Executive Order 202.1 dated March 12, 2020 suspending the provisions of the Open Meetings Law that require school boards to conduct their business at meetings that allow for in-person attendance by members of the public. Pursuant to that Executive Order, school boards instead may meet through the use of electronic means such as video and teleconferencing.

We provided a zoom link to the board of education members and administrators. The public was allowed to connect through facebook live. A transcription of the full meeting was provided on the St. Lawrence-Lewis BOCES website under the Board of Education section.

**Roll Call:**

Present - Zoom: Roger Bennett, Cindy McLean, Jack Zeh, James Young, Michael Davis, William Cartwright, Michael Miller, James Lattimer, and Marjorie McCullough

Others – Zoom: Marshall Fiese, Renee’ Langtry-Green, Jane Akins, Rebekah Mott and Jennifer Myers

Others – ESC: Thomas Burns, Darin Saiff, Nicole Ashley, Lori Remington, Maureen Bouchey, and Kevin Perretta

Jesse Coburn, Superintendent for Heuvelton CSD joined at 6:06 pm.

All members stood for the Pledge of Allegiance.

**No. 2020 – 090  
ALL PERSONNEL  
BOARD ACTION AS  
FOLLOWS:**

Motion made by Young, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the attached Personnel action: All of the following appointments are conditional, pending clearance from the State Education Department, pursuant to Chapter 180 of the Laws of 2000 of the State of New York.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, & Appt. of Personnel)

Yeas: All members present

Nays: None

**No. 2020 – 091  
REVENUE  
ANTICIPATION  
NOTE (RAN)**

Motion made by McLean seconded by Young.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution:

Delegate the president of the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, the power to authorize the issuance of an to sell not exceeding \$7,000,000 revenue anticipation notes of said B.O.C.E.S. in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2020:

BE IT RESOLVED, by the Board of Education of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York, as follows:

Section 1. The power to authorize the issuance of and to sell revenue anticipation notes, including renewals thereof, of the Board of Cooperative Educational Services of the Sole Supervisory District of St. Lawrence and Lewis Counties, New York (the "B.O.C.E.S."), in anticipation of the receipt of revenues from various sources during the fiscal year of said B.O.C.E.S. commencing July 1, 2020, including receipt of moneys from the State of New York and from component school districts, is hereby delegated to the President of said B.O.C.E.S., the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be determined by said President pursuant to the Local Finance Law.

Section 2. The deputy chief fiscal officer of said B.O.C.E.S. is hereby authorized to execute such revenue anticipation notes in the place of the chief fiscal officer, if the chief fiscal officer shall so designate.

Section 3. This resolution shall take effect immediately.

(In accordance with [Board Policy #4510](#) – Facilities Planning)

Roll Call: Vote Passes: 9 - 0

Bennett: yes	Davis: yes	Lattimer: yes	Zeh: yes
McCullough: yes	McLean: yes	Miller: yes	Young: yes
Cartwright: yes			

**No. 2020 – 092  
NYSITCC  
CONTRACTS**

Motion made by Miller, seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following NYSITCC Contract:

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2019-2020 fiscal year for **Learning Management System products:** Frontline, MGRM Pinnacle, Otus, Skooler **Distance Education Courses products:** Spider Learning, Educere, Fuel Education, and,

WHEREAS, The St. Lawrence-Lewis BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the St. Lawrence-Lewis BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

(In accordance with [Board Policy #4310](#) – Purchasing Policy)

Yeas: All members present

Nays: None

**No. 2020 – 093  
EMPLOYEES  
COMPENSATION  
DURING CLOSURE**

Motion made by McLean seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution:

**WHEREAS**, the novel coronavirus (COVID-19) pandemic has resulted in the Federal, State and County governments declaring a state of emergency; and

**WHEREAS**, the Governor, pursuant to Executive Order No. 202.4, has closed schools statewide for a period of four weeks ending on April 15, 2020; and

**WHEREAS**, the St. Lawrence-Lewis Board of Cooperative Educational Services (the “BOCES”) intends to provide alternate instruction and continue the operation of educational and related programs to the extent reasonable and consistent with direction from the State Education Department, Department of Health, Office of Children and Family Services, and Federal, State and Local officials; and

**WHEREAS**, the BOCES desires to pay hourly BOCES employees during the closure of the traditional BOCES operations due to the COVID-19 pandemic.

**NOW, THEREFORE, BE IT RESOLVED** that:

The Board hereby declares the COVID-19 pandemic is an emergency for the BOCES.

- To the extent not already provided for in a collective bargaining agreement, hourly employees shall continue to be paid for the period of March 16 to April 15, 2020 during the BOCES closure

for students, provided such employees are available for work and report to work when directed to do so. This is meant to make such employees whole for missed work due to the BOCES closure and shall be consistent with such employees' regular compensation during normal BOCES operations.

- Depending on the length of BOCES closure, the District Superintendent may extend the length of payment to reflect an extended BOCES closure.
- This resolution shall apply only for the specific and limited purpose of addressing the unique challenges presented by the outbreak of COVID-19. It shall not set any precedent or practice regarding any aspect of the Resolution.

This Resolution shall take effect immediately.

(In accordance with [Board Policy #5150](#) – Recruitment, Selection, and Appointment of Personnel)

Roll Call: Vote Passes: 9 - 0

Bennett: yes	Davis: yes	Lattimer: yes	Zeh: yes
McCullough: yes	McLean: yes	Miller: yes	Young: yes
Cartwright: yes			

**No. 2020 – 094  
BOCES CLOSED  
FOR STUDENTS**

Motion made by Cartwright seconded by McCullough.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following resolution:

**WHEREAS**, COVID-19 has resulted in the Federal, State and County governments declaring a state of emergency; and

**WHEREAS** the Governor has ordered, pursuant to Executive Order No. 202.4, the closure of schools statewide for a period of four weeks ending April 15, 2020; and

**NOW, THEREFORE**, the Board of Cooperative Educational Services (BOCES) resolves as follows:

1. The Board hereby declares the COVID-19 virus is an emergency for the BOCES.
2. The BOCES is closed for students for a period beginning March 16, 2020 and ending April 15, 2020 pursuant to the Governor's Order.
3. During the period of school closure for students, all BOCES stakeholders shall establish plans to support the continuity of learning to the extent feasible and appropriate in accordance with consultation with the State Education Department, Department of Health and the Office of Children and Family Services consistent with Executive Order 202.4.

4. In accordance with directives from the State, the Board may be required to amend the school calendar to address these extraordinary circumstances and make up instructional days.
5. The Board meetings from March 16, 2020 forward until further notice shall be closed to the public under Governor Executive Order 202.1. The BOCES shall make the meeting accessible to public participation through video streaming or by conference call at the time of the meeting and the school district will record the Board meeting and post the video, audio or transcript on the district website.
6. The District Superintendent is authorized to follow the Federal, State and County orders and to take such action as necessary and proper to operate the BOCES during this time of emergency.

(In accordance with [Board Policy #7320](#) – School Calendar – School Day)

Roll Call: Vote Passes: 9 - 0

Bennett: yes	Davis: yes	Lattimer: yes	Zeh: yes
McCullough: yes	McLean: yes	Miller: yes	Young: yes
Cartwright: yes			

**No. 2020 – 095  
CONSENT AGENDA**

Motion made by Young, seconded by Lattimer.

Resolved, that the Board of Education of the St. Lawrence-Lewis BOCES, upon the recommendation of District Superintendent Burns, does hereby approve the following consent agenda items:

Minutes of [March 12, 2020](#) Meeting  
(In accordance w/ [Board Policy #1432](#) – Order of Business at Reg. Bd. Mtgs.)

Treasurer's Report for period ending February 29, 2020  
(In accordance with [Board Policy #1432](#) – Order of Business at Regular Board Meetings)

A. <u>Account Balances – February 29, 2020</u>	
General Fund	\$ 2,367,398.59
Federal Fund	\$ 357,656.74
Trust & Agency Fund	\$ 180.97
Payroll Fund	\$ 0.00
Capital Renovation Project	\$ 12,496.80
Capital Equipment Reserve	\$ 237,910.92

- Cooperative Bids  
(In accordance with [Board Policy #4310](#) – Purchasing Policy)
  - Custodial Supplies for 2020-2021
  - Printed Envelopes for 2020-2021

- Donations  
(In accordance with [Board Policy #4230](#) – Acceptance of Gifts, Grants, and Bequests to BOCES)
  - Donation SUNY Canton College Foundation of two (2) 6,000 BTU condensers, two (2) 6,000 BTU evaporators; and four (4) scroll compressors with an approximate value of \$2,000.

Yeas: All members present  
Nays: None

**Reports:** Thomas R. Burns, District Superintendent  
Darin Saiff, Assistant Superintendent for Instruction

**Discussion Items:** None

**Informational Items:** Update on Facilities – K. Perretta

**Presentations:** None

**Other:** Annual Meeting Review  
(In accordance with [Board Policy #1437](#) – Annual Meeting)

[Summary of Tentative Administrative, Capital, and Program Budgets for 2020-2021](#)

(In accordance with [Board Policy #1310](#) – Power and Duties of the Board and its Officer, in accordance with [Board Policy #4110](#) – Budget Planning and Preparation, and in accordance with [Board Policy #4120](#) – Budget Development and Adoption)

Action will be requested to adopt the BOCES administrative, Capital, and Program Budgets for 2020-2021 at the May 14, 2020 meeting of the Board of Cooperative Educational Services. This action can be initiated after the component boards of education have voted on the BOCES Administrative Budget, as presented at the BOCES Annual Meeting. The voting date, April 20, 2020, was designated by the BOCES Board President, pursuant to §1950 subdivision 2-a (b) of the Education Law of the State of New York.

**Pass-Around Info:** None

**No. 2020 - 096** Motion made by McLean, seconded by Miller to adjourn the meeting at  
**ADJOURNMENT** 6:26 p.m.

Yeas: All members present  
Nays: None

**Maureen A. Bouchey, District Clerk**